



Smithsonian Institution Archives

Production Records, *circa* 1985-1990

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
Contact us at osiaref@si.edu

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Production Records
Identifier:	Accession 94-070
Date:	<i>circa</i> 1985-1990
Extent:	4 cu. ft. (4 record storage boxes)
Creator::	Smithsonian Institution. Office of Telecommunications
Language:	Language of Materials: English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 94-070, Smithsonian Institution. Office of Telecommunications, Production Records

Descriptive Entry

This accession consists of the records of Lee Woodman-Cioffi, Audio-Visual Production Specialist for the Office of Telecommunications (OTC), 1985- . The records pertain to the Visitor Information and Associates' Reception Center (VIARC) orientation and interactive touch program; OTC productions, such as "Biodiversity Teleconference," "Diversity Endangered," and "The Reel Jungle;" and development of a Research at the Smithsonian interactive program on "Behind the Scenes Research at the Smithsonian," which did not get funded. Materials include correspondence and memoranda; interactive video, theater, and shooting edit logs; video scripts; design concepts for the VIARC orientation and interactive touch program; budgetary information; personal research notes; blueprints for the Visitor Center; production proposals; preliminary and master tape shot lists for thirty second video segments; color code lists for Betacam; shoot permissions (release forms); and photographs of the Smithsonian Tropical Research Institute (STRI).

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Documentary films
- Documentary videos
- Interactive multimedia
- Motion pictures -- Production and direction

Video recordings -- Production and direction

Types of Materials:

Architectural drawings
Black-and-white photographs
Brochures
Drawings
Manuscripts
Videotapes

Names:

Smithsonian Institution. Visitor Information and Associates' Reception Center
Smithsonian Tropical Research Institute
Tropical Rainforests: A Disappearing Treasure (Exhibition) (1988: Washington, D.C.)
Unesco. Programme on Man and the Biosphere. Biodiversity Teleconference
Woodman-Cioffi, Lee

Preferred Titles:

Diversity Endangered (Video recording : 1987)
Reel Jungle (Video recording : 1988)

Container Listing

Box 1

Visitor Information and Associates' Reception Center (VIARC) - Theater Orientation Program and an Interactive Touch Screen Program for the "new" Visitors Center (1989)

Box 1 of 4	Reception Information, 1989
Box 1 of 4	Release Forms
Box 1 of 4	Shot Lists
Box 1 of 4	Master Tape Lists
Box 1 of 4	Visitor Test and Fixes
Box 1 of 4	Old Versions scripts
Box 1 of 4	Bureaux Comments
Box 1 of 4	General Correspondence
Box 1 of 4	Scripts - 30 minute modules for IVD
Box 1 of 4	Theater Scripts
Box 1 of 4	Design File - IVD
Box 1 of 4	Design File - SLU
Box 1 of 4	Blueprint for Visitors Center
Box 1 of 4	Evaluation Criteria
Box 1 of 4	RFP for Interactive
Box 1 of 4	Super tour Proposal
Box 1 of 4	VIARC Theater Specs
Box 1 of 4	Home Distribution Plan
Box 1 of 4	Background Info on Smithsonian Institution as of 1988
Box 1 of 4	Home Video Memos
Box 1 of 4	Budget - 30 minute Video

Box 1 of 4 4 1/2 Minute Video
Box 1 of 4 Ring Binder - 1985 Plan to Transfer Slides to Tape

Box 2

Box 2 of 4 Ring Binder - Interactive Edit Log
Box 2 of 4 Ring Binder - Theater Edit Log
Box 2 of 4 Ring Binder - Shooting Log
Box 2 of 4 Ring Binder - IVD Scripts and Fact Sheets
Box 2 of 4 Ring Binder - Shoot Correspondence/Permissions

Box 3

"Biodiversity Teleconference," "Diversity Endangered," and "The Reel Jungle." Also included is US AID's/SI "Biodiversity" files
Box 3 of 4 Biodiversity Teleconference
Box 3 of 4 Diversity Endangered
Box 3 of 4 US AID Biodiversity
Box 3 of 4 The Reel Jungle
Box 3 of 4 Exhibition Background
Box 3 of 4 Script
Box 3 of 4 Film Sources
Box 3 of 4 Correspondence
Box 3 of 4 Leaf Cutter Ants

Box 4

"Research at the Smithsonian" - "Behind the Scenes Research at the Smithsonian;" Program proposal; and STRI, June 1990
Box 4 of 4 Research Interactive - General Correspondence
Box 4 of 4 Budget
Box 4 of 4 Design Document
Box 4 of 4 Small Proposal

Box 4 of 4	Research Notes
Box 4 of 4	Existing Footage
Box 4 of 4	Individual files on American Federation of Art (AFA), Afro-American History, Advertising Archives
Box 4 of 4	Agricultural History, Anacostia, Cephalopods, Crossroads, Evolution of Terrestrial Ecosystems (ETE), Folklife, Ft. Pierce, Hawaiian birds, Jaccoberger, Nile Delta, Native American studies, Peale, Ryder, Smithsonian Astrophysical Observatory (SAO), Paul Taylor, Smithsonian Environment Research Center (SERC), Space History, Video History, Volcanos, Zoo, and STRI
Box 4 of 4	STRI Correspondence