# Table of Contents

Collection Overview ........................................................................................................... 1  
Administrative Information .............................................................................................. 1  
Descriptive Entry .............................................................................................................. 1  
Names and Subject Terms .............................................................................................. 1  
Container Listing ........................................................................................................... 2
Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Creator: Smithsonian Institution, Council of Information and Education Directors
Title: Chairman's Files
Dates: 1988-1989
Quantity: 4 cu. ft. (8 document boxes)

Administrative Information

Preferred Citation
Smithsonian Institution Archives, Accession 90-067, Smithsonian Institution, Council of Information and Education Directors, Chairman's Files

Descriptive Entry

This accession consists of records that document Council of Information and Education Directors (CIED) activities during 1988 and 1989. The records were maintained by Felix Lowe, CIED chairman, 1988, and William M. Moss, CIED chairman, 1989.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
Museums -- Educational aspects.

Types of Materials:
Manuscripts

Names:
Lowe, Felix C.
Moss, William W., 1935-
Container Listing

Box 1

CIED Chairman's Files 1988 (Felix Lowe)
CIED Monthly Work File
CIED Agenda and Minutes, January 5, 1988
CIED Agenda and Minutes, February 9, 1988
CIED Agenda and Minutes, March 8, 1988
CIED Agenda and Minutes, April 12, 1988
CIED Agenda and Minutes, May 10, 1988
CIED Agenda and Minutes, June 14, 1988
CIED Agenda and Minutes, July 12, 1988
CIED Agenda and Minutes, August 9, 1988
CIED Agenda and Minutes, September 21, 1988
CIED Agenda and Minutes, October 11, 1988
CIED Agenda and Minutes, October 19, 1988
CIED Agenda and Minutes, November 8, 1988
CIED Agenda and Minutes, December 13, 1988
Museum of the American Indian
Management Committee
Council of Bureau Directors
Regents, Board of
Salary Study
CIED Chairman's Files 1988 (William W. Moss)
CIED Agenda and Minutes, etc., January 5, 1988
CIED Agenda and Minutes, etc., February 9, 1988

Box 2

CIED Agenda and Minutes, etc., March 8, 1988
CIED Agenda and Minutes, etc., April 12, 1988
CIED Agenda and Minutes, etc., May 10, 1988
CIED Agenda and Minutes, etc., June 14, 1988
CIED Agenda and Minutes, etc., July 12, 1988
CIED Agenda and Minutes, etc., August 9, 1988
CIED Agenda and Minutes, etc., September 21, 1988 (a)
CIED Agenda and Minutes, etc., September 21, 1988 (b)
CIED Agenda and Minutes, etc., October 11, 1988
CIED Agenda and Minutes, etc., October 19, 1988
CIED Agenda and Minutes, etc., November 8, 1988
CIED Agenda and Minutes, etc., December 13, 1988
Management Committee, etc., 1988
Equal Employment Opportunity, FY 1988

CIED Chairman's Files 1989 (Moss): Meetings: CIED Agenda, minutes, etc., from the following meeting dates.

CIED, 1985-1990, miscellaneous

January 10, 1989

Box 3

February 14, 1989
March 14, 1989
April 11, 1989
May 9, 1989
June 13, 1989
July 11, 1989
August 8, 1989
September 12, 1989
October 10, 1989
November 14, 1989
December 12, 1989
Distribution List
COBD Meetings
Luncheon Checksheets

Schedule 1989

Problem Areas

CIED Chairman’s Files 1989 (Moss): Meetings Attended by Chairman

Smithson Society

Development Committee

Development Committee: January 12, 1989

Development Committee: February 9, 1989

Box 4

Development Committee: March 9, 1989

Development Committee: April 13, 1989

Development Committee: May 15, 1989

Development Committee: June 8, 1989

Development Committee: July 20, 1989

Development Committee: September 14, 1989

Development Committee: October 12, 1989

Development Committee: November 9, 1989

Development Committee: December 14, 1989

Management Committee, Schedules

Management Committee Minutes, 1989

Management Committee Meetings: January 25, 1989, Program Review of Hirshhorn Museum and Sculpture Garden (HMSG)

Management Committee Meetings: February 1, 1989, Affirmative Action Workshop

Management Committee Meetings: February 15, 1989, Performance Standards Review Board

Management Committee Meetings: May 15, 1989, Museum Support Center Briefing & Tour

Management Committee Meetings: September 13, 1989, Future of Management Committee

Management Council
Program Reports, 1989

Secretary's Staff Meeting: Notes

Secretary's Staff Meeting: December 22, 1988

Secretary's Staff Meeting: January 6, 1989

Secretary's Staff Meeting: January 12, 1989

Box 5

Secretary's Staff Meeting: January 18, 1989

Secretary's Staff Meeting: January 25, 1989

Secretary's Staff Meeting: February 24, 1989

Secretary's Staff Meeting: March 8, 1989

Secretary's Staff Meeting: March 17, 1989

Secretary's Staff Meeting: April 18, 1989

Secretary's Staff Meeting: April 27, 1989

Secretary's Staff Meeting: May 24, 1989

Secretary's Staff Meeting: June 23, 1989

Secretary's Staff Meeting: June 28, 1989

Secretary's Staff Meeting: July 7, 1989

Smithsonian Council Meeting, October 13-15, 1989

1986-1987 Miscellaneous CIED Documentation

CIED Chairman's Files 1989 (Moss): Alphabetic Subject File

Affirmative Action


Box 6

Afro-American Museum & Programming

American Indian National Museum

Assistant Secretary for Institutional Initiatives

Bio-Diversity

Calendars

Castle/Arts & Industries Space
Congress
Corporate Associates
Council of American Overseas Research Centers
Dinamation
Discovery, Project
Domestic Indemnity
Education Task Force
General Correspondence
"Gorilla Welfare" Memo, March 13, 1989
Honan, New York Times

Box 7
Latino Working Committee
Management-Bureau Relations: Briefings
Management Staffing, 1984/1989 Comparison
Membership
Overhead
Patent Policy
Planning Advisory Group
Scholarly Hiring & Appraisal Committee, September 11, 1987
Senior Compensation Survey
Smithsonian Organization and Management Study
Shared Concerns Memorandum to the Secretary, April-June 1989
Smithsonian Associates, National Board
Smithsonian Year

Box 8
Strategic Planning (a)
Strategic Planning (b)