



# Smithsonian Institution Archives

## Records, 1968-1978

by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
Contact us at [osiaref@si.edu](mailto:osiaref@si.edu)  
<http://siarchives.si.edu>

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## Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., <i>osiaref@si.edu</i>
Creator:	Smithsonian Institution, Office of Special Events
Title:	Records
Dates:	1968-1978
Quantity:	7 cu. ft. (7 record storage boxes)

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 97-155, Smithsonian Institution, Office of Special Events, Records

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## Descriptive Entry

These records date back to when the Office of Special Events and Conference Services was known as the Office of Special Events. Meredith Johnson, Special Events Officer, and Jeannette Gladstone, Acting Special Events Officer created the bulk of the files. The records document the administrative activities of the office as well as the planning of various Smithsonian functions, such as exhibition openings, meetings, receptions, lectures, film screenings, luncheons/dinners, and dedications. Also included are minutes of meetings, correspondence and memoranda, guest lists, floor and seating plans, invitations, programs, agenda, and menus.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Special events.

### Types of Materials:

Brochures  
Manuscripts

### Names:

Gladstone, Jeannette.

Johnson, Meredith.

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## Container Listing

### Series 1: EVENT FILES, 1971-1975

#### Box 1

Board of Regents Meetings - January 28, 1971, 1970-1971

Board of Regents Meetings - May 19, 1971

Board of Regents Meetings - September 27, 1971

January - Fort Pierce-Submarine, 1970-1971

January - White House Photography Exhibit, "Nixon's First Two Years," 1971

February - Woodrow Wilson Center Reception, President Nixon to Attend, 1971

March - General Angeles to Present Greek Urn Filled with Dirt from Battleground at Marathon, 1971

April - Link Lecture, 1971

May - Chamber of Commerce Reception for Chief Justice Burger, 1971

May - Dr. Abbott's 49th Birthday, 1971

May - S. Dillion Ripley Dinner, 1971

June - Unveiling of Dr. Carmichael's Bust and Reception, 1971

June - Campbell Exhibition Opening, 1971

June - G. E. Lab Created Diamonds, 1971

June - Sapphire Presentation, 1971

July - Luncheon for Governor of Ohio, 1971

July - Reception for Governor of Ohio, 1971

July - S. Dillion Ripley's Buffet for Staff, 1971

July - Fireworks Party for Folklife Participants, 1971

July - S. Dillion Ripley's Informal Dinner, 1971

July - Lunar Module Presentation and Reception, 1971

Board of Regents Meetings - January 24, 1972, 1971-1972

Board of Regents Meetings - May 3, 1972

Board of Regents Meetings - Dr. Abbott's Birthday Celebration , 1972

Board of Regents Meetings - November 20, 1972  
January - Opening of Renwick Gallery, 1971-1972  
January - Opening of Renwick Gallery - January 25, 1972, 1971-1972  
January - Opening of Renwick Gallery - January 26, 1972, 1971-1972  
February - Dinner Before Balloon Unveiling Ceremony, 1972  
February - Link Lecture and Dinner, 1972  
April - Panda and National Zoological Park, 1972  
May - Cooper-Hewitt Reception and Preview Benefit, 1972  
June - Dr. Boorstin Dinner After McGraw Hill Opening, 1972  
June - Opening, Museum of History and Technology Bookshop, 1972  
July - Opening, Hall of Graphic Arts at the Museum of History and Technology, 1972  
Numismatics Reception, 1972  
Folklife Festival, 1972

Box 2

November - National Air and Space Museum (NASM) Ground Breaking, 1972  
November - SI Council, 1972  
November - Opening of Postal History Hall, 1972  
December - Hall of Timekeeping Reception, 1972  
December - Women's Committee Dance, 1972  
December - Presentation of SI Benefactor Medallion to Mrs. Kellogg, 1972  
December - National Association Dinner and Christmas Party, 1972  
Smithsonian Associates (SA) Luncheon and Annual Christmas Weekend, 1975  
Ceremony and Christmas Party, 1975  
Arts of Asia, 1975  
Friendly Senior High Christmas Caroling, 1975  
Associates Reception, 1975  
Concert Christmas Performance by Friendly Senior High, 1975

Exhibition Preview, "Elie Nadleman," 1975  
SI Staff Christmas Party, 1975  
Luncheon and Picture Presentation Honoring Golda Meir, 1975  
Luncheon "Bob Thompson" Opening, 1975  
SA Travel Program, Wine and Cheese Reception and Lecture, 1975  
Regent's Meeting - 1972-1973  
Regent's Meeting - May 9, 1973  
Regent's Meeting - September 21, 1973  
January - Islamic Show (Freer), 1973-1974  
March - Concert, Division of Musical Instrument, 1973  
April - Opening, Copernican Special Exhibit, 1973  
April - Air & Space Planetarium Opening, 1973  
April - Unveiling of Bust of Sam Rayburn by Mrs. Lyndon B. Johnson, 1973  
April - Copernicus Stamp Presentation and Symposium, 1973  
April - Copernicus Meeting, 1973  
April - Opening of Henry R. Luce Hall of News Reporting, 1973  
May - Freer Gallery 50th Anniversary Dinner, 1973  
May - Dr. Abbot's 101 Birthday Luncheon, 1973  
July - Alberto Santos - Dumont's 100th Birthday, 1973  
Folklife Festival - General, 1973  
Folklife Festival - Native Americans, Reception, 1973  
Folklife Festival - Reception by Governor, 1973  
Folklife Festival - Governor's Cocktails and Dinner for Press, 1973  
Folklife Festival - Secretary's Reception, 1973  
Folklife Festival - S. D. Ripley's Luncheon, 1973  
Folklife Festival - Participants' Party, 1973  
Folklife Festival - "Walk Through Reception, 1973  
Folklife Festival - AFL-CIO Reception, 1973  
Folklife Festival - Miscellaneous Acceptances, 1973

Folklife Festival - Luncheon, 1973

Folklife Festival - Luncheons - July 3 and 4, 1973, 1973

Folklife Festival - 1973

September - Freer Gallery Anniversary Celebration, 1973

September - Medallion Presentation to David Hasinger, 1973

September - Opening of Hall of Photography, 1973

October - United Nations Anniversary Celebration Honoring US Atomic Energy Commission and Guest List, 1973

October - Medical Science Opening Exhibit, 1973

November - Reception, National Zoological Park, 1973

Box 3

Regent's Meetings - September 24, 1974

Regent's Meetings - May 14, 1974

Regent's Meetings - January 24, 1974, 1973-1974

January - Dedication of the Leonard Carmichael Audit, 1973-1974

February - 10th Anniversary, 1974

March - Dinner for Vice President Ford's Wife, 1974

March - Law Symposium, 1974

April - Hirshhorn Trustee Luncheon, 1974

April - Hall 10 Opening, 1974

April - SI Council Meetings and Luncheons, 1974

May - Musical Weekend, 1974

July - S. Dillion Ripley's Party, 1974

July - AFL-CIO Reception, 1974

July - Governor's Reception, 1974

July - S. Dillion Ripley's Luncheon for Governor Waller of Mississippi, 1974

July - Diplomats Walk Through of Festival Grounds and Receptions, 1974

July - Gem Hall Press Preview, 1974

July - Apollo 11 Anniversary, 1974

July - Folklife Festival, 1974



September - 2nd Design Assembly Reception, 1974

September - Ice Age Mammals hall, 1974

September - Suiting Everyone Dinner, 1974

September - NASM Opening, Life in the Universe, 1974

September - "Suiting Everyone," 1974

September - Hirshhorn Museum and Sculpture Park, All Day Press Review, 1974

September - Press Reviews, 1974

September - Lecture, 1974

September - Asia Society Meeting and Lunch, 1974

October - International Monetary Fund, 1974

October - Hirshhorn Board Lunch, 1974

October - Victorian Society Benefit, 1974

October - Opening of Special Exhibit, 1974

October - Pemberton Painting Exhibit, 1974

October - SI Council Meetings - Dinner, 1974

October - SI Council Meetings - Luncheon, 1974

October - Hirshhorn Trustees Meetings and Luncheon, 1974

November - Exhibit, 1974

December - SA Women Committee Dance, 1974

December - SI Christmas Party, 1974

Regent's Meetings - January 24, 1975, 1974-1975

Regent's Meetings - May 14, 1975

Regent's Meetings - September 30, 1975

SI Luncheons - Men's Club Luncheon and Lecture - February 13, 1975

SI Luncheons - Men's Club Luncheon and Lecture - March 10, 1975

SI Luncheons - Men's Club Luncheon and Lecture - May 14, 1975

SI Luncheons - SI Men's Luncheon Group, 1975

SI Luncheons - Smithsonian Luncheon Group, 1975

Ripley's Luncheons - C. Justice, 1975

Ripley's Luncheons - Senator Fulbright, 1975

Ripley's Luncheons - January 21, 1975

Ripley's Luncheons - Dr. Stever, 1975

Ripley's Luncheons - November 20, 1975

Ripley's Luncheons - November 19, 1975

Ripley's Luncheons - November 20, 1975

Ripley's Luncheons - November 13, 1975

Ripley's Luncheons - December 15, 1975

Box 4

January - ISD Seminar, 1974-1975

January - National Portrait Gallery (NPG) Dinner for Art Scholars, 1975

January - Retirement Party for Jerry Collins, 1975

January - Reception, Animal Welfare Institute, 1975

January - Midwestern College Board Meeting, 1974-1975

January - Reception, AID/National Society of Interior Designers, 1974

January - Reading is Fundamental, 1974

January - Reception, College Art Association, 1974

January - Luncheon for Past and Present Interns, n.d.

January - Annual Convocation of the College Art Association, 1974-1975

January - Fellows Reception, 1974

January - Lecture, Hirshhorn Museum and Sculpture Garden (HMSG) and Sherry Bar, n.d.

January - Double Day Events, 1974-1975

January - Smithsonian Institution Traveling Exhibition Service (SITES) - Steuben Glass, 1975

January - Senate of Scientist, 1974-1975

January - Peabody Museum Association Visit, 1974

February - Paleobiology Reception, 1975

February - National Exhibition of Prints Luncheon, 1975

February - Jurying of 24th National Print Exhibition, 1975

February - SIEFCU Annual Meeting, 1975

February - RIF Board Meeting, 1975

February - Renwick Reception for OAS Ambassadors, 1975

February - Philatelic Lecture, 1975

February - Reception Division of Transportation, 1975

February - Office of Seminars Meeting, 1975

March - Voluntarism Seminar, 1975

March - Doubleday Lecture Events, 1975

March - Institute for Psychiatry and Foreign Affairs Lunch, 1975

March - OEO Reception, 1975

March - Concern Reception, 1975

March - Meeting and Luncheon, 1975

March - Law Conference, 1975

March - Office Museum Programs, 1975

March - Opening Reception for H. H. Richardson, 1975

March - Secretary's Meeting, 1975

March - Museum Shop Opening, 1975

March - Black Sea Study Tour Group Reception, 1975

March - Ripley's Dinner at Home, 1975

April - Commission on National Productivity Meeting, 1975

April - Lecture, 1975

April - Commission on Collections - Luncheon, 1975

April - Commission on Collections - Board of Trustees, Meeting, 1975

April - Board of Trustees, 1975

April - Seminar, U. S. and Environmental Renewal, 1975

April - Reception for Seminar Group, 1975

April - Senate of Scientists Dinner, 1975

April - Costume Study Society Meeting and Lunch, 1975

April - World Wildlife Fund Lecture, 1975

April - Congress Wives Club Lunch, 1975

April - Opening of "A Modern Consciousness" Reception, 1975

April - Harlequin Ball, 1975

April - "Images from Nature" Photo Show Opening, 1975

April - 3rd Horticultural Advisory Committee Meeting, 1975

April - Office of Museum Programs, 1975

April - Press Conference, 1975

April - Luncheon, 1975

April - Reception After Ford's Play, 1975

April - Doubleday Lecture Events, 1975

April - "The Dye is Now Cast" Dinner, 1975

April - Philatelic Lecture, 1975

Cancelled - Reception for 1975 Annual Meeting, 1975

Cancelled - Luncheon, Mr. Brooks, 1975

Cancelled - Division of Performing Arts and American Airlines, 1975

Cancelled - Association for the Study of Afro-American Life and History Dinner, 1975

Cancelled - Shipping and Packing Registrars Seminar, 1975

Cancelled - Tour and Luncheon, Ladies from Cooper Hewitt Textile Department, 1975

Cancelled - Luncheon, New Congressional Wives, 1975

Cancelled - Reception, Microscope Catalogue, 1975

Cancelled - Marconi Medal Presentation/Reception, 1975

Cancelled - National Endowment for Humanities, 1975

Cancelled - Press Conference, 1975

Cancelled - Lunch, 1975

Cancelled - Graduation, School Without Walls, 1975

Cancelled - Luncheon, Undersecretary, 1975

Cancelled - Labor Reception, 1975

Cancelled - Luncheon, 1st Charter Flight, 1975

Cancelled - Luncheon for Joseph Alsop, 1975

Cancelled - Film and Reception, 1975

Cancelled - Breakfast, American Airlines, 1975

Cancelled - Lecture by Margaret Klapthor, 1975

Cancelled - Seminar on Exhibition, "Dye is Now Cast," 1975

Mr. Ripley's Luncheon, 1975

Class, From Cold Ashes and Shifting, 1975

S. Dillon Ripley (SDR) Luncheon, 1975 (2 folders)

Events Denied, 1975

October - Soto Exhibition Reception, 1975

October - American Newspaper Women's Club Reception, 1975

October - Senate of Scientist Dinner and Cocktails, 1975

October - Award Ceremony and Reception, 1975

October - Meeting and Lunch, 1975

October - Hirshhorn 1st Anniversary, 1975

October - Mr. Ripley's Luncheon, 1975

October - Productivity Seminar and Lunch, 1975

October - HMSG Board of Trustees Meeting, 1975

October - National Collection of Fine Arts (NCFA) Dinner and Reception, 1975

October - Docent Reception, 1975

October - Musical Instrument Hayden Festival and Conference, 1975

October - Philatelic Lecture, 1975

October - International Gemological Society Dinner, 1975

October - SDR Luncheon, 1975

October - Schweitzer Centenary Celebration, 1975

October - South America: Continent and Culture Hall Opening, 1975

October - Dedication and Unveiling GSA Calder, 1975

October - National Association Luncheon, 1975

October - National Association Luncheon - Board Meeting and Coffee, 1975

October - National Association Luncheon - Dinner, 1975

October - Browning Award Presentation/Reception, 1975

October - Society for History and Technology and American Engineering Record Meetings, 1975

October - SI Council Meeting/Luncheons and Dinner, 1975

October - Reception, Society History and Technology, 1975

October - Monthly Law Luncheon, 1975

October - Tour, 1975

October - National Conservation Advisory Council, 1975

October - Reception and Dinner, 1975

October - Reception and Ceremonies, Soviet Exhibition, 1975

October - Dinner, 1975

October - Senate of Scientists, Dinner, Cocktails, and Lecture, 1975

October - Tour and Tea, Scientists, People Republic of China, 1975

October - SI Medal Presentation, 1975

October - Ribbon Cutting Exhibit Openings, 1975

October - Luncheon for AIAA Meeting, 1975

October - Briefing and Reception, National Council of University Research, 1975

October - Farewell Reception for Dr. Boorstin, 1975

October - Seminar Ceramics, 1975

November - Woodrow Wilson International Center for Scholars (WWICS) Dialogue Dinner, 1975

November - WWICS Dinner for Board, 1975

November - Dinner and Exhibit Preview, NPG, 1975

November - SI Women's Council Meeting, 1975

November - NCFR Talk by Taylor, Tour, 1975

November - Reception's 10th Anniversary RAP, 1975

November - 10th Annual Resident Association Reception in Honor of RAP, 1975

November - Horticulturist Advisory Committees Meeting, 1975

November - Auto. Organ. Team Events, 1975  
November - Concert and Reception, 1975  
November - Meadow Brook Gallery Association, 1975  
November - SA Travel Program Luncheon, 1975  
November - Scholastic Magazine and SI Press Brief and Reception, 1975  
November - Luncheon and Meeting of Panel, 1975  
November - NMNH Bicentennial Exhibit Opening: "Our Changing Land," 1975  
November - NAFMAB Buffet Luncheon and Meeting, 1975  
November - Press Preview: "Our Changing Land," 1975  
November - Docent Family Reception and Opening of New MNH Hall, 1975  
November - Senate of Scientists Cocktails and Dinner, 1975  
November - "Our Changing Land," Volunteers Party, 1975  
November - Ripley's Dinner Party, 1975  
November - WWICS Working Session and Luncheon, 1975  
November - USSR Joint Committee Environmental Protection Reception and Film, 1975  
November - ARBA Reception, 1975

Box 5

December - American Association of Museums, 1975  
December - WWICS Dinner, 1975  
December - National Conservation Advisory Council, Meeting and Discussion, 1975  
December - NCFCA Commission Meeting and Luncheon, 1975  
December - Dinner for Peggy Bacon After Opening, 1975  
International Conservation Center, Meeting and Luncheon, 1975  
WWICS Dialogue Dinner, 1975  
Doubleday Lecture, Cocktails, Dinner, 1975  
SITES Exhibit OPG White House China, 1975  
Metro Tour Briefing, 1975

Archives American Art Opening and Reception, 1975

Luncheon for Archives Board of Trustees, 1975

Sherry Hour and Film Showing, 1975

Office Academic Program Christmas Party, 1975

Christmas Dinner and Dance, SA Women's Committee, 1975

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## Series 2: SYMPOSIUM FILES, 1968-1970

### Box 5

- 3rd International Symposium, Man and Beast - Luncheon, 1969
- 3rd International Symposium, Man and Beast - Luncheon Sponsors, 1969
- 3rd International Symposium, Man and Beast - Dinner, Barney House, 1969
- 3rd International Symposium, Man and Beast - Reception, Zoo, 1969
- 3rd International Symposium, Man and Beast - News and Background, 1969
- 3rd International Symposium, Man and Beast - Dinner Lists, 1969
- 3rd International Symposium, Man and Beast - Miscellaneous, 1969
- 3rd International Symposium, Man and Beast - Auditorium, Other Services Requested, 1969
- 3rd International Symposium, Man and Beast - Proposed Symposium, "Man and Beast," 1969
- 3rd International Symposium, Man and Beast - Planning Symposium, 1968-1969
- 3rd International Symposium, Man and Beast - Invitation/Answers, Etc., 1969
- 3rd International Symposium, Man and Beast - Convocation Ceremony, 1969
- 3rd International Symposium, Man and Beast - Dinner and Lunch, 1969
- 4th International Symposium, Cultural Changes and Social Identities: Interpretation of Protest and Change, 1970
- 125th Anniversary Ceremony and Dinner - Platform Speakers and Ceremony Guests, 1971
- 125th Anniversary Ceremony and Dinner - Printing, 1971
- 125th Anniversary Ceremony and Dinner - Platform, Seating and Arrangement, 1971
- 125th Anniversary Ceremony and Dinner - Langley Medal, 1971
- 125th Anniversary Ceremony and Dinner - Schedules, Drafts and Final, 1971
- 125th Anniversary Ceremony and Dinner - "A Proclamation," 1971
- 125th Anniversary Ceremony and Dinner - Alicia and Envelopes and Stuffing, n.d.
- 125th Anniversary Ceremony and Dinner - Transportation, n.d.
- 125th Anniversary Ceremony and Dinner - SI Archives, 1971

125th Anniversary Ceremony and Dinner - Volunteer Help, 1971

125th Anniversary Ceremony and Dinner - Music, 1971

125th Anniversary Ceremony and Dinner - Plant and Flower Decoration,  
1971

125th Anniversary Ceremony and Dinner - Invitation Lists, Letters and Notes,  
1970-1971

125th Anniversary Ceremony and Dinner - Decoration/Exhibits, 1971

125th Anniversary Ceremony and Dinner - Caterer, Food and Equipment,  
1971

125th Anniversary Ceremony and Dinner - Regrets and Acceptances, Dinner  
and Ceremony Meeting, 1971

125th Anniversary Ceremony and Dinner - Dinner Seating, 1971

125th Anniversary Ceremony and Dinner - Planning General Information,  
1971

125th Anniversary Ceremony and Dinner - Program and Guest List,  
September 26, 1971 (Accession 09-144)

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## Series 3: SI PRESS, 1968-1978

### Boxes 6-7

Programs, Invitations, Certificates, and Other Publications - Before 1972,  
c.1968-1972

Programs, Invitations, Certificates, and Other Publications - January through  
August, 1976

Programs, Invitations, Certificates, and Other Publications - September  
through August, 1976-1977

Programs, Invitations, Certificates, and Other Publications - September  
through December, 1977

Programs, Invitations, Certificates, and Other Publications - January through  
May, 1978

Programs, Invitations, Certificates, and Other Publications - June through  
December, 1978

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