



Smithsonian Institution Archives

Central Administrative Records, 1979-1989

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Central Administrative Records
Identifier:	Accession 95-155
Date:	1979-1989
Extent:	1 cu. ft. (1 record storage box)
Creator::	National Portrait Gallery. Administrative Office
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 95-155, National Portrait Gallery. Administrative Office, Central Administrative Records

Descriptive Entry

This accession consists of records that form part of the central administrative files of the museum from 1979 through 1989. They were created by Barbara A. Hart first as Administrative Officer and then as Executive Officer of the Museum. The files contain Hart's chronological files for 1988 and 1989, and records concerning the development of the museum's 1989 budget. In addition, the records document Hart's involvement with building management, design and production, and registrarial activities of the museum.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Art museums
- Buildings -- Maintenance
- Museum finance
- Museum registration methods
- Museums -- Administration

Types of Materials:

- Manuscripts

Names:

Hart, Barbara A.

Container Listing

Box 1

Box 1 of 1	Barbara Hart Chron File 1988
Box 1 of 1	Barbara Hart Chron File 1989
Box 1 of 1	Barbara Hart Chron File 1989 II
Box 1 of 1	Budget/August 1988-June 1989
Box 1 of 1	Budget/June 1989-December 1989
Box 1 of 1	American Art (AA)/Portrait Gallery (PG) Building 1982-1988
Box 1 of 1	AA/PG Building Manager's Council 1979-1986
Box 1 of 1	Design and Production 1985-1989
Box 1 of 1	Finance and Administration 1985
Box 1 of 1	Registrar II 1984-1985
Box 1 of 1	Registrar 1988-1989