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Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title: Records
Identifier: Accession 93-007
Date: circa 1981-1988
Extent: 2 cu. ft. (2 record storage boxes)
Creator:: Smithsonian Institution. Office of Information Resource Management
Language: Language of Materials: English

Administrative Information

Preferred Citation
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Descriptive Entry

These records document administrative activities of the Office of Information Resource Management (OIRM). Materials include correspondence and memoranda of the former director, Richard H. Lytle, and deputy director, David A. Bearman. Records also include information pertaining to the reorganization of the office, policy and planning, personnel, budget, minutes of meetings for the Steering Committee and Cost Center Advisory Board, and computer systems upgrading.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
Computer systems
Information resources management
Information storage and retrieval systems
Information technology

Types of Materials:
Audiotapes
Manuscripts
Names:
Bearman, David
Lytle, Richard H.
Smithsonian Institution. Office of Information Resource Management. Cost Center Advisory Board
Smithsonian Institution. Office of Information Resource Management. Steering Committee
Container Listing

Box 1

Box 1 of 2  Personnel Payroll System (PPS), 1985 (2 folders)
Box 1 of 2  Reorganization, 1984 (OIRM)
Box 1 of 2  Reorganization, 1981-1983 (OIRM)
Box 1 of 2  Training - For OIRM, 1980-1985
Box 1 of 2  Planning - National Museum of Natural History (OIRM), 1985-1986
Box 1 of 2  Policy and Planning, 1983-1985 (2 folders)
Box 1 of 2  Personnel, 1985-1986
Box 1 of 2  Budget Submission SI-Wide Auto OFB, FY 1987 (3 folders)
Box 1 of 2  OIRM Deputy Director (2 folders)
Box 1 of 2  Advanced Technologies, 1988
Box 1 of 2  PC Maintenance Project
Box 1 of 2  Telephone Operator Support
Box 1 of 2  Telecommunications Strategy
Box 1 of 2  Optical Disk Working Group
Box 1 of 2  SI Information Resource Directory (SIRID)
Box 1 of 2  Raceway
Box 1 of 2  Communications and Computer System, 1986 (3 folders)
Box 1 of 2  Software Division
Box 1 of 2  Personnel Payroll System
Box 1 of 2  Support Staff, 1983-1984
Box 1 of 2  External Deputy Director, 1982-present (3 folders)
Box 1 of 2  IRM Annotated History Timeline, 1989

Box 2
Box 2 of 2  
CIS, 1983

Box 2 of 2  
Budget Submission, 1986

Box 2 of 2  
PPS, 1989

Box 2 of 2  
Training Offered by OIRM

Box 2 of 2  
PPS Project, 1988 (OIRM)

Box 2 of 2  
Systems Maintenance, 1988 (OIRM)

Box 2 of 2  
CIS Steering Committee Meetings, June 1986 to December 1986

Box 2 of 2  
JHP, 1987 (OIRM)

Box 2 of 2  
ISSD - Personnel Matters, 1988 (OIRM)

Box 2 of 2  
PPS, 1986-1987 (2 folders)

Box 2 of 2  
Migration Plan

Box 2 of 2  
CREFS

Box 2 of 2  
CMASS Distribution Lists

Box 2 of 2  
CMASS - Mission Statement

Box 2 of 2  
CMASS - Vulpe (includes audio cassette)

Box 2 of 2  
CMASS - Response to Statement, 1985

Box 2 of 2  
CIS Steering Committee Meetings, January-February 1987

Box 2 of 2  
CC Advisory Board, 1986

Box 2 of 2  
Cost Center Advisory Board, 1986

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Cost Center Advisory Board, 1987

Box 2 of 2  
Office Automation System

Box 2 of 2  
Local Area Network LANS

Box 2 of 2  
Cost Centers, 1988

Box 2 of 2  
Cost Centers, 1987

Box 2 of 2  
Cost Center Advisory Board, 1986

Box 2 of 2  
Communications & Computer Systems Division, 1984-1985