



# Smithsonian

## *Institution Archives*

### Budget Records, *circa* 1983-1993

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Smithsonian Institution Archives  
Washington, D.C.  
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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Budget Records
<b>Date:</b>	<i>circa</i> 1983-1993
<b>Identifier:</b>	Accession 96-073
<b>Creator::</b>	National Museum of American History. Assistant Director for Administration
<b>Extent:</b>	4 cu. ft. (4 record storage boxes)
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 96-073, National Museum of American History.  
Assistant Director for Administration, Budget Records

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## Descriptive Entry

This accession includes the working files of Elizabeth E. Greene, former Administrative Officer, 1986-1989; Assistant Director for Finance and Personnel, 1990; and Assistant Director for Administration, 1991-1993; at the National Museum of American History (NMAH). Materials include correspondence and memoranda pertaining to asbestos removal at NMAH, grant proposals, Congressional appropriation hearings, the research resources program, special exhibition funds, and storage facilities. In addition are records documenting the collections acquisition program, budgetary planning, and contracts.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

- Asbestos abatement
- Budget
- Budget process
- Business planning
- Fund accounting
- Fund raising
- Historical museums
- Museum exhibits
- Museums -- Administration
- Museums -- Collection management
- Museums -- Employees

Science museums  
Strategic planning

Types of Materials:

Manuscripts

Names:

Greene, Elizabeth E.

Places:

United States -- History

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## Container Listing

Box 1	
Box 1 of 4	Accounting Memos
Box 1 of 4	African American Index Project/Sule Greg Wilson
Box 1 of 4	Archives - General
Box 1 of 4	Asbestos Cleanup
Box 1 of 4	Base Analysis Report, FY 1990
Box 1 of 4	CFC Campaigns, Fall 1984-Fall 1989
Box 1 of 4	Congressional Hearings House Questions, FY 1988
Box 1 of 4	Congressional Hearings Testimony, FY 1985
Box 1 of 4	Day Care Center
Box 1 of 4	Director's Discretionary Fund (DDF) Memos and Printouts, FY1992
Box 1 of 4	DeVincent Collection
Box 1 of 4	Documents without an ODB Number
Box 1 of 4	Division of Performing Arts (DPA) Transfer
Box 1 of 4	Fair Search Recruitment/Mailing List
Box 1 of 4	Frank Lloyd Wright Dinnerware
Box 1 of 4	Fullerton
Box 1 of 4	Federal Budget, FY 1990 (2 folders)
Box 1 of 4	Annual Report: Master Plan Relocations, FY 1992
Box 1 of 4	Collections Management Wipeout, FY 1992
Box 1 of 4	Hazardous Waste
Box 1 of 4	Inaugural Activities
Box 1 of 4	Internal Controls Survey (2 folders)

Box 1 of 4	Intern Insurance
Box 1 of 4	Library of Congress
Box 1 of 4	Memos, 1991
Box 1 of 4	Musical History Division Funding
Box 1 of 4	Travel
Box 1 of 4	New Funds, 1990
Box 1 of 4	Paper Preservation Issue
Box 1 of 4	Projects Approved For DDF Funding FY 1991
Box 1 of 4	Purchasing at NMAH
Box 1 of 4	Senate Hearings Questions, FY 1988
Box 1 of 4	Senate Hearings Testimony, FY 1986
Box 1 of 4	Senate Hearings Testimony, FY 1987
Box 1 of 4	Special Hearing 2/5/1991 on SI Needs and Construction
Box 1 of 4	Tort Claims
Box 1 of 4	Visitor Count Statistics
Box 1 of 4	Women Committee Grants
Box 2	
Box 2 of 4	21st Century Limited, 1991-1993
Box 2 of 4	Chadwyck Healey - Archives Contract
Box 2 of 4	Collections Acquisition Program, 1988-1992
Box 2 of 4	Director's Research and Manuscript Support
Box 2 of 4	Gifts, 1988-1989
Box 2 of 4	Grant Letters and Reports, 1989
Box 2 of 4	Educational Outreach Fund, 1990-1992

Box 2 of 4	FEMA
Box 2 of 4	DDF Funds Approved Projects, FY 1990
Box 2 of 4	Memorandums, 1990
Box 2 of 4	Miscellaneous Memos, 1989
Box 2 of 4	Multi-Year Affirmative Employment Program (Survey: MAH), 1987
Box 2 of 4	Native Americans Indian Program, 1984-1989
Box 2 of 4	Numismatics, 1988-1989
Box 2 of 4	Patent Model Foundation, 1989
Box 2 of 4	Puckrein, Gary - Visions, 1983
Box 2 of 4	Research Opportunities and Scholarly Studies Fund, 1991-1992
Box 2 of 4	Research Resources Program, 1991-1992
Box 2 of 4	Scholarly Studies, 1983-1993
Box 2 of 4	Sears Ceremonial Court, 1987
Box 2 of 4	Security, 1986
Box 2 of 4	Special Exhibition Fund (SEF) Submissions, 1993
Box 2 of 4	Smithsonian Society, 1986-1993
Box 2 of 4	Smithson Society Grant Proposals, 1993
Box 2 of 4	Special Exhibition Fund (SEF), 1986-1989
Box 2 of 4	Special Exhibition Fund (SEF), 1986-1993
Box 2 of 4	Research Opportunities Fund
Box 2 of 4	Arena Sports History Exhibit
Box 2 of 4	FY 1992 Budget Call Backup (Departments Submissions)
Box 3	
Box 3 of 4	FY 1992 Budget Decisions - Subpools, Spring 1990

Box 3 of 4	FY 1992 Budget Submission
Box 3 of 4	FY 1992 Congressional Add-Ons
Box 3 of 4	FY 1992 Situation Analysis
Box 3 of 4	FY 1992 Congressional Marks
Box 3 of 4	FY 1992 Congressional Submission, 12/6/1990
Box 3 of 4	FY 1992 Continuing Resolution; FY 1992 Senate Appeal
Box 3 of 4	FY 1992 House Hearing Questions
Box 3 of 4	FY 1992 Miscellaneous Spring Budget Issues
Box 3 of 4	FY 1992 Office Specialists
Box 3 of 4	FY 1992 Office of Management and Budget (OMB) Narrative
Box 3 of 4	FY 1992 OMB Passback
Box 3 of 4	FY 1992 Program Allotments
Box 3 of 4	FY 1992 Repair and Restoration (R&R) Account
Box 3 of 4	FY 1992 Senate Hearings Questions
Box 3 of 4	FY 1992 Spending Plans/10% Cut
Box 3 of 4	FY 1992 Trust Fund Budgets/Freeze
Box 3 of 4	FY 1992 Unit Spending Plans
Box 3 of 4	FY 1992 Year End Computations
Box 3 of 4	FY 1993 End-Of-Year Balances and Closeouts
Box 3 of 4	FY 1993 Budget Reductions
Box 3 of 4	FY 1993 Capability Statements
Box 3 of 4	FY 1993 Congressional Narrative
Box 3 of 4	FY 1993 Final Allocations
Box 3 of 4	FY 1993 Final Budget Submission



Box 3 of 4	FY 1993 Five Year Prospectus
Box 3 of 4	FY 1993 House Hearing/Senate Conference
Box 3 of 4	FY 1993 Office Specialists Invoices
Box 3 of 4	FY 1993 OMB Narrative
Box 3 of 4	FY 1993 Planning/Priority Call
Box 3 of 4	FY 1993 R&R
Box 4	
Box 4 of 4	Women's Committee Proposals Fall, 1992
Box 4 of 4	Women's Committee Awards
Box 4 of 4	FY 1983 Administrative Files Archives
Box 4 of 4	FY 1989 GIF Fund
Box 4 of 4	FY 1991 REV 2R
Box 4 of 4	FY 1990 Accounts Receivable Reports
Box 4 of 4	FY 1989 Account Receivable Reports
Box 4 of 4	FY 1990 Memos and Documents
Box 4 of 4	American Association of Museums
Box 4 of 4	Budget Erosion
Box 4 of 4	Files (Administration Office)
Box 4 of 4	Outdated Security Storage Logs
Box 4 of 4	FY 1991 Office Specialists
Box 4 of 4	Major Acquisitions Fund
Box 4 of 4	Museum of History and Technology General Fund Financial Report 1987/1988
Box 4 of 4	Academic Hiring and Appraisals, 1986
Box 4 of 4	FY 1993 Budget Call, 4/1991

Box 4 of 4	Calculations for FY 1992 Allocations
Box 4 of 4	Shops Revenue Distribution Reports, 1992
Box 4 of 4	FY 1993 Pool Decisions
Box 4 of 4	FY 1983 American Association of Museums Reaccreditation
Box 4 of 4	Fund Allocations