



# Smithsonian Institution Archives

## Records, 1989-1990

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Records
<b>Identifier:</b>	Accession 93-084
<b>Date:</b>	1989-1990
<b>Extent:</b>	3 cu. ft. (3 record storage boxes)
<b>Creator::</b>	Smithsonian Institution. Assistant Secretary for Administration
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 93-084, Smithsonian Institution, Assistant Secretary for Administration, Records

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## Descriptive Entry

This accession consists of records that document the activities of the former office of the Assistant Secretary for Administration. Topics include the search for the Office of Human Resources director; the Anacostia Neighborhood Museum; budget planning documents; and the Step Up 90 program.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Museum finance  
Museums -- Administration

### Types of Materials:

Manuscripts

### Names:

Anacostia Neighborhood Museum  
Smithsonian Institution. Assistant Secretary for Administration. Step-Up 90 Program  
Smithsonian Institution. Office of Human Resources

## Container Listing

### Box 1

- Box 1 of 3                    Anacostia Museum Director's Search
- Box 1 of 3                    Design and Construction Director's Search, 1990
- Box 1 of 3                    OIRMs F-3s
- Box 1 of 3                    Performance Management Recognition System (PMRS)
- Box 1 of 3                    Personnel Director Recruitment (4 folders)
- Box 1 of 3                    Step Up 90 Program, 1989
- Box 1 of 3                    Contracts (Relative of SI Staff) (Permanent)
- Box 1 of 3                    Correspondence Book
- Box 1 of 3                    Delegation (Permanent)
- Box 1 of 3                    FY 1991 Budget Call - OAS/Administration, April 1989

### Box 2

- Box 2 of 3                    Jameson - Memoranda, 1990
- Box 2 of 3                    S&E Reductions and Absorptions Due December 1, 1989
- Box 2 of 3                    Budget, FY 1990
- Box 2 of 3                    Budget - Planning Advisory Committee
- Box 2 of 3                    Budget - Congressional Justification and Hearings, FY 1991 (March-April 1990)
- Box 2 of 3                    Budget - OMB, FY 1990
- Box 2 of 3                    Budget - Planning, Administration and Facilities, FY 1992-FY 1996
- Box 2 of 3                    Budget, FY 1990

Box 2 of 3	Budget - Trust, FY 1991
Box 2 of 3	Budget - Prospectus, FY 1992-FY 1996
Box 3	
Box 3 of 3	Budget - Status, FY 1990
Box 3 of 3	Budget - Planning Advisory Group, FY 1991
Box 3 of 3	Budget - Federal, FY 1991
Box 3 of 3	Budget - Federal (OMB), FY 1992
Box 3 of 3	FY 1992-FY 1996 Repair and Restoration - 5-year Program
Box 3 of 3	R&R, FY 1990
Box 3 of 3	Budget Base Analysis Date, FY 1989
Box 3 of 3	Budget Planning Process, FY 1992-FY 1996
Box 3 of 3	Budget, 1989-1990
Box 3 of 3	Budget - Federal (OMB), FY 1991 (June-December 1989)
Box 3 of 3	R&R, FY 1991-FY 1992
Box 3 of 3	R&R and A&M, FY 1992