



Smithsonian Institution Archives

## Local Notes Newsletter, 1916-1933

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Local Notes Newsletter
<b>Identifier:</b>	Record Unit 298
<b>Date:</b>	1916-1933
<b>Extent:</b>	0.75 cu. ft. (1 document box) (1 half document box)
<b>Creator::</b>	Smithsonian Institution
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Record Unit 298, Smithsonian Institution, Local Notes Newsletter

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## Historical Note

The first issue of *Local Notes* appeared May 9, 1916. The purpose of this weekly newsletter, as stated in that issue, was to record the progress of the Smithsonian Institution's activities throughout its various branches from week to week and maintain a degree of familiarity on the part of its employees with both one another and the fields of operations covered by the Smithsonian Institution as a whole.

Secretary Charles D. Walcott urged employees to cooperate by submitting short reports of their activities. *Local Notes* appeared weekly from 1916 through 1917; not at all in 1918; and biweekly, beginning in 1919. In 1933, it was reduced to a single sheet for financial reasons.

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## Descriptive Entry

*Local Notes* contains personal notes on deaths, illnesses, marriages, births, vacations, retirements, honors and awards in and out of the museums, notes on official travel, discoveries, accessions, promotions, organizational changes, and exhibits.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Museum publications  
Museums -- Employees  
Serial publications

Types of Materials:

Newsletters

Names:

Walcott, Charles D. (Charles Doolittle), 1850-1927

## Container Listing

### Box 1

Box 1 of 2                      1916-1917, 1919-June 1925

### Box 2

Box 2 of 2                      July 1925-June 1933