



# Smithsonian

*Institution Archives*

## Production Records, *circa* 1976-1994

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Production Records
<b>Date:</b>	<i>circa</i> 1976-1994
<b>Identifier:</b>	Accession 95-003
<b>Creator::</b>	Smithsonian Institution. Office of Telecommunications
<b>Extent:</b>	4 cu. ft. (4 record storage boxes)
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 95-003, Smithsonian Institution. Office of Telecommunications, Production Records

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## Descriptive Entry

This accession includes the records of Jean B. Quinnette, secretary to the Director of the Office of Telecommunications (OTC), 1974-1976; Assistant Production Coordinator, 1977; Production Coordinator, 1978-1979; Telecommunications Specialist, 1980-1985; and Audio Visual Production Specialist, 1986-1994. Records document work on OTC productions, which include "Telling Lives: The Art of Biography," "National Collection of Fine Arts: Legacy Film Project," "Frank Lloyd Wright Film," "Visiting Nurse Project," and "Here at the Smithsonian" (HATS). Consists of production proposals, contracts, treatment scripts, funding information, and activities reports; personal research notes; correspondence and memoranda; articles and other literature pertaining to finished productions; staff and historical photographs; letters of public inquiry; audiotape and slides from the Educational Outreach Slide Show; and information concerning the Biodiversity Teleconference.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

- Contracts
- Documentary films
- Documentary television programs
- Intellectual property
- Motion pictures -- Production and direction
- Nurses
- Television -- Production and direction

Types of Materials:

Audiotapes  
Black-and-white photographs  
Brochures  
Clippings  
Manuscripts

Names:

National Collection of Fine Arts (U.S.). Legacy Film Project  
National Museum of American History (U.S.). Educational Outreach Program  
Quinnette, Jean B.  
Unesco. Programme on Man and the Biosphere. Biodiversity Teleconference  
Wright, Frank Lloyd, 1867-1959 -- Motion pictures

Preferred Titles:

*Here at the Smithsonian (Television program)*  
*Telling Lives: the biographer's art (Monograph)*

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## Container Listing

Box 1	
	TELLING LIVES: THE ART OF BIOGRAPHY Summary: TELLING LIVES: THE ART OF BIOGRAPHY
Box 1 of 4	Legal Information
Box 1 of 4	Symposium
Box 1 of 4	OTC Personnel Resumes
Box 1 of 4	Research Notes, 1983
Box 1 of 4	Program Travel Information, 1983
Box 1 of 4	Pachter, Marc
Box 1 of 4	Artists
Box 1 of 4	Caro, Robert
Box 1 of 4	Celebrities
Box 1 of 4	Edel, Leon
Box 1 of 4	Eras
Box 1 of 4	Fiction
Box 1 of 4	Flexner, Thomas
Box 1 of 4	Historical and Political Figures
Box 1 of 4	Holocaust
Box 1 of 4	Literature, 1984
Box 1 of 4	Malamud, Bernard
Box 1 of 4	Minorities
Box 1 of 4	Morris, Edmund and Sylvia
Box 1 of 4	Musicians and Dancers

Box 1 of 4	Writers
Box 1 of 4	Women
Box 1 of 4	Program Categories
Box 1 of 4	From Icon to Portrait Biography and History
Box 1 of 4	The Quest of the Biographer
Box 1 of 4	Biographer's Imagination
Box 1 of 4	Biography and Objectivity
Box 1 of 4	Autobiography and Final Biography
Box 1 of 4	Biography and Psychology
Box 1 of 4	Hidden Lives
Box 1 of 4	Biography and Theater
Box 1 of 4	Biography and Film
Box 1 of 4	Angles of Vision
Box 1 of 4	Twain, Mark
Box 1 of 4	Wolff, Geoffrey
Box 1 of 4	Proposal Appendix
Box 1 of 4	Proposal Copies (unbound), 1984 [four copies]
Box 1 of 4	Memoranda, 1984
Box 1 of 4	Reading List and other Information
Box 1 of 4	Contracts and Budget, 1982
Box 1 of 4	Pacher Biography Series
Box 1 of 4	Roosevelt, Theodore
Box 1 of 4	Proposals and Drafts
Box 1 of 4	Biography Revival, 1986

Box 1 of 4	Budget, 1984
Box 1 of 4	Funding Proposal
Box 1 of 4	Articles
Box 2	
Box 2 of 4	Footage, Stills, and Sound
Box 2 of 4	Production Notes
Box 2 of 4	Music
Box 2 of 4	Photographs: Roosevelt, Theodore
Box 2 of 4	Photographs: Sagamore Hill
Box 2 of 4	Literature: Sagamore Hill
Box 2 of 4	Memoranda, 1984
Box 2 of 4	Research Notes, 1982-1984 [three folders]
Box 2 of 4	Proposals
Box 2 of 4	Notes from Book Sources
Box 2 of 4	Production and Budget, 1982
Box 2 of 4	Telecourse Research
Box 2 of 4	Slides
FRANK LLOYD WRIGHT FILM Summary: FRANK LLOYD WRIGHT FILM	
Box 2 of 4	Research Information, 1988-1989
Box 2 of 4	Articles
Box 2 of 4	Film Treatment, 1989
EDUCATIONAL OUTREACH SLIDE SHOW Summary: EDUCATIONAL OUTREACH SLIDE SHOW	
Box 2 of 4	General Information, 1982

Box 2 of 4                      Audiotape and Script

Box 2 of 4                      Slides

BIODIVERSITY TELECONFERENCE  
Summary:            BIODIVERSITY TELECONFERENCE

Box 2 of 4                      Tape Requests, 1986

Box 2 of 4                      Slide Letters

Box 2 of 4                      Mailing List Requests

Box 2 of 4                      Announcements

Box 2 of 4                      Correspondence, 1986

Box 3

VISITING NURSE PROJECT (never produced)  
Summary:            VISITING NURSE PROJECT (never produced)

Box 3 of 4                      Research Material, 1986

Box 3 of 4                      Correspondence

NATIONAL COLLECTION OF FINE ARTS: LEGACY FILM PROJECT  
Summary:            NATIONAL COLLECTION OF FINE ARTS: LEGACY  
FILM PROJECT

Box 3 of 4                      Film Treatments, 1979

Box 3 of 4                      Correspondence, 1977-1979 [two folders]

Box 3 of 4                      Foreign Contacts

Box 3 of 4                      Budget, 1976-1977

Box 3 of 4                      Correspondence and Notes, 1976

Box 3 of 4                      Film Scripts, 1977

Box 3 of 4                      Correspondence, 1979-1980

Box 3 of 4                      Correspondence, 1978-1979

Box 3 of 4                      Photographs



Box 3 of 4	Director, Crew, and Production Company
Box 3 of 4	Newspaper Articles
Box 3 of 4	Publications
Box 3 of 4	Press Releases
Box 3 of 4	Research Notes
	MISCELLANEOUS FILES Summary: MISCELLANEOUS FILES
Box 3 of 4	S. Dillon Ripley Publicity
Box 3 of 4	Smithsonian World Series
Box 3 of 4	Activities Report
Box 3 of 4	Administration , 1991-1992
Box 3 of 4	Antiques: Home Video Series, 1994
Box 3 of 4	The Smithsonian is for Kids: Budget Proposal
Box 3 of 4	Discovery D.C. Show
Box 3 of 4	Education Programs Inventory, 1991
Box 3 of 4	Film Budgets, 1987
Box 3 of 4	Film Requests, 1993
Box 3 of 4	Film Research, 1993
Box 3 of 4	Public Inquiries, 1992-1993
Box 3 of 4	German Television/ARD: Mall Museums, 1981-1982
Box 3 of 4	Madame Pandora's Hodge Podge Shop
	Box 4
Box 4 of 4	Maryland Public Television
Box 4 of 4	Native American, 1992

Box 4 of 4	National Museum of American Art: Save Outdoor Sculpture (SOS) Film, 1992
Box 4 of 4	OTC Office Memoranda, 1988-1990
Box 4 of 4	Photo and Film Information, 1977
Box 4 of 4	Program Reports, 1987-1990
Box 4 of 4	Program Reports, 1981-1987
Box 4 of 4	Outside Producers Shooting at the Smithsonian Institution, 1987-1990
Box 4 of 4	Press Releases
Box 4 of 4	Outside Proposals, 1992
Box 4 of 4	Smithsonian Year/OTC Productions
Box 4 of 4	Seminars, 1986
Box 4 of 4	Special Events Planning, 1992
Box 4 of 4	James Abbott McNeill Whistler: 150th Birth Anniversary
Box 4 of 4	The Eight Secretaries
Box 4 of 4	National Museum of American Art
	HERE AT THE SMITHSONIAN (HATS) Summary: HERE AT THE SMITHSONIAN (HATS)
Box 4 of 4	Research Notes, 1988
Box 4 of 4	Articles
Box 4 of 4	Art Deco, 1987
Box 4 of 4	Scripts
Box 4 of 4	LaFarge, John