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Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Creator: Smithsonian Institution, Assistant Secretary
Title: Records
Dates: 1932-1964
Quantity: 0.3 linear meter.

Administrative Information

Preferred Citation
Smithsonian Institution Archives, Record Unit 175, Smithsonian Institution, Assistant Secretary, Records

Historical Note
John Enos Graf was Associate Director of the United States National Museum, 1931-1945, and, subsequently, an Assistant Secretary of the Smithsonian until 1957. John L. Keddy was appointed an assistant to the Secretary in 1946 and became an Assistant Secretary in 1947. Keddy's main duties were of an administrative nature.

Descriptive Entry
These records of Graf and Keddy deal chiefly with Secretary Carmichael's efforts to reorganize and redirect the Smithsonian's research effort in 1953 and 1954. Smaller amounts of material deal with Graf's work in the National Museum and the work of the Commission on the Organization of the Executive Branch of Government in 1946.

Names and Subject Terms
This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Types of Materials:
Manuscripts
Names:

Assistant Secretary
Assistant Secretary (Administration). Under Secretary
Assistant Secretary. United States National Museum, Director
Commission on the Organization of the Executive Branch of Government
Graf, John Enos.
Keddy, John L.
Smithsonian Institution -- Administration.
United States National Museum, Director. Assistant Secretary
Container Listing

Box 1

Folder 1 Keddy Files
Folders 2-4 Memos, Correspondence on Indispensable Records
Folder 5 Reorganization of Federal Government
Folder 6 Graf/Keddy Files
Folder 7 Management Improvement Suggestion
Folder 8 1943 Budget Info

Box 2

Folders 1-2 Evacuation - Microfilm File
Folder 3 Research, New Work Programs
Folder 4 Office Memoranda
Folder 5 Microfilm Study by Veteran's Administration
Folder 6 Program Subcommittee
Folders 7-8 Research
Folder 9 Research Policy
Folder 10 Questionnaire Answers
Folder 11 Graf Statement Regarding FY 1950 Budget