# Table of Contents

Collection Overview ................................................................. 1  
Administrative Information ........................................................... 1  
Descriptive Entry ........................................................................... 1  
Names and Subjects ....................................................................... 1  
Container Listing .......................................................................... 2
Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title: Records
Identifier: Accession 98-186
Date: 1986-1990
Extent: 1.5 cu. ft. (1 record storage box) (1 document box)
Creator: Woodrow Wilson International Center for Scholars. Assistant Director for Administration
Language: Language of Materials: English

Administrative Information

Preferred Citation
Smithsonian Institution Archives, Accession 98-186, Woodrow Wilson International Center for Scholars. Assistant Director for Administration, Records

Descriptive Entry

This accession consists of administrative planning and budgetary records, created or maintained primarily by Jon E. Yellin. Materials include correspondence, financial statements, and memoranda concerning the management of federal and private funds to the Woodrow Wilson International Center for Scholars.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
International education

Types of Materials:
Manuscripts

Names:
Yellin, Jon E.
Container Listing

Box 1

Box 1 of 2  Staff, 1986-1988
Box 1 of 2  Coopers & Lybrand, 1987-1988
Box 1 of 2  Follow-up on open recommendations in audit reports, 1987
Box 1 of 2  Computers, 1987 (2 folders)
Box 1 of 2  Audit and review committee, 1987
Box 1 of 2  Board of Trustees, 1987
Box 1 of 2  Personnel and review board, 1988
Box 1 of 2  Investment policy committee, 1988
Box 1 of 2  Energy and safety committee, 1988
Box 1 of 2  Search committee, 1973-1987
Box 1 of 2  Endowment challenge appropriation/grant, 1986-1988
Box 1 of 2  Endowment policy, 1982-1986
Box 1 of 2  Asia (endowments), 1988
Box 1 of 2  General center (endowments), 1988
Box 1 of 2  Kennan (Endowments), 1988
Box 1 of 2  WEP, 1987
Box 1 of 2  LAP, working reserve, 1982-1985
Box 1 of 2  Wilson Council, 1986-1988
Box 1 of 2  Status reports, 1986-1988
Box 1 of 2  Riggs National Bank, 1986-1988
Box 1 of 2  Overhead (accounting), 1986-1988
Box 1 of 2  New accounting system (accounting), 1987
Box 1 of 2  Investment (accounting), 1986-1988
Box 1 of 2  Financial statements (accounting), 1988
Box 1 of 2  Endowments (accounting), 1988
Box 1 of 2  Financial report package, 1986-1988
Box 1 of 2  FY 1990 Office of Management and Budget (OMB) budget
Box 1 of 2  FY 1989 OMB budget
Box 1 of 2  FY 1988 congressional budget
Box 1 of 2  FY 1988 OMB budget
Box 1 of 2  Reprogramming (budget), 1988
Box 1 of 2  Report on budget execution (SF 133), 1987-1988
Box 1 of 2  Status of FY 1988 federal funds
Box 1 of 2  Status of FY 1987 federal funds
Box 1 of 2  Status of FY 1988 private funds
Box 1 of 2  Status of FY 1987 private funds
Box 1 of 2  Arthur Anderson & Co., 1986
Box 1 of 2  Funding center, 1987
Box 1 of 2  Hughes, 1988
Box 1 of 2  Mehr Associates, Inc., 1986
Box 1 of 2  FY 1989 congressional budget
Box 1 of 2  Congressional conference funds, 1986-1988
Box 1 of 2  Development (general correspondence), 1987-1988
Box 1 of 2  Funds (general correspondence), 1987
Box 1 of 2  Fundraising (funds), 1986-1988
Box 1 of 2  MAS pooled trust funds, 1986-1988
Box 1 of 2  Exxon Education Foundation, 1988
Box 1 of 2  Ford Foundation, 1986-1988
Box 1 of 2  Hewlett Foundation, 1981-1988
Box 1 of 2  Japan Foundation, 1986-1987
Box 1 of 2  Packard Foundation, 1986-1988
Box 1 of 2  Scripps estate, 1987-1988
Box 1 of 2  Title VIII, 1987-1988
Box 1 of 2  Other grants, 1987-1988
Box 1 of 2  Information Resource Management, 1986-1988
Box 1 of 2  Inspector General Act amendments of 1988
Box 1 of 2  Congressional breakfast meetings, 1986-1987
Box 1 of 2  Senior staff retreats, 1986
Box 1 of 2  Staff meetings, 1986-1988
Box 1 of 2  Accountable officer, 1987-88
Box 1 of 2  Policy/procedures/regulations, 1987-1988
Box 1 of 2  Grant agreement with USIA, 1985
Box 1 of 2  Immigration laws, 1986-1987
Box 1 of 2  African studies, 1988
Box 1 of 2  Asia program, 1988
Box 1 of 2  American Society and Politics, 1987-1988
Box 1 of 2  East European Program, 1986-1988
Box 1 of 2  European Institute, 1986-1988
Box 1 of 2  ISSP (International Security Studies), 1987-1988
Box 1 of 2  KIARS (Kennan Institute), 1986-1988
Box 1 of 2  LAP (Latin American), 1986-1988
Box 1 of 2  WEP (West European), 1986-1988
Box 1 of 2  WQ (Wilson Quarterly), 1987-1988

Box 2

Box 2 of 2  Membership proposal, 1987-1988
Box 2 of 2  Media Institute, 1987-1988
Box 2 of 2  General correspondence publishing office, 1990
Box 2 of 2  Publication management as WWICS, 1986
Box 2 of 2  Radio Dialogue, 1986-1988
Box 2 of 2  Secretarial services, 1988
Box 2 of 2  SI relations, 1987
Box 2 of 2  Administrative fee, 1986-1988
Box 2 of 2  Space (general correspondence), 1986-1988
Box 2 of 2  Existing leases, 1988
Box 2 of 2  New building, 1988
Box 2 of 2  Possible rental space, 1987-1988
Box 2 of 2  Special events (general correspondence), 1986-1988
Box 2 of 2  American Society and Politics, 1989
Box 2 of 2  East Europe, 1988-1989
Box 2 of 2  History, Culture and Society, 1988-1989
Box 2 of 2  Monthly calendar/reports, 1990