



# Smithsonian Institution Archives

## Records, 1989-1996

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Records
<b>Identifier:</b>	Accession 98-064
<b>Date:</b>	1989-1996
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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 98-064, Smithsonian Institution, Office of the Under Secretary, Records

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## Descriptive Entry

This accession consists of materials which document the activities of Constance Berry Newman as Under Secretary of the Smithsonian Institution primarily during calendar year 1995. Materials include Newman's correspondence and memoranda pertaining to various issues in Museums, offices, and bureaus of the Smithsonian; budget material; meeting minutes and reports of the Investment Policy Committee; information on corporate sponsors; and fundraising records.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Museums -- Administration

### Types of Materials:

Books

Manuscripts

### Names:

Newman, Constance Berry, 1935-

Smithsonian Institution -- Administration

Smithsonian Institution. Investment Policy Committee

## Container Listing

### Box 1

- Box 1 of 7 African-American Museum Project, 1994-1995
- Box 1 of 7 Anacostia Museum
- Box 1 of 7 Anacostia Museum: A Study of Visitors, 1991
- Box 1 of 7 Archives of American Art, 1994-1995
- Box 1 of 7 Audits
- Box 1 of 7 Alice Pike Barney House, 1992-1995
- Box 1 of 7 Biodiversity, 1992-1996
- Box 1 of 7 Business Management Office, 1994-1995

### Box 2

- Box 2 of 7 CBS
- Box 2 of 7 Chief Financial Officer
- Box 2 of 7 Chief Information Officer, 1992
- Box 2 of 7 Contracting and Procurement, Office of, 1992-1994
- Box 2 of 7 Cooper-Hewitt Museum

### Box 3

- Box 3 of 7 Development, Office of
- Box 3 of 7 Director's Meetings, 1995
- Box 3 of 7 Downsizing, 1991-1993
- Box 3 of 7 Dispersion, 1993

Box 3 of 7	Equal Employment Opportunity
Box 3 of 7	Executive Potential Program, 1994-1995
Box 3 of 7	Exhibition Planning Committee
Box 3 of 7	Exhibition and Public Programming Review
Box 3 of 7	Exhibition Award Program, 1993-1994
Box 3 of 7	Exhibits Central, Office of, 1994
Box 3 of 7	Facilities Services, Office of, 1992-1995
Box 3 of 7	Finance and Administration
Box 3 of 7	Smithsonian Financial System
Box 3 of 7	Folklife
Box 3 of 7	Folk Masters
Box 3 of 7	Freer/Sackler, CY 1994-1995
Box 3 of 7	Fundraising, 1995
Box 3 of 7	General Counsel, Office of
Box 3 of 7	Report of Financial Disclosure Requirements for Smithsonian Officials and Employees
Box 3 of 7	Government Relations, Office of
Box 3 of 7	Immigration Museum, 1995
Box 3 of 7	Information Resource Management, Office of
Box 4	
Box 4 of 7	Inspector General, 1995
Box 4 of 7	Institutional Initiatives (Advancement), Assistant Secretary for

Box 4 of 7 Latino Media Advisory, 1992-1995

Box 4 of 7 Latino Pool Funding, 1994-1995

Box 4 of 7 Latino Task Force, 1994-1995

Box 4 of 7 Maximizing Revenue, 1994-1995

Box 4 of 7 MCI (agreement with, re: National Museum of American Art/Renwick), 1992-1995

Box 4 of 7 National Air and Space Museum

Box 4 of 7 National Air and Space Museum: Review, 1995

Box 4 of 7 National Aquarium, 1995

Box 4 of 7 National Museum of American Art, 1995

Box 4 of 7 National Museum of American History, 1995

Box 4 of 7 National Museum of the American Indian

Box 4 of 7 National Museum of the American Indian: Campaign, 1995

Box 5

Box 5 of 7 National Museum of the American Indian: Publicity Report, 1994

Box 5 of 7 National Museum of Natural History, 1995

Box 5 of 7 National Museum of Natural History: Board, 1992-1995

Box 5 of 7 Patents, 1989-1993

Box 5 of 7 Photo (Committee on Storage and Access)

Box 5 of 7 Political Correct, 1994

Box 5 of 7 Professional Accomplishment Evaluation Committee (PAEC), 1993

Box 5 of 7 Public Affairs

Box 5 of 7                      Quilts, 1994-1995

Box 5 of 7                      Regents

Box 5 of 7                      Research, 1994

Box 5 of 7                      Ripley (Mary Livingston) Garden, 1995

Box 5 of 7                      Risk Assessment Committee, 1994-1995

Box 5 of 7                      Russell Reynolds Associates, Inc., 1992-1993

Box 6

Box 6 of 7                      Scientific American Life

Box 6 of 7                      Senior Information Officer, 1994-1995

Box 6 of 7                      Senior Information Officer: Maryland Conference, 1995

Box 6 of 7                      Smithsonian Society Grant Proposals

Box 6 of 7                      Smithsonian Magazine

Box 6 of 7                      Air & Space/World

Box 6 of 7                      Smithsonian National Board

Box 6 of 7                      Smithsonian On-Line, 1994-1995

Box 6 of 7                      Smithsonian On the Air, 1993-1995

Box 6 of 7                      Sony Agreement, CY 1994

Box 6 of 7                      Travel & Business Expenses, 1994-1995

Box 6 of 7                      Traveling Exhibition (SITES)

Box 6 of 7                      Treasurer, 1995

Box 6 of 7                      Treasurer: Investment Policy Committee Meetings, 1995

Box 6 of 7                      Investment Policy Committee (Regents), 1995

Box 7

- Box 7 of 7                      Investment Policy Committee (Regents), 1995
- Box 7 of 7                      Trust Fund, 1995
- Box 7 of 7                      Walker Interactive Systems, 1994
- Box 7 of 7                      Appointment Schedules
- Box 7 of 7                      Newman, Constance B: Correspondence, 1995
- Box 7 of 7                      Telephone Log, 1995 (2 folders)
- Box 7 of 7                      Budget: Federal & Trust, FY 1995 (4 folders)
- Box 7 of 7                      Rescission Bill, 1995
- Box 7 of 7                      Quarterly Review, 1995