



Smithsonian Institution Archives

## Director's Records, 1980-1996

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
Contact us at [osiaref@si.edu](mailto:osiaref@si.edu)

# Table of Contents

Collection Overview .....	1
Administrative Information .....	1
Descriptive Entry.....	1
Names and Subjects .....	1
Container Listing .....	2

## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Director's Records
<b>Identifier:</b>	Accession 98-075
<b>Date:</b>	1980-1996
<b>Extent:</b>	1 cu. ft. (1 record storage box)
<b>Creator::</b>	Smithsonian Institution. Office of Smithsonian Institution Archives
<b>Language:</b>	English

---

## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession 98-075, Smithsonian Institution, Office of Smithsonian Institution Archives, Director's Records

---

## Descriptive Entry

This accession consists of records maintained by the Office of Smithsonian Institution Archives Directors William W. Moss and Ethel W. Hedlin. Materials include planning documents and reports for several review committees (1980-1990), records of the Archives reorganization in 1993 and the short-lived Office of History, Archives, and National Collections (OHANC), and several subject files from Director Hedlin.

---

## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Museum archives

### Types of Materials:

Brochures  
Manuscripts

### Names:

Hedlin, Ethel W.  
Moss, William W., 1935-  
Smithsonian Institution. Office of History, Archives, and National Collections

## Container Listing

### Box 1

- Director, William W. Moss
- Box 1 of 1 Hoffmann/Simons, 1993
- Box 1 of 1 Office of Human Resources, 1993
- Box 1 of 1 Smithsonian Institution Bibliographic Information System (SIBIS)/Smithsonian Institution Research Information System (SIRIS), 1993
- Box 1 of 1 Reorganization, 1992-1993, pertains to proposed Smithsonian Archives, Registry, and History Office (SARHO) and creation of the Office of History, Archives, and National Collections (OHANC)
- Box 1 of 1 History Division, 1992-1993
- Box 1 of 1 Office of the Registrar, 1992-1993
- Box 1 of 1 Smithsonian Institution Archives, 1991-1993
- Box 1 of 1 Society of American Archivists Archives Assessment and Planning Workbook, 1988
- Box 1 of 1 Smithsonian Archives Self-Study, December 1980
- Box 1 of 1 Executive Committee Review of the Smithsonian Archives Program, April 1981
- Box 1 of 1 Program Statement and Planning Documents of the Smithsonian Institution Archives, 1987
- Box 1 of 1 Questions and Responses for Management Committee Review, October 21, 1987
- Box 1 of 1 Joseph Henry Papers Management Committee Review, 1988
- Box 1 of 1 Visiting Committee, 1990
- Box 1 of 1 Briefing Book for External Review Committee, May 1990

- Box 1 of 1 Report of Visiting Committee, July 1990
- Box 1 of 1 Committee Report, August 1, 1990
- Box 1 of 1 Briefing Book for Under Secretary, June 1992
- Director, Ethel W. Hedlin
- Box 1 of 1 Odor
- Box 1 of 1 150th Birthday Party
- Box 1 of 1 Shutdown Info, 1996
- Box 1 of 1 IT Strategic Planning Committee (ITSPAC)
- Box 1 of 1 Science Directors (3 folders)