



Smithsonian Institution Archives

## Publication Distribution Records, 1890-1907

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Publication Distribution Records
<b>Identifier:</b>	Record Unit 133
<b>Date:</b>	1890-1907
<b>Extent:</b>	2.25 cu. ft. (4 document boxes) (1 half document box)
<b>Creator::</b>	United States National Museum. Division of Correspondence and Documents
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Record Unit 133, United States National Museum. Division of Correspondence and Documents, Publication Distribution Records

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## Historical Note

The Department of Direction was created during the initial organization of the United States National Museum (USNM) in 1880. Its name was changed to the Division of Correspondence and Documents in 1886. The Division was in charge of the distribution and filing of correspondence of the Museum, including the acknowledgment of gifts, loans, and exchanges; the preparation of reports upon material sent for examination; replies to requests for technical information of all kinds; distribution of Museum publications; and the preparation, editing, and proofreading of the Annual Report of the United States National Museum. After the position of Registrar was abolished in 1919, functions relating to accessions, examination and reports on specimens, and the distribution of specimens were assigned to the Division. In 1956 the Division was renamed the Office of the Registrar. Chiefs of the Division of Correspondence and Documents (before 1886, the Department of Direction) included Randolph Iltyd Geare, 1882-1917; Herbert S. Bryant, 1917-1948; and Helena M. Weiss, 1948-1956.

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## Descriptive Entry

These records consist of logbooks documenting publications and publication distribution.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Museums -- Administration

Types of Materials:

Manuscripts

Names:

Bryant, Herbert S.

Geare, Randolph Iltyd, 1854-

United States National Museum. Department of Direction

United States National Museum. Office of the Registrar

Weiss, Helena M., 1909-2004

## Container Listing

### Box 1

- Box 1 of 5                      Publications Transmitted from Correspondence and Documents (A), March 24-May 3, 1895
- Box 1 of 5                      Publications Transmitted from Correspondence and Documents (B), May 4, 1895-December 13, 1896
- Box 1 of 5                      Publications Transmitted from Correspondence and Documents (C), January 11, 1897-March 24, 1898

### Box 2

- Box 2 of 5                      Publications Transmitted from Correspondence and Documents (D), March 23-June 30, 1898
- Box 2 of 5                      Publications - General (#3), November 22, 1889-September 9, 1898
- Box 2 of 5                      Publications - General (#4), September 15, 1890-October 12, 1891
- Box 2 of 5                      Publications - General (#5), October 13, 1891-August 5, 1892

### Box 3

- Box 3 of 5                      Publications - General (#6), August 3, 1892-April 5, 1893
- Box 3 of 5                      Publications - General (#7), April 4, 1893-November 4, 1893
- Box 3 of 5                      Publications - General (#8), November 3, 1893-May 10, 1895

### Box 4

- Box 4 of 5                      Publications - General (#9), May 13, 1895-August 13, 1897

### Box 5

- Box 5 of 5                      Publications - General (#10), August 14, 1897-July 5, 1898
- Box 5 of 5                      Publications - General (#11), July 12, 1898-March 26, 1902
- Box 5 of 5                      Publications - General (#12), April 23, 1902-May 4, 1905
- Box 5 of 5                      Publications - General (#13), May 9, 1905-February 28, 1907