Smithsonian Institution Archives


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# Table of Contents

Collection Overview ................................................................. 1
Administrative Information ...................................................... 1
Descriptive Entry .......................................................................... 1
Names and Subjects ..................................................................... 1
Container Listing ......................................................................... 2
Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title: Financial Records
Identifier: Accession 96-113
Date: 1991-1994
Extent: 2 cu. ft. (2 record storage boxes)
Creator: Smithsonian Institution. Assistant Secretary for Finance and Administration
Language: English

Administrative Information

Preferred Citation
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Descriptive Entry

This accession consists of records that document the operations of the Office of the Assistant Secretary for Finance and Administration during the tenure of Nancy D. Suttenfield. The materials chiefly concern the Assistant Secretary for Finance and Administration's dealings with the Under Secretary, Constance Berry Newman, as well as containing information on restructuring Smithsonian Institution administration, 1991-1993.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
- Museum finance
- Museums -- Administration

Types of Materials:
- Manuscripts

Names:
- Newman, Constance Berry, 1935-
- Suttenfield, Nancy D.
Container Listing

Box 1

Box 1 of 2  1992 Under Secretary Briefing Book
Box 1 of 2  FY 1992 Restructuring Budget Smithsonian-Wide (2 folders)
Box 1 of 2  FY 1992 Trust - Financial Papers (2 folders)
Box 1 of 2  FY 1992 Federal - Financial Papers (2 folders)
Box 1 of 2  FY 1992 Trust - Administrative Allotments
Box 1 of 2  FY 1992 Departmental Briefing Reports (2 folders)

Box 2

Box 2 of 2  FY 1991 Cuff Records, Financial Papers (2 folders)
Box 2 of 2  January 1993 GAO Open Recommendations (2 books)
Box 2 of 2  FY 1993 Trust - Financial Papers (2 folders)
Box 2 of 2  FY 1993 Federal - Financial Papers (2 folders)
Box 2 of 2  1993 Five-Year Plans, All Finance and Administration Offices
Box 2 of 2  1994 Secretary's Briefing Book