



Smithsonian Institution Archives

Records, 1988-1995

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Records
Identifier:	Accession 98-088
Date:	1988-1995
Extent:	7 cu. ft. (7 record storage boxes)
Creator::	Museum Computer Network
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Accession 98-088, Museum Computer Network, Records

Access Restriction

Boxes 1 and 2 contain materials restricted indefinitely; see finding aid; Contact reference staff for details.

Descriptive Entry

This accession consists of administrative files created by the Museum Computer Network's (MCN) past presidents, Diane Zorich and Rachel M. Allen, pertaining to conferences, programs, personnel, committees, grants, membership, and publications. Materials include correspondence, notes, evaluations, minutes, board materials, publications, grant proposals and applications, lists, handbooks, and contracts.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Museum information networks
Museums -- Collection management
Professional associations

Types of Materials:

Books
Brochures

Manuscripts

Names:

Allen, Rachel M.
Zorich, Diane

Container Listing

Box 1

General Records of the MCN Present and Board of Directors, With Records Relating to the Consortium for Interchange of Museum Information

- Box 1 of 7 *Spectra* subscription services
- Box 1 of 7 MCN archives
- Box 1 of 7 Membership prospects sent information
- Box 1 of 7 FY 1993 Consortium for Interchange of Museum Information (CIMI) CHITG
- Box 1 of 7 FY 1992 CIMI task groups
- Box 1 of 7 FY 1992 CIMI Pew Charitable Trusts - Original of grant proposal
- Box 1 of 7 FY 1991-FY 1992 CIMI AHIP/ATTF funding
- Box 1 of 7 FY 1992 CIMI National Endowment for the Humanities (NEH) automated clearing house (ACH)
- Box 1 of 7 FY 1992 CIMI
- Box 1 of 7 FY 1992 CIMI email system
- Box 1 of 7 FY 1992 John Perkins CIMI personnel file [PERMANENTLY RESTRICTED]
- Box 1 of 7 FY 1992 CIMI NEH award letter and requirements
- Box 1 of 7 FY 1991 CIMI NEH grant
- Box 1 of 7 FY 1991 CIMI
- Box 1 of 7 FY 1992 CIMI MCN representative reports
- Box 1 of 7 FY 1992 CIMI NEH proposal
- Box 1 of 7 FY 1992 CIMI brochure
- Box 1 of 7 FY 1992 CIMI Council on Library Resources (CLR) proposal
- Box 1 of 7 FY 1992 CIMI committee meeting; November 304, 1991
- Box 1 of 7 FY 1992 CIMI committee meeting; April 21-23, 1992
- Box 1 of 7 FY 1992 CIMI NEH performance report; January 12, 1991

Box 1 of 7 FY 1992 CIMI NEH performance report; January-June 1991

Box 1 of 7 FY 1992 CIMI NEH proposal for 1992-1994 notes

Box 1 of 7 FY 1991 CIMI NEH guidelines

Box 1 of 7 FY 1991 CIMI project director applications (DB's file) [PERMANENTLY RESTRICTED]

Box 1 of 7 FY 1991 CIMI project manager applications [PERMANENTLY RESTRICTED]

Box 1 of 7 FY 1992 American Association of Museums (AAM) affiliates

Box 1 of 7 FY 1992 MCN grants committee

Box 1 of 7 Prospective members sent new brochure

Box 1 of 7 New memberships processed for October 1, 1991 beginning date

Box 1 of 7 Membership brochure codes for tracking new member sources

Box 1 of 7 Greater Pugh Museums Council

Box 1 of 7 SIG mailing lists

Box 1 of 7 Requests for future publications (TRG and Spectra index)

Box 1 of 7 Daily transaction log forms

Box 1 of 7 MCN background materials

Box 1 of 7 Answered correspondence

Box 1 of 7 New memberships for 1992/1993

Box 1 of 7 MCN board manual materials

Box 2

Box 2 of 7 CIMI-NEH final report, 1993

Box 2 of 7 CIMI/MCN background information - Miscellaneous

Box 2 of 7 CIMI management committee, 1992-1993

Box 2 of 7 CIMI management committee meeting, March 24, 1993

Box 2 of 7 CIMI - Perkins contracts [PERMANENTLY RESTRICTED]

Box 2 of 7 CIMI consortium

Box 2 of 7 CIMI consortium prospective members

Box 2 of 7 CIMI consortium Project CHIO

Box 2 of 7 CIMI consortium executive committee meeting; August 14, 1995

Box 2 of 7 Financial status, 1992

Box 2 of 7 MCN board communications

Box 2 of 7 MCN board meeting; October 31-November 1, 1992

Box 2 of 7 MCN board meeting; April 25, 1993

Box 2 of 7 MCN - General inquiries

Box 2 of 7 MCN logo/graphic identity

Box 2 of 7 MCN business plan, 1992

Box 2 of 7 Committee plans, FY 1993

Box 2 of 7 Miscellaneous notes, suggestions - 1992

Box 2 of 7 Spectra contributions

Box 2 of 7 Tax returns, 1991/1992

Box 2 of 7 Teaching Resources Guide - Publication, Fanfax report, TRG draft

Box 2 of 7 Interim proposal

Box 2 of 7 ASIS - Transition

Box 2 of 7 ASIS - Contract

Box 2 of 7 MIT Museum - MCN offer

Box 2 of 7 Pittsburgh office - Closure

Box 3

MCN Conference Records, 1988-1995

Box 3 of 7 MCN/CIDOC 1994 conference (1994) - Hotel - Master list

Box 3 of 7 MCN/CIDOC 1994 conference - Miscellaneous expenses

Box 3 of 7 MCN/CIDOC 1994 conference - Budget spreadsheet

Box 3 of 7 MCN/CIDOC 1994 conference - Miscellaneous

Box 3 of 7 MCN/CIDOC 1994 conference - Hotel - Contract

Box 3 of 7 MCN/CIDOC 1994 conference - Program - Evaluations
Box 3 of 7 MCN/CIDOC 1994 conference - Program - CIDOC
Box 3 of 7 MCN/CIDOC 1994 conference - Program - MCN
Box 3 of 7 Board of directors meeting; November 12-13, 1993 (binder)
Box 3 of 7 AAM - Board of Directors Handbook
Box 3 of 7 Conference 1993 - Seattle - Miscellaneous
Box 3 of 7 Conference 1993 - Seattle - Scholarship
Box 3 of 7 Conference 1993 - Seattle - Fundraising - Board
Box 3 of 7 Conference 1993 - Seattle - CHIN workshop
Box 3 of 7 Conference 1993 - Fundraising - Continuum
Box 3 of 7 Conference 1993 - Seattle - Program notes
Box 3 of 7 Conference 1993 - Seattle - Budget
Box 3 of 7 Conference 1993 - Seattle - Hotel contract
Box 3 of 7 Conference 1993 - San Diego - Scholarships
Box 3 of 7 Mid-Atlantic chapter - 1993
Box 3 of 7 Nominating committee - 1993
Box 3 of 7 Membership - Miscellaneous
Box 3 of 7 DC Cultural Alliance membership
Box 3 of 7 MCN bylaws revision
Box 3 of 7 MCN/AAM affiliation

Box 4

Box 4 of 7 MCN/CIDOC 1994 conference - CIDOC agreements
Box 4 of 7 MCN/CIDOC 1994 conference - Demonstrations
Box 4 of 7 MCN/CIDOC 1994 conference - General inquiry
Box 4 of 7 MCN/CIDOC 1994 conference - Press inquiry
Box 4 of 7 MCN/CIDOC 1994 conference - Publications

- Box 4 of 7 MCN/CIDOC 1994 conference - Preliminary program
- Box 4 of 7 MCN/CIDOC 1994 conference - Recorded resources
- Box 4 of 7 MCN/CIDOC 1994 conference - Workshops
- Box 4 of 7 MCN/CIDOC 1994 conference - Vendor hall
- Box 4 of 7 MCN/CIDOC 1994 conference - Scholarship
- Box 4 of 7 MCN/CIDOC 1994 conference - Local sponsors - Smithsonian Institution, National Gallery of Art, National Park Service
- Box 4 of 7 MCN/CIDOC 1994 conference - South America - Candidate selections
- Box 4 of 7 MCN/CIDOC 1994 conference - South America - Grant inquiries
- Box 4 of 7 MCN/CIDOC 1994 conference - Individual fund package
- Box 4 of 7 MCN/CIDOC 1994 conference - South America - Grant
- Box 4 of 7 MCN/CIDOC 1994 conference - Program - Translations
- Box 4 of 7 MCN/CIDOC 1994 conference - Program
- Box 4 of 7 MCN/CIDOC 1994 conference - Preliminary registration - French translation
- Box 4 of 7 MCN/CIDOC 1994 conference - Preliminary registration - Draft copy
- Box 4 of 7 MCN/CIDOC 1994 conference - Preliminary registration - Design
- Box 4 of 7 MCN/CIDOC 1994 conference - Brochures
- Box 4 of 7 MCN/CIDOC 1994 conference - Secretary letter
- Box 4 of 7 MCN/CIDOC 1994 conference - VP Al Gore invite
- Box 4 of 7 MCN/CIDOC 1994 conference - Hotel - AV require
- Box 4 of 7 MCN/CIDOC 1994 conference - Miscellaneous events, tours, and reception
- Box 4 of 7 MCN/CIDOC 1994 conference - Organizing committee
- Box 4 of 7 MCN/CIDOC 1994 conference - Fundraising
- Box 5
- Box 5 of 7 1991 workshop by David Bearman: Introduction to Interactive Multimedia
- Box 5 of 7 1991 final program camera ready copy

Box 5 of 7	1991 conference advertising
Box 5 of 7	1991 conference publicity/promotion
Box 5 of 7	1991 registration lists
Box 5 of 7	1991 local arrangements/sponsorship
Box 5 of 7	1991 SIG meetings
Box 5 of 7	1991 printed program and brochure samples
Box 5 of 7	1991 printed originals/forms
Box 5 of 7	1991 vendor contacts
Box 5 of 7	1991 program proposals
Box 5 of 7	1991 program proposals
Box 5 of 7	1991 conference evaluations
Box 5 of 7	1991 correspondence
Box 5 of 7	Travel funds for attendees
Box 5 of 7	Director's lunch
Box 5 of 7	David Clark/History Database
Box 5 of 7	1991 Miramar Sheraton/Santa Monica
Box 5 of 7	1992 Chesapeake Communications
Box 5 of 7	1992 local arrangements ideas
Box 5 of 7	1992 advertising
Box 5 of 7	Possible conference sites
Box 5 of 7	Conference program samples
Box 5 of 7	1992 social events
Box 5 of 7	1992 silent auction
Box 5 of 7	1992 exhibit contracts
Box 5 of 7	1992 forms - Originals
Box 5 of 7	1992 behind the scenes tours/demos

Box 5 of 7 1992 program ideas
Box 5 of 7 Conference evaluations, 1990
Box 5 of 7 MCN bylaws, minutes, tax statement (binder)
Box 5 of 7 1994 conference sessions (binder)

Box 6

Box 6 of 7 1992 program proposals
Box 6 of 7 1992 preliminary program
Box 6 of 7 1992 ASIS correspondence
Box 6 of 7 1992 sponsorship
Box 6 of 7 1992 abstracts
Box 6 of 7 1992 proposals
Box 6 of 7 1992 tours (ticketed tours)
Box 6 of 7 1993 conference proposals (binder)
Box 6 of 7 1993 preliminary correspondence
Box 6 of 7 1993 program committee correspondence
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Box 6 of 7 1993 budget/expenses
Box 6 of 7 1993 registration packet details
Box 6 of 7 1993 exhibit hall info
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Box 6 of 7 1993 sponsorship
Box 6 of 7 1993 CPI
Box 6 of 7 1993 scholarship fund
Box 6 of 7 1993 conference attendance lists
Box 6 of 7 1993 workshops
Box 6 of 7 1993 BOF sessions

Box 6 of 7 1993 final conference program printing

Box 6 of 7 1993 travel - Official travel agent

Box 6 of 7 1993 editor's DB and press release

Box 6 of 7 1993 publicity

Box 6 of 7 1993 hotel contact information

Box 6 of 7 1993 preliminary hotel information/site selection

Box 6 of 7 1993 conference evaluations

Box 6 of 7 MCN office MAC files

Box 6 of 7 1992 conference evaluations

Box 6 of 7 1992 advertising

Box 6 of 7 Conference publication samples/programs

Box 6 of 7 1990 conference

Box 6 of 7 1990 conference registration

Box 6 of 7 1990 conference

Box 6 of 7 1991 hotel contract

Box 6 of 7 1988 conference binder

Box 7

Box 7 of 7 1992 conference miscellaneous: Working file

Box 7 of 7 1993 Jill Heyer's correspondence binder

Box 7 of 7 1994 Conference database record printouts (binder)

Box 7 of 7 1989 Chicago (conference binder)

Box 7 of 7 1990 Conference - Richmond, Virginia (binder)