



Smithsonian Institution Archives

Records, 1991-1995

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Records
Identifier:	Accession 97-067
Date:	1991-1995
Extent:	14.5 cu. ft. (14 record storage boxes) (1 document box)
Creator::	Smithsonian Institution. Office of Planning, Management and Budget
Language:	Language of Materials: English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 97-067, Smithsonian Institution. Office of Planning, Management and Budget, Records

Descriptive Entry

These records concern budgeting and financial planning concerns of the Smithsonian in all its bureaus and offices. Records include both federal and trust budget planning documents covering regular operating needs of the Institution and special requirements such as those posed by the Columbus Quincentenary, capital funds drives for the trust endowment, and the Commission on the Future of the Smithsonian Institution.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Budget
- Budget process
- Columbus Quincentenary, 1992-1993
- Fund raising
- Legislative hearings -- United States
- Museum finance
- Museums -- Administration

Types of Materials:

Books
Brochures
Manuscripts

Names:

Commission on the Future of the Smithsonian (meeting) (1995: Washington, D.C.)
Gaynor, Margaret C.
Publicover, Janet
Schelin, Karen D.

Container Listing

Box 1

Box 1 of 15	Absence of Appropriation
Box 1 of 15	Academic Studies, Office of
Box 1 of 15	Accounting and Financial Services
Box 1 of 15	Accounting and Financial Services - New Accounting
Box 1 of 15	Administrative Control of Funds
Box 1 of 15	Administrative Service Center
Box 1 of 15	Admission Fees
Box 1 of 15	Affirmative Action Fast Track Hires
Box 1 of 15	African American Museum (NMAfA)
Box 1 of 15	African American Project
Box 1 of 15	American Medical Museum
Box 1 of 15	Anacostia
Box 1 of 15	Appropriation Language
Box 1 of 15	Areas of Emphasis
Box 1 of 15	Arts & Humanities
Box 1 of 15	Arts & Industries
Box 1 of 15	Assistant Secretary for Institutional Advancement
Box 1 of 15	Assistant Secretary for Sciences
Box 1 of 15	Average Grade, Control of
Box 1 of 15	Base Analysis Guidelines
Box 1 of 15	Base Erosion
Box 1 of 15	Budget Projection System
Box 1 of 15	Budget Program Newsletter

Box 1 of 15	Capital Planning Commission, National
Box 1 of 15	CARE Program
Box 1 of 15	Center for Biological Diversity
Box 1 of 15	Computer Study
Box 1 of 15	Congressional Correspondence
Box 1 of 15	Cooper-Hewitt
Box 1 of 15	Council of Administrative and Service Directors
Box 1 of 15	Council of American Overseas Research Centers
Box 1 of 15	Financial Reports - Regents
Box 1 of 15	Financial Statements and Newsletters
Box 1 of 15	NMAfA
Box 1 of 15	National Air and Space Museum
Box 1 of 15	National Museum of American Art
Box 1 of 15	National Museum of American History
Box 1 of 15	National Museum of Natural History
Box 1 of 15	No-Year S&E
Box 1 of 15	Printing and Photo Services
Box 1 of 15	Prospectus
Box 1 of 15	Protection Services, Office of
Box 1 of 15	Provost, Office of
Box 1 of 15	Public Affairs, Office of
Box 1 of 15	Quincentenary
Box 1 of 15	RBL (Radiation Biology Laboratory) Greenhouse
Box 1 of 15	Regents
Box 1 of 15	Registrar, Office of
Box 1 of 15	Smithsonian Astrophysical Observatory

Box 1 of 15	Smithsonian Archives
	Box 2
Box 2 of 15	Environmental Management and Safety (OEMS)
Box 2 of 15	Research and Development - OMB (Office of Management and Budget) Schedules
Box 2 of 15	Resident Associates Program (RAP)
Box 2 of 15	Resource Allocation Reappraisals
Box 2 of 15	Restoration and Renovation of Buildings (General)
Box 2 of 15	Ripley Correspondence
Box 2 of 15	Ripley, S. Dillon
Box 2 of 15	Risk Management, Office of
Box 2 of 15	Roosevelt, Franklin D. Centennial
Box 2 of 15	Sackler Collection
Box 2 of 15	Science Information Exchange
Box 2 of 15	Secretary's Files, Office of
Box 2 of 15	Special Events
Box 2 of 15	Special Exhibition Fund
Box 2 of 15	Strategic Planning and Articles and Environmental Assessment
Box 2 of 15	Strategic Planning
Box 2 of 15	Suitland Study Group
Box 2 of 15	Summary of Appointment Separation Data
Box 2 of 15	Summer Hours
Box 2 of 15	SWAMI I
Box 2 of 15	SWAMI II
Box 2 of 15	Total Quality Management (TQM)
Box 2 of 15	Travel
Box 2 of 15	Travel Exhibition Service, SI (SITES)

Box 2 of 15 Travel Services, Office of
Box 2 of 15 Treasurer, Office of
Box 2 of 15 View Graph
Box 2 of 15 Visitors' Center (2 folders)
Box 2 of 15 Visions Foundation
Box 2 of 15 Volunteers

Box 3

Box 3 of 15 National Zoological Park
Box 3 of 15 Organization Chart
Box 3 of 15 Outreach
Box 3 of 15 Reimbursements
Box 3 of 15 Rent
Box 3 of 15 Regents (3 folders)
Box 3 of 15 Performing Arts, Division of
Box 3 of 15 Pennsylvania Avenue Commission
Box 3 of 15 Parking
Box 3 of 15 PCB's (PCPS)

Box 4

Box 4 of 15 Women's Council
Box 4 of 15 Workers' Compensation Benefits
Box 4 of 15 GSA Reimbursable Work Authorization, 1991
Box 4 of 15 General Counsel, Office of, FY 1991
Box 4 of 15 Government Relations, Office of, 1991
Box 4 of 15 Hiring Freeze on Federal Positions, 1990-1991
Box 4 of 15 Human Resources, Office of (OHR)
Box 4 of 15 Indian Studies, American Institute of

Box 4 of 15	Information Resource Management, Office of (OIRM), 1991
Box 4 of 15	Inspector General, Office of, 1991
Box 4 of 15	Report on FOO Focus Group - Interactive Community Disk
Box 4 of 15	Office of International Relations
Box 4 of 15	Institutional Initiatives, Assistant Secretary of
Box 4 of 15	Joseph Henry Papers
Box 4 of 15	Kennedy Center for the Performing Arts
Box 4 of 15	Legal - Miscellaneous
Box 4 of 15	Legislative Bulletins
Box 4 of 15	Libraries, SI (SIL)
Box 4 of 15	Luncheon and Meeting
Box 4 of 15	Mpala Wildlife and Research Trust
Box 4 of 15	Management Information
Box 4 of 15	OMB Correspondence
Box 4 of 15	Media Activities
Box 4 of 15	Secretary Adams' State of the Smithsonian Report
Box 4 of 15	Secretary's Program Report
Box 4 of 15	Sequestrations
Box 4 of 15	Silver Hill Facility
Box 4 of 15	Simon's
Box 4 of 15	Situation Analysis
Box 4 of 15	Smithsonian Council
Box 4 of 15	Smithsonian Exposition Books
Box 4 of 15	Smithsonian Research Foundation
Box 4 of 15	Smithsonian Senior Service Program
Box 4 of 15	Special Employment Initiative

Box 4 of 15 Special Exhibition Program
Box 4 of 15 Unemployment Compensation
Box 4 of 15 OUS, 1991
Box 4 of 15 West Virginia Fulfillment Center
Box 4 of 15 Woodrow Wilson International Center for Scholars (WWICS)
Box 4 of 15 Utilities

Box 5

Box 5 of 15 Federalizing - SITES (Smithsonian Institution Traveling Exhibition Service)
Box 5 of 15 Fellows Residence Facility
Box 5 of 15 Fellowships and Grants, Office of
Box 5 of 15 FERS
Box 5 of 15 Facilities Services, Office of
Box 5 of 15 Finance and Administration, Assistant Secretary (3 folders)
Box 5 of 15 Finance and Administration, Assistant Secretary - Management Reports
Box 5 of 15 Financial Management and Planning, Office of (OFMAP)
Box 5 of 15 Finance and Administration Strategic Planning
Box 5 of 15 Foreign Currency, State Department
Box 5 of 15 Folklife Programs, Office of
Box 5 of 15 Freer Gallery of Art
Box 5 of 15 Fundraising
Box 5 of 15 Delegation of Authority
Box 5 of 15 Development Office
Box 5 of 15 Elementary and Secondary Education, Office of (OESE)
Box 5 of 15 Environmental Management and Safety, Office of (OEMS)
Box 5 of 15 Endowment Funds
Box 5 of 15 Environmental Sciences Program

Box 5 of 15 Equal Opportunity, Office of (OEO)
Box 5 of 15 External Affairs, Office of Assistant Secretary
Box 5 of 15 Pay Raises
Box 5 of 15 Office of Policy and Program Development
Box 5 of 15 Postal Costs
Box 5 of 15 Post Office Building
Box 5 of 15 Smithsonian Institution Press

Box 6

Box 6 of 15 Questionnaires
Box 6 of 15 Quadrangle, Secretary's Correspondence
Box 6 of 15 Quadrangle, Treasurer's Office Status Report
Box 6 of 15 Quadrangle, Operating Costs and Outlays
Box 6 of 15 Quadrangle, Legislation, Proposed and Enacted
Box 6 of 15 Quadrangle, Construction Bids
Box 6 of 15 Planning and Budget Schedule
Box 6 of 15 Personnel Payroll System
Box 6 of 15 Planning Advisory Group (PAG)
Box 6 of 15 Research, NSF

Box 7

Box 7 of 15 External Affairs, Assistant Secretary for
Box 7 of 15 Cooper-Hewitt
Box 7 of 15 Federal Express
Box 7 of 15 Institutional Advancement, Assistant Secretary for (OISIA)
Box 7 of 15 Overhead
Box 7 of 15 Policy and Program Development, Office of (OPP)
Box 7 of 15 Pooled Benefits System

Box 7 of 15

SWAMI - KDS

Box 7 of 15

Visitor Information and Associates' Reception Center (VIARC)

Box 8

Files of Individuals Appointed to the Commission on the Future of the
Smithsonian Institution

Box 8 of 15

Copy of the Report of the Commission on the Future of the Smithsonian
Institution

Box 8 of 15

John E. Boswell - Died

Box 8 of 15

Johnetta B. Cole - Resigned

Box 8 of 15

Barber B. Conable, Jr.

Box 8 of 15

Paul J. DiMaggio

Box 8 of 15

Sandra M. Faber

Box 8 of 15

Henry Louis Gates, Jr.

Box 8 of 15

Stephen J. Gould

Box 8 of 15

Robert E. Grady

Box 8 of 15

Najeeb E. Halaby

Box 8 of 15

Neil Harris

Box 8 of 15

Irene Y. Hiram

Box 8 of 15

Ruth S. Holmberg

Box 8 of 15

Roy M. Huhndorf

Box 8 of 15

Jorge Klor de Alva

Box 8 of 15

Maya Lin - Resigned

Box 8 of 15

William H. Luers

Box 8 of 15

Michael A. Mares

Box 8 of 15

Walter E. Massey - Resigned

Box 8 of 15

John S. Mayo

Box 8 of 15

Frank Press

Box 8 of 15 Wilbur L. Ross, Jr.
Box 8 of 15 John C. Sawhill
Box 8 of 15 Lloyd C. Schermer
Box 8 of 15 Maxine F. Singer (2) - Chair
Box 8 of 15 Harold K. Skramstad, Jr.
Box 8 of 15 R. James Woolsey
Box 8 of 15 Prints of Photograph of Commission Members with the Secretary and Identities

Box 9

Documents Related to the First Meeting of the Commission
Box 9 of 15 Packet Provided to All Participants
Box 9 of 15 Texts and/or Notes Regarding Presentations
Box 9 of 15 Original Transcript of Proceedings
Documents Related to the Second Meeting of the Commission
Box 9 of 15 Packet Provided to All Participants
Box 9 of 15 Material Prepared by John Mayo, including edits to transcript
Box 9 of 15 Material Prepared by David Allison
Box 9 of 15 Original Transcript of Proceedings
Documents Related to the Third Meeting of the Commission
Box 9 of 15 Photographic Slides
Box 9 of 15 Original Transcript
Documents Related to the Fourth Meeting of the Commission
Box 9 of 15 Packet Provided to All Participants
Box 9 of 15 December 8-9, 1994, Unedited Transcript
Documents Related to the Final Meeting of the Commission
Box 9 of 15 Participant List

- Box 9 of 15 Agenda
- Box 9 of 15 Summary of Recommendations
- Box 9 of 15 Original Transcript

Box 10

Notebooks Containing Edited Transcripts of Meetings of the Commission on the Future of the Smithsonian Institution

- Box 10 of 15 First Plenary Session - January 6-8, 1994
- Box 10 of 15 Second Plenary Session - June 2-4, 1994
- Box 10 of 15 Third Plenary Session - September 15-18, 1994
- Box 10 of 15 Fourth Plenary Session - December 8-9, 1994
- Box 10 of 15 Final Meeting - May15, 1996
- Box 10 of 15 Responses to Requests for Informtaion

Box 11

Working Files

- Box 11 of 15 Five Copies of the Report on the Commission on the Future of the Smithsonian Institution
- Box 11 of 15 Drafts of Final Reports and Segments
- Box 11 of 15 Meeting Notes
- Box 11 of 15 Chron File - January/February 1995
- Box 11 of 15 Chron File - November/December 1994
- Box 11 of 15 Trip to London - September 30-October 6, 1994
- Box 11 of 15 Work Group I
- Box 11 of 15 Work Group II (2 folders)
- Box 11 of 15 Work Group III (2 folders)
- Box 11 of 15 Background to First Meeting
- Box 11 of 15 Robert McC. Adams - Messages to Staff Soliciting Ideas

Box 11 of 15 Responses I (to first message)

Box 11 of 15 Responses II (to second message)

Box 12

Box 12 of 15 Utilities, FY 1994

Box 12 of 15 Critical Needs List, 1994

Box 12 of 15 OESE (Office of Elementary and Secondary Education)

Box 12 of 15 Folklife

Box 12 of 15 OPlantS (Office of Plant Services), FY 1994 - S&B Status

Box 12 of 15 Office of the Comptroller Closing Book, 1993

Box 12 of 15 Year-End Closing, 1993

Box 12 of 15 Final Quarter Report, 1993

Box 13

Box 13 of 15 Year-End Closing, 1994

Box 13 of 15 Mid-Year Critical Needs List, 1994

Box 13 of 15 Year-End Closing, 1995

Box 14

Box 14 of 15 Utilities, 1995

Box 14 of 15 Chargebacks - OPlantS, 1993-1994

Box 14 of 15 132, 133 Reports

Box 14 of 15 STRI (Smithsonian Tropical Research Center) Communication Link (Utilities)

Box 14 of 15 Consolidation of OESE and NSRC (National Science Resources Center) Study

Box 14 of 15 Finance and Administration Reorganization, FY 1994

Box 14 of 15 Trends in SI Appropriations for Operating Purposes, FY 1987-1994

Box 14 of 15 OIS (Office of Institutional Studies)

Box 14 of 15 OAS - Public Services (2 folders)

Box 15

FY 1991 Work Files - Formulation

- Box 15 of 15 Five-Year Prospectus
- Box 15 of 15 OMB Formulation
- Box 15 of 15 OMB Submission
- Box 15 of 15 Budget Schedules and Revisions (Galleys)
- Box 15 of 15 OMB Hearing
- Box 15 of 15 OMB Passback and Appeal
- Box 15 of 15 Congressional Preparation and Submission
- Box 15 of 15 Congressional Hearings
- Box 15 of 15 Congressional Action

FY 1991 Work Files - Execution

- Box 15 of 15 Allotment/Allocations
- Box 15 of 15 Employment/Unemployment
- Box 15 of 15 Permanent Reprogrammings
- Box 15 of 15 Reprogramming Requests
- Box 15 of 15 SF 132s and 133s
- Box 15 of 15 Budget Projection System (BPS)/PCPS
- Box 15 of 15 1st Quarter Review
- Box 15 of 15 2nd Quarter Review
- Box 15 of 15 3rd Quarter Review

FY 1991 Work Files - Research Institutes

- Box 15 of 15 Assistant Secretary for Research
- Box 15 of 15 Joseph Henry Papers
- Box 15 of 15 Office of American Studies
- Box 15 of 15 Office of Fellowships and Grants

Box 15 of 15	Smithsonian Astrophysical Observatory
Box 15 of 15	Smithsonian Tropical Research Institute
Box 15 of 15	Smithsonian Environmental Research Center