



Smithsonian Institution Archives

## Departmental Records, 1994-1995

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## Table of Contents

Collection Overview .....	1
Administrative Information .....	1
Descriptive Entry.....	1
Names and Subjects .....	1
Container Listing .....	2

## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Departmental Records
<b>Identifier:</b>	Accession 97-120
<b>Date:</b>	1994-1995
<b>Extent:</b>	4 cu. ft. (4 record storage boxes)
<b>Creator::</b>	National Museum of American Art. Office of the Deputy Director
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 97-120, National Museum of American Art. Office of the Deputy Director, Departmental Records

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## Descriptive Entry

This accession consists of the files of the National Museum of American Art (NMAA) Deputy Director for fiscal year 1995. Charles Robertson has held the post since 1986. The records consist of subject files documenting the various administrative entities of the NMAA, and to a lesser extent, central Smithsonian management.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Art museums  
Museums -- Administration

### Types of Materials:

Brochures  
Clippings  
Manuscripts

### Names:

Robertson, Charles (Charles J.)

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## Container Listing

### Box 1

Box 1 of 4                    Administrative Office (April - June)

Box 1 of 4                    Administrative Office (January - March)

Box 1 of 4                    Administrative Office (October - December)

Box 1 of 4                    Curatorial Office (October - March)

Box 1 of 4                    Curatorial Office (April - September)

Box 1 of 4                    Deputy Director (October - February)

Box 1 of 4                    Deputy Director (March - September)

Box 1 of 4                    Deputy Director - (Council of Bureau Directors - COBD)

Box 1 of 4                    Deputy Director (Cosmos Club Preservation Foundation)

Box 1 of 4                    Deputy Director (Exhibitions & Installations) (October - February)

Box 1 of 4                    Deputy Director (Exhibitions & Installations) (March - September)

Box 1 of 4                    Deputy Director (Historic Preservation Review Board - HPRB) (October - January)

Box 1 of 4                    Deputy Director (HPRB) (February - June)

### Box 2

Box 2 of 4                    Deputy Director (HPRB) (July - September)

Box 2 of 4                    Deputy Director (Leased Space) (October - February)

Box 2 of 4                    Deputy Director (Leased Space) (March - July)

Box 2 of 4                    Deputy Director (Leased Space) (August - September)

Box 2 of 4                    Deputy Director (Minority Concerns)

Box 2 of 4                    Deputy Director (Minutes)

Box 2 of 4                    Deputy Director (Neighborhood Concerns: Sports Arena Environmental Assessments)

Box 2 of 4                    Deputy Director (Neighborhood Concerns: Sports Arena Resources Report, June 1995)

Box 2 of 4 Deputy Director (Octagon Committee) (May - September)  
Box 2 of 4 Deputy Director (Octagon Committee) (October - April)  
Box 2 of 4 Deputy Director (Personnel Requests)  
Box 2 of 4 Deputy Director (R&R) (July - September)  
Box 2 of 4 Deputy Director (R&R) (March - June)

Box 3

Box 3 of 4 Deputy Director (R&R) (October - February)  
Box 3 of 4 Deputy Director (R&R) (NMAA Office Space Reconfiguration Office of Design and Construction Project No. 933403)  
Box 3 of 4 Deputy Director (R&R) (SI-Wide Accessibility Project, Phase II, Accessibility Report - Patent Office Building)  
Box 3 of 4 Design & Production  
Box 3 of 4 Director  
Box 3 of 4 Director (NMAA Commissioners)  
Box 3 of 4 Director (Regents)  
Box 3 of 4 Educational Programs  
Box 3 of 4 External Affairs (April - September)  
Box 3 of 4 External Affairs (October - March)  
Box 3 of 4 Publications (March - September)  
Box 3 of 4 Publications (October - February)

Box 4

Box 4 of 4 Registrations & Collections Management (April - September)  
Box 4 of 4 Registrations & Collections Management (October - March)  
Box 4 of 4 Registrar (Johnson)  
Box 4 of 4 Renwick  
Box 4 of 4 Research & Scholars Center (July - September)  
Box 4 of 4 Research & Scholars Center (October - June)

Box 4 of 4                      1994 Pending Loan Requests

Box 4 of 4                      1995 Pending Loan Requests