



Smithsonian Institution Archives

## Financial Records, 1991-1994

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Financial Records
<b>Identifier:</b>	Accession 96-113
<b>Date:</b>	1991-1994
<b>Extent:</b>	2 cu. ft. (2 record storage boxes)
<b>Creator::</b>	Smithsonian Institution. Assistant Secretary for Finance and Administration
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 96-113, Smithsonian Institution, Assistant Secretary for Finance and Administration, Financial Records

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## Descriptive Entry

This accession consists of records that document the operations of the Office of the Assistant Secretary for Finance and Administration during the tenure of Nancy D. Suttentfield. The materials chiefly concern the Assistant Secretary for Finance and Administration's dealings with the Under Secretary, Constance Berry Newman, as well as containing information on restructuring Smithsonian Institution administration, 1991-1993.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Museum finance  
Museums -- Administration

### Types of Materials:

Manuscripts

### Names:

Newman, Constance Berry, 1935-  
Suttentfield, Nancy D.

## Container Listing

### Box 1

- Box 1 of 2                    1992 Under Secretary Briefing Book
- Box 1 of 2                    FY 1992 Restructuring Budget Smithsonian-Wide (2 folders)
- Box 1 of 2                    FY 1992 Trust - Financial Papers (2 folders)
- Box 1 of 2                    FY 1992 Federal - Financial Papers (2 folders)
- Box 1 of 2                    FY 1992 Trust - Administrative Allotments
- Box 1 of 2                    FY 1992 Departmental Briefing Reports (2 folders)

### Box 2

- Box 2 of 2                    FY 1991 Cuff Records, Financial Papers (2 folders)
- Box 2 of 2                    January 1993 GAO Open Recommendations (2 books)
- Box 2 of 2                    FY 1993 Trust - Financial Papers (2 folders)
- Box 2 of 2                    FY 1993 Federal - Financial Papers (2 folders)
- Box 2 of 2                    1993 Five-Year Plans, All Finance and Administration Offices
- Box 2 of 2                    1994 Secretary's Briefing Book