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Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Creator: Smithsonian Institution, Contracts Office
Title: Grants and Contracts
Dates: 1962-1979
Quantity: 13 linear meters.

Administrative Information

Preferred Citation
Smithsonian Institution Archives, Record Unit 295, Smithsonian Institution, Contracts Office, Grants and Contracts

Historical Note
The Contracts Office was authorized to negotiate contracts and grants on behalf of the Smithsonian Institution. The Office was established in 1964 and Elbridge O. Hurlbut was named contracting officer. He directed the Office until his retirement in 1988, when Joseph H. Shealy became acting director. Prior to 1964 contracting officers and specialists had been attached to the Office of the Secretary.

The grants accepted by the Smithsonian supported a wide variety of research and educational projects throughout the Institution. The contracts were agreements entered into with vendors who wished to supply goods and services either directly to the Smithsonian Institution or to the public under the auspices of the Smithsonian.

Introduction
This finding aid was digitized with funds generously provided by the Smithsonian Institution Women's Committee.

Descriptive Entry
These records contain proposals and drafts of contracts and grants, correspondence concerning their acceptance and implementation, budget information, reports about grant-sponsored activities, and information concerning the administration of the Office and the authority of the Contracting Officer.
Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Names:

Contracts Office
Smithsonian Institution -- Administration.
Container Listing

Box 1


Box 2


Box 3


Box 5


Box 6


Box 7


Box 8


Box 9


Box 10


Box 11


Box 12


Box 13

Contract Number n/a; "Eli Productions, Inc. Contract (Films)," Smithsonian Institution (Motion Picture Unit). 1968.


Contract Number n/a; "Mall Theater Actors/Actresses," Smithsonian Institution. Contracting Agency: n/a. 1969.


Box 14


Box 15


Box 16


Contract Number n/a; "Ethnic Tours," Smithsonian Institution - Division of Performing Arts, Pat Gebhard. Contracting Agency: Division of Performing Arts. 1974-1976 (3 folders).


Box 17


Box 18


Box 19


Box 20


Box 21


Contract Number n/a; "Credit Union, 1971," Smithsonian Institution - Credit Union. Contracting Agency: n/a. 1971.

Box 22

Contract Number n/a; "Credit Union, 1971," Smithsonian Institution - Credit Union. Contracting Agency: n/a. 1971 (2 folders).

Contract Number n/a; "National Cultural Center (JFK)." Contracting Agency: n/a. 1963-1965.


Box 23


Box 24


Box 25


Box 26


Box 27


Box 28

Contract Number 1354-07; "Shark Distribution"


Box 29


