



Smithsonian Institution Archives

## Subject Files, 1989-1994

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Subject Files
<b>Identifier:</b>	Accession 95-083
<b>Date:</b>	1989-1994
<b>Extent:</b>	12 cu. ft. (12 record storage boxes)
<b>Creator::</b>	Smithsonian Institution. Assistant Secretary for the Sciences
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 95-083, Smithsonian Institution, Assistant Secretary for the Sciences, Subject Files

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## Descriptive Entry

This accession consists of records that document the administrative activity of the Office of the Assistant Secretary for the Sciences, the predecessor office to the Assistant Provost for the Sciences, under the direction of Robert Hoffmann. The records chiefly concern the years 1992 and 1993, but records run from 1989 to 1994. Subject files include museums and offices reporting to this office; agencies and organization pertaining to the environmental, biological, and astronomical sciences; Smithsonian projects and informal working groups; and other Smithsonian central administrative offices, especially exchanges with the offices of the other assistant secretaries. The subject files include as well files on foreign countries with Smithsonian research interests.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Biodiversity  
Research  
Ticks

Types of Materials:

Brochures  
Manuscripts

Names:

Audubon Naturalist Society of the Central Atlantic States  
Burch Fellowship  
Coalition for Networked Information  
Conference of the Parties to the Convention on International Trade in Endangered Species of Wild  
Fauna and Flora  
Friends of the National Zoo (U.S.)  
Great Britain. Overseas Development Administration  
Hoffmann, Robert S.  
Inter-American Development Bank  
National Academy of Sciences (U.S.)  
National Institute for Conservation of Cultural Property (U.S.)  
National Institute for the Environment (U.S.)  
National Science Foundation (U.S.)  
North Atlantic Treaty Organization  
Organization for Economic Co-operation and Development  
Organization for Tropical Studies  
Organization of American States  
Pan American Development Foundation  
Public Welfare Foundation  
Royal Geographical Society (Great Britain)  
Selig, Ruth  
Simons, Ross B.  
Smithsonian Institution. Archives and Special Collections Council  
Smithsonian Institution. Assistant Secretary for Research. Research Policy Committee  
Smithsonian Institution. Assistant Secretary for Science. \$ bConservation Training Council  
Smithsonian Institution. Smithsonian Center for Materials Research and Education. Research,  
Libraries, Archives Collections Conservation Task Force  
Soros Foundation  
United Nations Development Programme  
United States. Agency for International Development  
United States. Asia Environmental Partnership  
United States. National Oceanographic and Atmospheric Administration  
Wildlife Legislative Fund of America  
World Bank

## Container Listing

### Box 1

Box 1 of 12	Accessibility Statement
Box 1 of 12	Activities Report
Box 1 of 12	Administrative Service Center (ASC)
Box 1 of 12	Advisory Group on Science and Technology Policy
Box 1 of 12	Affirmative Action Reports - 1992
Box 1 of 12	Agency for International Development
Box 1 of 12	Aldabra Atoll
Box 1 of 12	Anacostia Museum - 1991
Box 1 of 12	Announcements (General)
Box 1 of 12	Archives, Smithsonian Institution (SI) - 1992-1993
Box 1 of 12	Arctic Studies
Box 1 of 12	Assistant Secretaries - Arts & Humanities - 1991-1993
Box 1 of 12	Assistant Secretaries - Education & Public Services 1991-1993
Box 1 of 12	Assistant Secretaries - External Affairs - 1991-1993
Box 1 of 12	Assistant Secretaries - Finance & Administration - 1991-1993
Box 1 of 12	Assistant Secretaries - Institutional Affairs - 1992
Box 1 of 12	Assistant Secretaries - Science - 1991-1993
Box 1 of 12	Audit Information
Box 1 of 12	Audubon

Box 1 of 12	Australia
Box 1 of 12	Awards (Chevron, Getty, International Prize for Biology, National Medal of Science, Tyler, Volvo Environmental)
Box 1 of 12	Belgium
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Box 1 of 12	Beller Request
Box 1 of 12	Beringia
Box 1 of 12	Biological Diversity (2 folders)
Box 1 of 12	Biological Diversity, National Center for

Box 2

Box 2 of 12	Brazil
Box 2 of 12	British Airways
Box 2 of 12	Burch Fellowship
Box 2 of 12	Bureau Director's Meeting
Box 2 of 12	Canada
Box 2 of 12	Canal Alternatives Study
Box 2 of 12	Capital Program Planning Board
Box 2 of 12	China
Box 2 of 12	Coalition for Networked Information (CNI)
Box 2 of 12	Collections Management
Box 2 of 12	Collections Research Fund
Box 2 of 12	Columbus Center

- Box 2 of 12                    Conferences
- Box 2 of 12                    Conservation Analytical Laboratory (CAL)
- Box 2 of 12                    Conservation and Research Center

Box 3

- Box 3 of 12                    Conservation Training Council, Smithsonian Institution
- Box 3 of 12                    Contracting and Property Management, Office of (OCPM)
- Box 3 of 12                    Convention on International Endangered Species (CITES)
- Box 3 of 12                    Council of American Overseas Research Centers (CAORC)
- Box 3 of 12                    Cultural Diversity
- Box 3 of 12                    Curatorial Advancement (includes general PAEC)
- Box 3 of 12                    Darwin Initiative
- Box 3 of 12                    Design and Construction, Office of
- Box 3 of 12                    Development, Office of (OD)
- Box 3 of 12                    Diving Program, Smithsonian Institution
- Box 3 of 12                    England
- Box 3 of 12                    Environmental Awareness, Office of (OEA)
- Box 3 of 12                    Environment Management and Safety, Office of (OEMS)

Box 4

- Box 4 of 12                    Environmental Protection Agency (EPA)
- Box 4 of 12                    Equal Employment and Minority Affairs
- Box 4 of 12                    Exxon
- Box 4 of 12                    Facilities Services, Office of (OFS)

Box 4 of 12	Federal Facilities Compliance Act (FFCA)
Box 4 of 12	Fellowships and Grants, Office of (OFG)
Box 4 of 12	Financial System, Smithsonian Institution
Box 4 of 12	Folklife Programs, Office of
Box 4 of 12	Friends of the National Zoological Park (FONZ)
Box 4 of 12	FONZ - Board of Directors
Box 4 of 12	FONZ - General
Box 4 of 12	FONZ - Nominating Committee - 1992-1993 (2 folders)
Box 4 of 12	Galapagos
Box 4 of 12	General Counsel, Office of
Box 4 of 12	Germany
Box 4 of 12	Global Change
Box 4 of 12	Government Relationship, Office of (OGR)
Box 4 of 12	Guyana
Box 4 of 12	History, Archives and National Collections, Office of (HANC)
Box 4 of 12	Human Resources, Office of
Box 4 of 12	India
Box 4 of 12	Indonesia
Box 4 of 12	Information Resource Management, Office of (OIRM)
Box 5	
Box 5 of 12	Information Technology Initiative



Box 5 of 12	Inspector General, Office of (IG)
Box 5 of 12	Institutional Studies
Box 5 of 12	Institutional Initiatives, Office of
Box 5 of 12	Inter-American Development Bank (IADB)
Box 5 of 12	Interior, U.S. Dept. of (DOI)
Box 5 of 12	Internal Controls Review
Box 5 of 12	International Environmental Science Program (IESP) (Venezuela-Rudran, Neotropical Lowlands-Heyer, Mexico-Whigham)
Box 5 of 12	International Activities Center (IAC)
Box 5 of 12	International Project Development Group (IPDG)
Box 5 of 12	International Exchange Program
Box 5 of 12	Internet
Box 5 of 12	Inventory
Box 5 of 12	Iraq
Box 5 of 12	Information Resources Management
Box 5 of 12	Israel
Box 5 of 12	Italy
Box 5 of 12	International Union for Conservation of Nature (IUCN)
Box 5 of 12	Jamaica
	Box 6
Box 6 of 12	Jesse Noyes Foundation
Box 6 of 12	Joseph Henry Papers

Box 6 of 12	Korea
Box 6 of 12	Legislature
Box 6 of 12	Library of Congress
Box 6 of 12	Madagascar
Box 6 of 12	Malaysia
Box 6 of 12	Man and the Biosphere (MAB)
Box 6 of 12	Management Report
Box 6 of 12	Manpower, Office of
Box 6 of 12	Marine Mammal Commission
Box 6 of 12	Marine Systematic Laboratory
Box 6 of 12	Master Mall Raceway System
Box 6 of 12	Media, Communications with
Box 6 of 12	Medical Museum
Box 6 of 12	Mexico
Box 6 of 12	Migratory Bird Program
Box 6 of 12	Millennium Project
Box 6 of 12	Minorities in Science
Box 6 of 12	Minority Internships
Box 6 of 12	MITRE
Box 6 of 12	Molecular Systematics External Review

Box 7

Box 7 of 12	Moriah Fund
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Box 7 of 12                    Museum Support Center (MSC)

Box 7 of 12                    Museum Computer Conference

Box 7 of 12                    National Academy of Science (NAS)

Box 7 of 12                    National Aeronautics and Space Administration (NASA)

Box 7 of 12                    National African American Museum (NAfAM)

Box 7 of 12                    National Air and Space Museum (NASM)

Box 7 of 12                    National Center for Biodiversity

Box 7 of 12                    National Commission on Libraries and Information Science, U.S.

Box 7 of 12                    National Institute for the Conservation of Cultural Property

Box 7 of 12                    National Institute of the Environment (NIE)

Box 7 of 12                    National Museum of American Art (NMAA)

Box 7 of 12                    National Museum of American Indian (NMAI)

Box 7 of 12                    National Museum of American History (NMAH)

Box 7 of 12                    National Museum of Natural History (NMNH) (1 folder)

Box 7 of 12                    National Museum of Natural History (NMNH) (2 folders)

Box 7 of 12                    National Portrait Gallery (NPG)

Box 7 of 12                    National Science Foundation (NSF)

Box 7 of 12                    National Zoological Park (NZP)

Box 8

Box 8 of 12                    NZP - Incinerator Problems

Box 8 of 12                    NZP - Panda Program

- Box 8 of 12 NZP - Saudi Arabia
- Box 8 of 12 North Atlantic Treaty Organization (NATO)
- Box 8 of 12 Nature Conservancy
- Box 8 of 12 Netherlands
- Box 8 of 12 New Independent States
- Box 8 of 12 New Zealand
- Box 8 of 12 National Oceanic and Atmospheric Administration (NOAA)
- Box 8 of 12 Norway
- Box 8 of 12 National Research and Education Network (NREN)
- Box 8 of 12 Office Memorandum (OMXXX)
- Box 8 of 12 Organizations of American States
- Box 8 of 12 Organization for Economic Cooperation and Development
- Box 8 of 12 Organization for Tropical Studies (OTS) (4 folders)

Box 9

- Box 9 of 12 Overseas Development Administration (ODA)
- Box 9 of 12 Panama (Canal Alternatives Commission) 1992-1993
- Box 9 of 12 Pan-American Development Foundation
- Box 9 of 12 Personnel, Smithsonian Institution
- Box 9 of 12 Plant Services, Office of (OPS)
- Box 9 of 12 Policy and Program Development (OPPD)
- Box 9 of 12 Public Affairs, Office of (OPA)
- Box 9 of 12 Public Welfare Foundation (PWF)

Box 9 of 12                    Publications

Box 9 of 12                    Regents, Smithsonian Institution Board of

Box 9 of 12                    Registrar, Office of (OR)

Box 9 of 12                    Research, Libraries, and Archives Collections Conservation Taskforce (RELECT)

Box 9 of 12                    Research Policy Committee

Box 9 of 12                    Research Library/Gp/Information Network (RGL/RLIN)

Box 9 of 12                    Research Misconduct

Box 9 of 12                    Royal Geographic Society

Box 9 of 12                    Russia

Box 9 of 12                    Smithsonian Astrophysical Observatory (SAO) (2 folders)

Box 9 of 12                    SAO - Advanced X-Ray Astrophysics Facility (AXAF)

Box 9 of 12                    SAO - Center for Astrophysics (CfA)

Box 9 of 12                    SAO - Infrared-Optical Telescope Array (IOTA)

Box 9 of 12                    SAO - Multiple Mirror Telescope (MMT)

Box 9 of 12                    SAO - Submillimeter Array (SMA)

Box 9 of 12                    SAO Personnel

Box 10

Box 10 of 12                    Scientific Equipment Pool

Box 10 of 12                    Secretary, Office of the SI

Box 10 of 12                    Senegal

Box 10 of 12                    Smithsonian Environmental Research Center (SERC) (2 folders)

Box 10 of 12            SERC Master Plan

Box 10 of 12            Smithsonian Institution Archives (SIA) (1 folder) (includes SIA Director Search)

Box 10 of 12            SIA (1 folder)

Box 10 of 12            SI Archives & Special Collections Council (SIASC)

Box 10 of 12            SI Communications Strategy

Box 10 of 12            SI Council 1992

Box 10 of 12            Smithsonian Institution Libraries (SIL)

Box 11

Box 11 of 12            SIL (2 folders)

Box 11 of 12            Singapore

Box 11 of 12            SI Research Information (SIRIS)

Box 11 of 12            SI Wildlife Training Program

Box 11 of 12            SI Years Submission (2 folders)

Box 11 of 12            Smithson Society Award

Box 11 of 12            Sorting Center

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Box 11 of 12            SOROS Foundation

Box 11 of 12            Special Exhibition Fund

Box 11 of 12            Sponsored Projects, Office of (OSP)

Box 11 of 12            Sri Lanka

Box 11 of 12            Standard of Conduct

Box 11 of 12	State Department, U.S.
Box 11 of 12	Smithsonian Tropical Research Institute (STRI) (2 folders)
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Box 12 of 12	STRI - Living Allowance
Box 12 of 12	STRI - Oil Spill
Box 12 of 12	Study Tours and Seminars
Box 12 of 12	Suitland Master Plan
Box 12 of 12	Sweden
Box 12 of 12	Swiss Embassy
Box 12 of 12	Switzerland
Box 12 of 12	Tanzania
Box 12 of 12	Tibet
Box 12 of 12	Tick Collection
Box 12 of 12	Trilateral Committee on Environmental Education (U.S./Mexico/Canada)
Box 12 of 12	United Kingdom (UK)
Box 12 of 12	United Nations Educational, Scientific, and Cultural Organization (UNESCO)
Box 12 of 12	United Nations Development Programme (UNDP)
Box 12 of 12	University/College Relations
Box 12 of 12	U.S. Asia Environment Partnership (USAEP)
Box 12 of 12	Venezuela
Box 12 of 12	Videohistory Project

Box 12 of 12	Vietnam
Box 12 of 12	Whipple Observatory (Fred Lawrence) - FLWO
Box 12 of 12	Wildlife Legislation Fund
Box 12 of 12	World Bank
Box 12 of 12	World Food Day, U.S. Committee for
Box 12 of 12	Zimbabwe