Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title: Records
Identifier: Accession 99-079
Date: 1986-1998
Extent: 4 cu. ft. (4 record storage boxes)
Creator: Cooper-Hewitt, National Design Museum. Office of Public Programs
Language: Language of Materials: English

Administrative Information

Preferred Citation
Smithsonian Institution Archives, Accession 99-079, Cooper-Hewitt, National Design Museum. Office of Public Programs, Records

Descriptive Entry

This accession consists of program files created and maintained by the Assistant Director for Public Programs, Susan Yelavich. Materials include correspondence, memoranda, newspaper clippings, informational brochures, meeting minutes, mission statements, and departmental reports regarding Cooper-Hewitt program development, research, planning, and production. Programs include exhibitions, study tours, Education Department programs, and conferences. Special projects such as graphic identity and fundraising are also included. Some materials are in electronic format.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
Art museums
Museums -- Public relations

Types of Materials:
Black-and-white photographs
Brochures
Clippings
Color photographs
Compact discs
Electronic records
Floppy disks
Manuscripts

Names:
Yelavich, Susan
Container Listing

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Box 1 of 4  Francesco Pellizzi (correspondence), 1991-1992
Box 1 of 4  Architecture Committee (correspondence), June 1993
Box 1 of 4  El Museu del Barrio (correspondence), June 1995
Box 1 of 4  "Design for Life" (DFL) - Photography (memos/lists), June 1996
Box 1 of 4  "Design for Life" - Edits/Captions, August 1996 (2 folders)
Box 1 of 4  "Design for Life" - Early Edits, 1996
Box 1 of 4  "Design for Life" - Captions/Photos, May-June 1996
Box 1 of 4  "Design for Life" - Objects that Have Been Photographed, 1996
Box 1 of 4  "Design for Life" - Textiles/Wallcoverings Captions
Box 1 of 4  "Design for Life" - Correspondence, June-August 1996
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Box 1 of 4  "Design for Life" - Transparency Copies/Duplications, June 1996
Box 1 of 4  "Design for Life" - Essays and Intro
Box 1 of 4  "Design for Life" - Meetings, June 1996
Box 1 of 4  "Design for Life" - Project Description, May 1996
Box 1 of 4  "Design for Life" - Outline, June-August, 1996 (2 folders)
Box 1 of 4  "Design for Life" - Dreyfuss Photos, June 1996
Box 1 of 4  "Design for Life" - Quotations List
Box 1 of 4  Tourneau Gallery, February 1997
Box 1 of 4  Carlos Martin SI Fellow Application, March 1998
Box 1 of 4  Reprinting "The End" (correspondence), May 1998
Box 1 of 4  The Look of the Century - Correspondence, March 1996 (includes electronic records)
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The Look of the Century - Edits, February 1996
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The Look of the Century - Photography
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Study tours - Miami, March 1988
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Study tours - Portland/Seattle, May 1989
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Study tours - Germany, October 1991
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Study tours - Japan, March 1992
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Study tours - Russia, May 1990 and October 1993 (itinerary)

Box 2

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Study tours - Yugoslavia, October-November, 1991
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Study tours - Venice, May 1988

Education Department Files
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Fall Events, 1994 (memos)
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Whole Earth Event, September 1994
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Winter 1995 Education Programs
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City of Neighborhoods, 1994
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Future Japanese Design Program, February 1993
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Scholastic Art & Writing Awards, April-June 1993
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National Endowment for the Arts (NEA) Poster, 1993-1994
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Summer Design Institute, 1994
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Salvadori Education Center, August 1991
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Design Resource School Programs, May 1992
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Box 2 of 4  Design Education Program, 1986-1993
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Box 2 of 4  Design at Work Video Series, December 1992-January 1993
Box 2 of 4  Press Releases, February 1996
Box 2 of 4  Kenneth Miller (correspondence), March 1993
Box 2 of 4  Board Meetings, May 1994
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Box 2 of 4  Smithsonian 150th Programs, March 1995
Box 2 of 4  Creative Cities Glasgow, March 1997
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Box 2 of 4  Current Fundraising, February-July, 1994
Box 2 of 4  General Grant Information, July 1995
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Box 2 of 4  New York State Council on the Arts
Box 2 of 4  Office of Fellowships and Grants, October 1991-February 1994
Box 2 of 4  Hitachi Foundation Committee for Educational Grants
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Box 2 of 4  Minority/Architects & Designers, March 1990
Box 2 of 4  Smithsonian Council Meeting, October 13-15, 1989
Box 2 of 4  Design Education Conference, August 1991
Box 2 of 4  Institute for Urban Design-Ferrebe, 1992-1993
Box 2 of 4  Education Department Quarterly Report, FY 1994-FY 1995
Box 2 of 4  Education Department Mission Statement, 1992-1993
Box 2 of 4  Access, 1991
Box 2 of 4  Education Department Annual Plan, FY 1993
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Box 2 of 4  SI Education Inventory, April 1992
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Graphic Identity
Box 2 of 4  Drenttel Doyle Partners Membership, Special Events, Corp., July 1994
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Box 3

Box 3 of 4  Drenttel Doyle Partners Stationery, April-June, 1994
Box 3 of 4  Drenttel Doyle Partners Public Information Materials, July 1994
Box 3 of 4  Drenttel Doyle Partners Program Guide Winter, 1995
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Box 3 of 4  Drenttel Doyle Partners Family & School Programs Brochures
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Box 3 of 4  Drenttel Doyle Partners Group Tours Brochure, July 1994
Box 3 of 4  Drenttel Doyle Partners Gallery Signage/Exhibit Brochures, July-November 1994
Box 3 of 4  Drenttel Doyle Partners General Brochure, August 1995
Box 3 of 4  Winter 1996 Magazine
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Box 3 of 4  Fall 1995 Magazine
Box 3 of 4  CH Mission Statement, May 1993
Box 3 of 4  Vignelli Graphic Identity Project, April 1991

Universal Design

Box 3 of 4  Universal Design (UD) - Initial Research (articles, reports), 1989-1996 (3 folders)
Box 3 of 4  Universal Design - Pratt Conference, 1992 (includes electronic records)
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Box 3 of 4  UD Budgets & Funders, 1989-1993
Box 3 of 4  UD Survey - Returned forms, May 1993
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Box 3 of 4  UD American Disabilities Act, 1991-1992
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Box 3 of 4  UD Organizations - IBM Nat Support Center, 1988
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Box 3 of 4  UD Organizations - National Rehabilitation Information Center (NARIC), 1987
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Box 3 of 4  UD Organizations - World Institute on Disability, January 1993
Box 3 of 4  ADL Activities (hearing/washing/seeing)
Box 3 of 4  UD Organizations - Playworld Systems, 1996
Box 3 of 4  Universal Design Conference (purchase orders/correspondence)
Box 3 of 4  Universal Design Products (articles/ads)
Box 3 of 4  Universal Design Exhibitions, 1993
Box 3 of 4  Universal Design Programs, July 1992
Box 3 of 4  Akiko Busch UD Paper
Box 3 of 4  Universal Design - Articles and other publications
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Box 4

Box 4 of 4  Universal Design - Proposed Designers, 1992-1996
Box 4 of 4  Universal Design CAST, April 1996 (2 folders) (includes electronic records)
Box 4 of 4  Universal Design Products Rehabilitation, June 1995 (2 folders)
Box 4 of 4  Mobility (correspondence/articles/pamphlets), 1990-1992
Box 4 of 4  Wheelchairs, buses, carts, 1987-1992
Box 4 of 4  Visual (information)
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Universal Design Conference - March 1995 - Correspondence/Travel Records

Box 4 of 4  Susan Behar
Box 4 of 4  Pat Burda
Box 4 of 4  Jane Langmuir
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Box 4 of 4  Kim Beasley
Box 4 of 4  Ralph Caplan
Box 4 of 4  George Covington