



Smithsonian

Institution Archives

Records, 1881-1973

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Washington, D.C.
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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
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Administrative Information

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Historical Note

The Buildings Management Department (BMD) and its predecessors operated, maintained, and protected the Smithsonian's offices, museums, and research facilities in the Washington, D.C., area. They provided security for museum collections, and information, direction, and assistance to Smithsonian visitors. In performing these duties, the Department supplied engineering, design, fabrication, repair, communication, transportation, special mechanical, and safety services.

Henry Horan was the first Superintendent of Buildings, holding that position from 1880 to 1896. In 1896, J. Elfreth Watkins became Chief of the newly created Division of Buildings and Superintendence. Another reorganization in 1902 gave Watkins the title of Superintendent and James S. Goldsmith that of Supervisor of Construction. In 1904, the Division of Construction and Labor was created. The title was changed to Buildings and Labor in 1915, Buildings and Grounds in 1954, and Buildings Management Department in 1958. Goldsmith was Superintendent from 1904 to 1935; Royal H. Trembly held the position from 1935 to 1943; and Lawrence L. Oliver held it from 1943 to 1957. Oliver became Buildings Manager in 1958 and was succeeded by Andrew F. Michaels in 1959. In 1965 the title was changed to Director of Buildings Management Department and Michaels held the position until 1973. In 1973, the Buildings Management Department was reorganized into a number of newly created offices.

Descriptive Entry

These records include records of the Buildings Management Department and its predecessors, including subject files, photographs, plans, reports, sketches, drawings, blueprints, memoranda, and correspondence concerning maintenance, financial matters, labor and supply costs, visitors, receptions, exhibitions, guard forces, and buildings maintained by the Department.

Annual reports from the Superintendent of Buildings and Labor (1902-1946) contain maintenance reports of the Division; financial statements broken down by maintenance, labor, and supply costs; salary of staff positions; visitor reports of the United States National Museum and Smithsonian Institution Building; special visitors, receptions and exhibitions in the USNM; and watch force reports. Buildings maintained by the Division included the Smithsonian Institution Building, Arts and Industries Building, Museum of Natural History Building, Ninth Street Annex, Emery Building, and South Shed. There is a table of contents for each report beginning with the annual report of 1907. Reports are arranged in chronological order.

Buildings and museums represented in this collection include: Anacostia Museum, Barney Studio House, Belmont Conference Center, National Museum of History and Technology, National Museum of Natural History, National Collection of Fine Arts, National Portrait Gallery, National Air and Space Museum (formerly the National Air Museum), Arts and Industries Building, Freer Gallery of Art, John F. Kennedy Center for the Performing Arts, National Gallery of Art, Smithsonian Tropical Research Institute, Radiation Biology Laboratory, Chesapeake Bay Center for Environmental Studies, Smithsonian Astrophysical Observatory, Smithsonian Institution Building, Renwick Gallery, Smithsonian Oceanographic Sorting Center, and Silver Hill Facility.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Architectural design
- Buildings -- Maintenance
- Buildings -- Repair and reconstruction
- Museum buildings
- Smithsonian buildings

Types of Materials:

- Architectural drawings
- Black-and-white photographs
- Manuscripts
- Sketches

Names:

- Anacostia Museum
- Arts and Industries Building (Washington, D.C.)
- Barney Studio House (Washington, D.C.)
- Belmont Conference Center (Elk Ridge, Md.)
- Chesapeake Bay Center for Environmental Studies
- Freer Gallery of Art
- Goldsmith, James S.
- Horan, Henry -1896
- John F. Kennedy Center for the Performing Arts (U.S.)
- Michaels, Andrew F.
- National Air Museum (U.S.)
- National Air and Space Museum (U.S.)
- National Air and Space Museum (U.S.). Silver Hill Facility
- National Collection of Fine Arts (U.S.)
- National Gallery of Art (U.S.)
- National Museum of History and Technology (U.S.)
- National Museum of Natural History (U.S.)

National Portrait Gallery (Smithsonian Institution)
Oliver, Lawrence L.
Renwick Gallery
Smithsonian Astrophysical Observatory
Smithsonian Institution Building (Washington, D.C.)
Smithsonian Oceanographic Sorting Center
Smithsonian Radiation Biology Laboratory
Smithsonian Tropical Research Institute
Trembly, Royal H.
Watkins, J. Elfreth (John Elfreth), 1852-1903

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Box 20 of 30	Freer Building Painting Specifications (1910-1957) (Also see National Gallery of Art for Administration Reports) (5 folders)
Box 20 of 30	Freer Building Skylights (1910-1957)
Box 20 of 30	Freer Building Special Exhibits (1910-1957) (2 folders)
Box 20 of 30	Freer Building - Stonework Caulking of, (1910-1957)
Box 20 of 30	National Gallery of Art (NCFA) 1910-1957 (3 folders)
Box 21	
Box 21 of 30	National Gallery of Art (NCFA) 1910-1957 (3 folders)
Box 21 of 30	Natural History Building (A-D) (Auditorium) 1907-1960
Box 21 of 30	Natural History Building (A-D) (Awnings) 1907-1960
Box 21 of 30	Natural History Building (A-D) (Alterations on dome roof) 1907-1960

Box 21 of 30	Natural History Building (A-D) (Bird Central) 1907-1960
Box 21 of 30	Natural History Building (A-D) (Building - Stone hall) 1907-1960
Box 21 of 30	Natural History Building (A-D) (Building Opening) 1907-1960
Box 21 of 30	Natural History Building (A-D) (Cleaning) 1907-1910
Box 21 of 30	Natural History Building (A-D) (Comfort Rooms) 1907-1960 (2 folders)
Box 21 of 30	Natural History Building (A-D) (Cracks - Settlement) 1907-1960
Box 21 of 30	Natural History Building (A-D) (Curtains and window shades) 1907-1960 (2 folders)
Box 21 of 30	Natural History Building (A-D) (Dome) 1907-1960 (2 folders)
Box 21 of 30	Natural History Building (A-D) (Doors) 1907-1960
Box 21 of 30	Natural History Building (A-D) (Door Locks) 1907-1960
Box 21 of 30	Natural History Building (E-L) (Electric current: deficiency of) (2 folders)
Box 21 of 30	Natural History Building (E-L) (Electric Insulation)
Box 21 of 30	Natural History Building (E-L) (Electric Insulation) 1907-1960 (5 folders)
Box 21 of 30	Natural History Building (E-L) (Elevator) 1907-1960
	Box 22
Box 22 of 30	Natural History Building (E-L) (Equipment - Engine Room) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Floors) 1907-1960
Box 22 of 30	Natural History Building (E-L) Floor Space) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Foundation) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Fountains - drinking) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Fumatorium) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Gallery - Alcoholic storage) 1907-1960 (2 folders)
Box 22 of 30	Natural History Building (E-L) (Gallery mammal range) 1907-1960

Box 22 of 30	Natural History Building (E-L) (Gallery room 18-20) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Gallery, Library room 27)
Box 22 of 30	Natural History Building (E-L) (Gas installation) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Gasoline pump) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Gates - folding) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Halls & stairwells - painting) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Ice plant) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Lawns) 1907-1960
Box 22 of 30	Natural History Building (E-L) (Library stacks) 1907-1960
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Market removal)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Mechanical Equipment)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Miscellaneous correspondence) (2 folders)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Numbering & Lettering of doors)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Painting contracts) (2 folders)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Painting & Plastering) (2 folders)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Parking signs)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Partitions)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Personnel)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Protective Devices)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Radiators)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Racks & Air conditioning, Room 29)
Box 22 of 30	Natural History Building (M-Sm) 1907-1960 (Railroad Track - SI Park)

Box 22 of 30 Natural History Building (M-Sm) 1907-1960 (Roadway)

Box 22 of 30 Natural History Building (M-Sm) 1907-1960 (Roof's) (2 folders)

Box 23

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Roof N.H.) 1958-1960

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Rooms)

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Sawdust removal machine)

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Scales weighing)

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Screens)

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Sewers, repair of)

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Skylights)

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Smithsonian Park, changing of)

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Smokestack)

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Stairway)

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Steam station)

Box 23 of 30 Natural History Building (M-Sm) 1907-1960 (Steam supply line between NH & SI)

Box 23 of 30 Natural History Building (St-W) 1907-1960 (Stonework, caulking of)

Box 23 of 30 Natural History Building (St-W) 1907-1960 (Telephone system) (8 folders)

Box 23 of 30 Natural History Building (St-W) 1907-1960 (Ventilation system)

Box 23 of 30 Natural History Building (St-W) 1907-1960 (Vacuum cleaning system)

Box 23 of 30 Natural History Building (St-W) 1907-1960 (Vestibule - cleaning of marble walls)

Box 23 of 30 Natural History Building (St-W) 1907-1960 (Wash basins & sinks)

Box 23 of 30 Natural History Building (St-W) 1907-1960 (Washing, building exterior)

Box 23 of 30 Natural History Building (St-W) 1907-1960 (Water supply)

Box 23 of 30	Natural History Building (St-W) 1907-1960 (West court building) (2 folders)
Box 23 of 30	Natural History Building (St-W) 1907-1960 (West end) (3 folders)
Box 23 of 30	Natural History Building (St-W) 1907-1960 (Windows)
Box 23 of 30	Natural History Building (St-W) 1907-1960 (Wings)
Box 23 of 30	Natural History Building (St-W) 1907-1960 (Woodworking machinery)
Box 23 of 30	Silver Hill Facility - Suitland (Building #15 Suitland) 1952-1958
Box 23 of 30	Silver Hill Facility - Suitland 1952-1958 (Buildings and erections)

Box 24

Box 24 of 30	Silver Hill Facility - Suitland 1952-1958 (Buildings and erections) (3 folders)
Box 24 of 30	Silver Hill Facility - Suitland 1952-1958 (Fences)
Box 24 of 30	Silver Hill Facility - Suitland 1952-1958 (Handling equipment)
Box 24 of 30	Silver Hill Facility - Suitland 1952-1958 (storage, miscellaneous correspondence)
Box 24 of 30	Silver Hill Facility - Suitland 1952-1958 (National Air Museum)
Box 24 of 30	Silver Hill Facility - Suitland 1952-1958 (Plat Plans)
Box 24 of 30	Silver Hill Facility - Suitland 1952-1958 (Roads and Paving)
Box 24 of 30	Silver Hill Facility - Suitland 1952-1958 (Utilities)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Boilers)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Basement)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Chapel)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Chapel, tie rods)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Comport stations)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Crypt - Smithson)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Downspouts)

Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Elevators)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Exterior repairs)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Flagpole & Weathervane)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Flag tower) (2 folders)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Floors)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Floor space)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Gallery of Art Building)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Gas main)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Grounds SI)
Box 24 of 30	Smithsonian Building 1891-1956 (B-O) (Herbarium Gallery) (2 folders)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Langley Day Ceremonies)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Lawns)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Lighting Fixtures)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Locks and cylinders)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Miscellaneous)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Opening Building)
Box 24 of 30	Smithsonian Building (B-O) 1891-1956 (Painting)
Box 24 of 30	Smithsonian Building (P-W) 1891-1956 (Painting doors & windows)
Box 24 of 30	Smithsonian Building (P-W) 1891-1956 (Parking space)
Box 24 of 30	Smithsonian Building (P-W) 1891-1956 (Pipe shop)
Box 24 of 30	Smithsonian Building (P-W) 1891-1956 (Radiation & organisms)
Box 24 of 30	Smithsonian Building (P-W) 1891-1956 (Sewers)
Box 24 of 30	Smithsonian Building (P-W) 1891-1956 (Shades)
Box 24 of 30	Smithsonian Building (P-W) 1891-1956 (Stable Building)

Box 24 of 30	Smithsonian Building (P-W) 1891-1956 (Stairs, elevator penthouse)
Box 24 of 30	Smithsonian Building (P-W) 1891-1956 (Toilet room, mens)
Box 25	
Box 25 of 30	Smithsonian Building (P-W) 1891-1956 (Ventilating plant)
Box 25 of 30	Smithsonian Building (P-W) 1891-1956 (Wiring)
Box 25 of 30	Smithsonian Building (P-W) 1891-1956 (Windows)
Box 25 of 30	Cases - Blueprints (15 folders)
Box 26	
Box 26 of 30	Cases - Blueprints
Box 26 of 30	Cases - Blueprints & Blueprint Correspondence (2 folders)
Box 26 of 30	Cases - Blueprints, Blueprint Correspondence (#150 Drawer, storage, half units, division of birds)
Box 26 of 30	Cases - Blueprints, Blueprint Correspondence (#150 cases storage, half unit, division of birds)
Box 26 of 30	Cases - Blueprints, Blueprint Correspondence
Box 26 of 30	Cases - Blueprint, Blueprint Correspondence (#153 drawers, storage, half unit, division of mammals)
Box 26 of 30	Cases - Blueprint, Blueprint Correspondence (#153 case storage, half unit, division of mammals)
Box 26 of 30	Cases - Blueprints & Blueprint Correspondence (3 folders)
Box 26 of 30	Cases - Blueprints & Blueprint Correspondence Northwest wing & existing Building
Box 26 of 30	Cases - Blueprints & Blueprint Correspondence
Box 26 of 30	Cases - Blueprints & Blueprint Correspondence #149 storage, quarter units, division of birds (2 folders)
Box 26 of 30	Cases - Blueprints & Blueprint Correspondence
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence #148 storage, standard Herbarium

Box 26 of 30	Cases - Blueprints - Blueprint Correspondence Trays, half unit, standard, division of mollusks
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence division of Ethnology
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence Trays, half unit, standard section of Cenozoic fossils
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence division of Archeology Trays, half units standard
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence Racks, glass jar, division of insects
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter unit, standard section of Cenozoic Fossils
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence drawers, storage, quarter unit, standard division of Archeology
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter units, standard section of Diatoms
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter units, standard division of Echinoderms
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter units, standard division of Engineering
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter units, standard division of Ethnology
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter units, standard division of Graphic Arts
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter units, standard division of History
Box 26 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter unit, standard division of Mollusks

Box 27

Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter unit, standard division of Invertebrate Paleontology & Paleobotany
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Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawer, storage, quarter unit, standard division of Mineralogy & Petrology
Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter unit, standard division of Physical Anthropology
Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #78 drawers, storage, quarter unit, standard division of Vertebrate Paleontology
Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #66 case, storage special Herbarium
Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #64 drawer, insects, standard revised
Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #64 drawer, insects, standard
Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #227 Case storage, standard division of Insects
Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #199 storage, standard, quarter unit
Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #154 drawer, storage, quarter unit, division of Mammal
Box 27 of 30	Cases - Blueprints - Blueprint Correspondence #154 storage, quarter unit, division of Mammals
Box 27 of 30	Cases - Blueprints (no order) Specifications (no order) (29 folders)
Box 28	
Box 28 of 30	Cases - Blueprints (no order) Specifications (no order) (2 folders)
Box 28 of 30	Cases - Specifications; (Steel Shelving)
Box 28 of 30	Cases - Specifications; (Standard Metal Bookstand)
Box 28 of 30	Cases - Specifications; (Assistant Secretary's Office New Building) Steel Map & Bookcases
Box 28 of 30	Cases - Specifications; (Report on Committee Bases)
Box 28 of 30	Cases - Furniture Loaned; (Museum)
Box 28 of 30	Cases - Specifications; (Anthropology)

Box 28 of 30	Cases - Furniture received from other sources; Inventory
Box 28 of 30	Cases - Furniture received from various sources
Box 28 of 30	Cases - Specifications (Natural History) (Goats & Sheep Group)
Box 28 of 30	Cases - Specification; (standard wall)
Box 28 of 30	Cases - Specifications; (Standard Screen)
Box 28 of 30	Cases - Specifications; (Standard & Special)
Box 28 of 30	Cases - Specifications; (Floor for small Birds)
Box 28 of 30	Cases - Reports; (Natural History Building Blueprints) C 1923-1945
Box 28 of 30	Cases - Specifications; (Arts Metals Construction, Co)
Box 28 of 30	Blueprints, C 1923-1945
Box 28 of 30	Collection Division 3, Natural History Building Blueprints, C 1923-1945
Box 28 of 30	Natural History Building, Blueprints, C 1923-1945
Box 28 of 30	Collection Division 3, Natural History Building Blueprints, C 1923-1945
Box 28 of 30	Blueprints, C 1923-1945 (4 folders)
	Box 29
Box 29 of 30	Blueprints, C 1923-1945 (23 folders)
	Box 30
Box 30 of 30	Blueprints, C 1923-1945 (22 folders)