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Institution Archives

Records, 1976-1982

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Records
Date:	1976-1982
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Administrative Information

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Smithsonian Institution Archives, Record Unit 324, Cooper-Hewitt Museum. Office of Public Programs, Records

Historical Note

The Office of the Program Coordinator, a unit of the Education Division, develops programs for the general public that deal with various aspects of the decorative arts. Included in each semester's offerings are lecture series, tours, workshops, weekend seminars, luncheon lectures, and an assortment of special programs for young people. Funding is provided in part by registration fees, and in part through the contributions of private foundations and corporations.

Jane Clark served as program coordinator from the beginning semester in 1976 to 1978, when she was succeeded by Jennifer Jarvis. Since 1979, the position has been shared by Jarvis and Susan Yelavich.

Introduction

This finding aid was digitized with funds generously provided by the Smithsonian Institution Women's Committee.

Descriptive Entry

These records document the activities of the program coordinator and the development and administration of the Office from the fall semester of 1976 to the fall semester of 1982. Included is correspondence with organizers for travel programs, speakers, instructors, performers, guides, vendors and registrants; syllabi, course descriptions, and teaching aids; student profile and program evaluation forms; contracts with course leaders; photographs and biographical information for selected instructors; newspaper and magazine articles concerning various programs; fiscal records for course supplies; transcripts of some lectures; program guides and agendas; and staff notes and memoranda.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Art museums
Museums -- Educational aspects

Types of Materials:

Black-and-white photographs
Manuscripts

Names:

Clark, Jane
Jarvis, Jennifer
Yelavich, Susan

Container Listing

Series 1: PROGRAMS, 1976-1982. ARRANGED ALPHABETICALLY BY SEMESTER.

Box 1

	Fall 1976 Summary: Fall 1976
	Administrative Records Summary: Administrative Records
Box 1 of 17	Folder 1 Thank yous to Fall instructors
	Classes Summary: Classes
Box 1 of 17	Folder 2 American Decorative Arts
Box 1 of 17	Folder 3 Art Nouveau. Includes biographical material on Martin Eidelberg.
Box 1 of 17	Folder 4 Calligraphy
Box 1 of 17	Folder 5 Decorative Motifs in Chinese Arts. Includes biographical material on Joan M. Hartman.
Box 1 of 17	Folder 6 English Country Houses
Box 1 of 17	Folder 7 The Evolving Chair. Includes biographical material on Nicos Zographos.
Box 1 of 17	Folder 8 History of Costume. Includes a letter from Dean Robert Gutman to S. Dillon Ripley concerning recruitment of teachers for a seminar in product design.
Box 1 of 17	Folder 9 Perception and Communication
Box 1 of 17	Folder 10 The Place of Silver (1500-1900)
Box 1 of 17	Folder 11 Stage Design
	Craft Workshops Summary: Craft Workshops

Box 1 of 17	Folder 12 Cloisonne (Louise Parish). Includes biographical material on Parish.
Box 1 of 17	Folder 13 Enameling (Mary Megee)
Box 1 of 17	Folder 14 Paper Marbling (Deborah Evetts)
Box 1 of 17	Folder 15 Stitchery (Kristina Friberg). Includes biographical material, newsclippings, and press releases on Friberg.
	Decorative Arts Repair Clinic Summary: Decorative Arts Repair Clinic
Box 1 of 17	Folder 16 Decorative Arts Repair Clinic. Includes biographical material on Steven A. Leon
	Luncheon Lectures Summary: Luncheon Lectures
Box 1 of 17	Folders 17-18 Collecting Antiques
	Weekend Seminars Summary: Weekend Seminars
Box 1 of 17	Folder 19 Textile Design (Hans Krondahl). Includes biographical material on Krondahl.
Box 1 of 17	Folder 20 Versailles
	Young People's Programs Summary: Young People's Programs
Box 1 of 17	Folder 21 American Indian Design (Demetri Bove). Includes biographical material on Bove.
Box 1 of 17	Folder 22 Banners (Norman Lalberte)
Box 1 of 17	Folder 23 Bread Sculpting (Marion Weiss)
Box 1 of 17	Folder 24 Children's Workshop (Linda Maddox)
Box 1 of 17	Folder 25 Designing Furniture (Jerry Lefrances)
Box 1 of 17	Folder 26 Early American Crafts. Includes biographical material on Janet F. Hoffman.
Box 1 of 17	Folder 27 For the Eyes
Box 1 of 17	Folder 28 Performing Arts (Ann Cohen Puppets)

Box 1 of 17	Folder 29 Performing Arts (Future Puppeteer Ideas). Includes background material on Dragon Marionettes.
Box 1 of 17	Folder 30 Performing Arts (Jerry Hartnett Puppets). Includes background material on Hartnett and the Marionette Musicale.
Box 1 of 17	Folder 31 Performing Arts (Jo Humphrey Puppets)
Box 1 of 17	Folder 32 Performing Arts (Poko Puppets, Lary Engler)
Box 1 of 17	Folder 33 Performing Arts (Rod Young Puppets). Includes biographical material, newsclippings, and magazine articles on Rod Young.
Box 1 of 17	Folder 34 When Is a Chair a Chair?
	Winter 1977 Summary: Winter 1977
	Administrative Records Summary: Administrative Records
Box 1 of 17	Folder 35 Community Trust (1977-1978). Includes programs and funding reports.
Box 1 of 17	Folder 36 Deposed Courses
Box 1 of 17	Folder 37 Thank yous to Winter instructors
	Classes Summary: Classes
Box 1 of 17	Folder 38 American Folk Art
Box 1 of 17	Folder 39 Antique Auction Mart
Box 1 of 17	Folders 40-41 Calligraphy
Box 1 of 17	Folder 42 Cities in Perspective
	Box 2
Box 2 of 17	Folder 1 Graphic Art (Rex Pickering). Includes biographical material on Rex Pickering.
Box 2 of 17	Folder 2 Industrial Design
Box 2 of 17	Folder 3 Japanese Print. Includes biographical material on Barbara Brennan Ford.

Box 2 of 17	Folder 4 Northern Renaissance
Box 2 of 17	Folder 5 Victoriana
	Craft Workshops Summary: Craft Workshops
Box 2 of 17	Folder 6 Basketry. Includes biographical material and photograph of Sandra Corrie Newman
Box 2 of 17	Folder 7 Decoupage
Box 2 of 17	Folder 8 Instant Furniture. Includes biographical material on Peter S. Stanberg
Box 2 of 17	Folder 9 Stained Glass. Includes biographical material and photographs of Jack Cushon and Theresa E. Sweeney.
	Luncheon Lectures Summary: Luncheon Lectures
Box 2 of 17	Folder 10 Luncheon Talks on Decorating
Box 2 of 17	Folder 11 Second Luncheon Lecture (Interior Design)
	Tours Summary: Tours
Box 2 of 17	Folder 12 Washington, D.C., tour
	Weekend Seminars Summary: Weekend Seminars
Box 2 of 17	Folder 13 Ceramic Art. Correspondence with American Crafts Council includes biographical material on Garth Clark.
	Young People's Programs Summary: Young People's Programs
Box 2 of 17	Folder 14 The Five Senses Touch
Box 2 of 17	Folder 15 The Shaping of New York. Includes biographical material on Samuel R. Mozes.
Box 2 of 17	Folder 16 Young People's Crafts. Includes biographical material on Janet F. Hoffman.
	Spring 1977 Summary: Spring 1977

	Administrative Records Summary: Administrative Records
Box 2 of 17	Folder 17 Bus and Expenses. Includes invoices for supplies and bus trips.
	Classes Summary: Classes
Box 2 of 17	Folder 18 African Art. Includes transcript of graduate and undergraduate causes of the instructor, Rachel H. Kemper.
Box 2 of 17	Folder 19 American Architecture and Public Art. Includes biographical material on Robert E. Jensen.
Box 2 of 17	Folder 20 Calligraphy. Includes biographical material on Donald Kung.
Box 2 of 17	Folder 21 Carpets. Includes biographical material on Jack Soskin.
Box 2 of 17	Folder 22 French Decorative Arts. Includes transcript of one lecture in the series.
Box 2 of 17	Folder 23 Landscape Gardening
Box 2 of 17	Folder 24 Palladio
Box 2 of 17	Folder 25 Regency. Includes biographical material and magazine articles by and about Mitzi Cunliffe.
	Craft Workshops Summary: Craft Workshops
Box 2 of 17	Folder 26 Japanese Flower Arranging. Includes biographical material on Josephine McTage; and clippings from New York (magazine), Spring 1977, on gardens.
Box 2 of 17	Folder 27 Raku
Box 2 of 17	Folder 28 Tie Dye
	Special Programs Summary: Special Programs
Box 2 of 17	Folder 29 Tools. Includes photographs of outdoor demonstrations.
Box 2 of 17	Folder 30 Two Hundred Years of American Architecture
Box 2 of 17	Folder 31 Weaving With Sheep. Includes biographical material on Ruth Katz and Albertje Koopman Haynes.

Box 3

	Special Series Summary: Special Series
Box 3 of 17	Folder 1 Flower Design
	Young People's Programs Summary: Young People's Programs
Box 3 of 17	Folder 2 The Five Senses Touch
Box 3 of 17	Folder 3 Kite Building and Flying. Includes biographical material on Paul Garber, and the December 1976 issue of "Art to Zoo" (newsletter).
Box 3 of 17	Folder 4 Puff the Magic Dragon
	Summer 1977 Summary: Summer 1977
	Administrative Records Summary: Administrative Records
Box 3 of 17	Folder 5 Accounting
	Classes Summary: Classes
Box 3 of 17	Folders 6-7 Collectibles. Includes biographical material on Dennis Doordan.
Box 3 of 17	Folder 8 The Question of Style. Includes biographical material and newspaper clippings on Mary McFadden.
	Young People's Programs Summary: Young People's Programs
Box 3 of 17	Folder 9 Crafts
Box 3 of 17	Folder 10 Drawing. Includes biographical material on Lee Dejasu.
	Fall 1977 Summary: Fall 1977
	Classes Summary: Classes
Box 3 of 17	Folder 11 Architecture and the Arts. Includes biographical material on Brent Brolin.

Box 3 of 17	Folder 12 Art Deco
Box 3 of 17	Folder 13 Decorative Arts (from the Industrial Revolution to 1930)
Box 3 of 17	Folder 14 Decorative Motifs in Islamic Design
Box 3 of 17	Folder 15 Design in the Ancient World. Includes biographical material on Ellen Davis, Karen Sydney Rubinson, and Jeffrey Ruesch.
Box 3 of 17	Folder 16 Interior Design in Italy. Includes biographical material on Laura Tampieri Neagle.
Box 3 of 17	Folder 17 Native North American Design Traditions
Box 3 of 17	Folder 18 Perception and Expression
Box 3 of 17	Folder 19 Porcelain
Box 3 of 17	Folder 20 Revival Styles in 19th-Century America
	Craft Workshops Summary: Craft Workshops
Box 3 of 17	Folder 21 Bookbinding. Includes biographical material on Richard Minsky.
Box 3 of 17	Folder 22 Christmas Ornaments Workshop. Includes biographical material on Helga Orthofer.
Box 3 of 17	Folder 23 Marquetry workshop. Includes biographical material on Allen Fitchett and a copy of Constantine's Wood Catalog/Yearbook 1977.
Box 3 of 17	Folder 24 Quilting Workshop. Includes biographical material on Carter Houck.
Box 3 of 17	Folder 25 Screen Printing. Includes biographical material on Bill Baily.
	Decorative Arts Repair Clinic Summary: Decorative Arts Repair Clinic
Box 3 of 17	Folders 26-27 Furniture Repair
Box 3 of 17	Folder 28 Porcelain Repair
	Luncheon Lectures Summary: Luncheon Lectures
Box 3 of 17	Folder 29 Fashion Luncheons
	Box 4

Special Series
Summary: Special Series

Box 4 of 17 Folder 1 Fabric Houses. Includes background information on Quadrille Fabrics from articles in the June 18 and October 7, 1975, issues of Home Furnishings Daily.

Box 4 of 17 Folder 2 Masters of the Decorative Arts

Box 4 of 17 Folder 3 The Subway

Tours
Summary: Tours

Box 4 of 17 Folder 4 Bronx Art Deco Tour

Box 4 of 17 Folder 5 Virginia Tour

Weekend Seminars
Summary: Weekend Seminars

Box 4 of 17 Folder 6 Design in the American Southwest

Box 4 of 17 Folder 7 Living with the Past

Box 4 of 17 Folder 8 Patrons/Collectors. Includes curriculum vitae of Robert H. Luck.

Box 4 of 17 Folder 9 Relief Printing. Includes biographical material on Karen Ellen Wenig and invitations to an exhibition on April 26, 1977, and a reception, November 22, 1977, by the artist.

Box 4 of 17 Folder 10 Resources

Young People's Programs
Summary: Young People's Programs

Box 4 of 17 Folder 11 Color, Line, and Form

Box 4 of 17 Folder 12 Explorations

Box 4 of 17 Folder 13 Drop In

Winter 1978
Summary: **Winter 1978**

Classes
Summary: Classes

Box 4 of 17 Folder 14 American Architecture

Box 4 of 17	Folder 15 American Furniture Styles. Includes a publication from the New York School of Interior Design, English and American Period Styles.
Box 4 of 17	Folder 16 Arts and Crafts Movement. Includes information on the William Morris Society in the New York City area.
Box 4 of 17	Folder 17 Chinoiserie
Box 4 of 17	Folder 18 Classical Architecture
Box 4 of 17	Folder 19 Collectibles. Includes September 1977 issue of The New York Antique Almanac.
Box 4 of 17	Folder 20 Glass. Includes biographical material on Paul E. Doros.
Box 4 of 17	Folder 21 Medieval Architecture and Minor Arts
Box 4 of 17	Folder 22 Prints: Technique and History
	Craft Workshops Summary: Craft Workshops
Box 4 of 17	Folder 23 Craft Workshop
	Decorative Arts Repair Clinic Summary: Decorative Arts Repair Clinic
Box 4 of 17	Folder 24 Repair Workshops
	Luncheon Lectures Summary: Luncheon Lectures
Box 4 of 17	Folder 25 Antiques Luncheon
	Special Programs Summary: Special Programs
Box 4 of 17	Folder 26 Wagner Series
	Special Series Summary: Special Series
Box 4 of 17	Folder 27 Rug Bazaar. Includes a copy of Kilim by Oriental Carpet Manufactures.
Box 5	
Box 5 of 17	Folder 1 Shop Talks

Weekend Seminars
Summary: Weekend Seminars

Box 5 of 17 Folder 2 Early Americans

Box 5 of 17 Folder 3 Master Drawings

Box 5 of 17 Folder 4 More Than Meets the Eye

Young People's Programs
Summary: Young People's Programs

Box 5 of 17 Folder 5 Circus Arts. Includes photographs of the class.

Box 5 of 17 Folder 6 Mystery Book Illustrations

Box 5 of 17 Folder 7 Readings

Box 5 of 17 Folder 8 Start from Scratch

Box 5 of 17 Folder 9 Theatre Improvisation

Spring 1978
Summary: **Spring 1978**

Classes
Summary: Classes

Box 5 of 17 Folder 10 Embroidery

Box 5 of 17 Folder 11 French Provincial

Box 5 of 17 Folder 12 Gothic Revival

Box 5 of 17 Folder 13 Great Auctions

Box 5 of 17 Folder 14 History of Furniture Styles. Includes biographical material on Jackie Miesel.

Box 5 of 17 Folder 15 Landscape. Includes biographical material on Elizabeth B. MacDougal and David Harris Engel; and an issue of "American Society of Landscape Architects" (newsletter).

Box 5 of 17 Folder 16 New York Historical Interiors

Box 5 of 17 Folder 17 Venice and Florence

Decorative Arts Repair Clinic
Summary: Decorative Arts Repair Clinic

Box 5 of 17	Folder 18 Repair/Textiles
	Special Programs Summary: Special Programs
Box 5 of 17	Folder 19 Paper Day. Includes biographical material on Toyce Anderson, Glen Tunstull, Michael Shall, Alexander Catlin Twining, and Spiros M. Zakas; photographs of Anderson, Tunstull, and Zakas; and historical information on the "Origami Center of America."
	Special Series Summary: Special Series
Box 5 of 17	Folder 20 Interior Designers
Box 5 of 17	Folder 21 Rug Bazaar
Box 5 of 17	Folder 22 Visits to Artists' studios. Includes biographical material on William Compely and Christo Javacheff.
	Weekend Seminars Summary: Weekend Seminars
Box 5 of 17	Folder 23 Garden Weekend. Includes excerpts from articles in Landscape Architecture, July 1975, and the April 1977, edition of the New Jersey Monthly on JSL Greentree; and Greentree's design plans for landscaping Montvale, New Jersey.
Box 5 of 17	Folder 24 Grand Tour
	Young People's Programs Summary: Young People's Programs
Box 5 of 17	Folder 25 Boats and Kites. Includes biographical material on Robin Lehren.
Box 5 of 17	Folder 26 Creating a Circus
	Summer 1978 Summary: Summer 1978
	Administrative Records Summary: Administrative Records
Box 5 of 17	Folder 27 Summer Programs 1978. Includes some material from the Spring of 1978.
Box 5 of 17	Folder 28 Summer Contracts

Box 6

Box 6 of 17	Folder 1 Summer Time. Includes proposed plans for the summer semester.
	Classes Summary: Classes
Box 6 of 17	Folder 2 Tastemakers. Includes an article by Diana Vreeland on "The 70's Style" in The New York Times, August 1977.
Box 6 of 17	Folder 3 Victoriana; The Age of Victoria
	Craft Workshops Summary: Craft Workshops
Box 6 of 17	Folder 4 It'll be a Stitch. Includes biographical material and photographs of Charles Bain.
Box 6 of 17	Folder 5 Victorian Beadwork. Includes prints of Victorian bead-work.
	Decorative Arts Repair Clinic Summary: Decorative Arts Repair Clinic
Box 6 of 17	Folder 6 Summer Crafts Repair Clinic. Includes material from the Spring of 1978; and biographical material on Ita Aber, May Fry, and Juliette Hamelecourt.
	Young People's Programs Summary: Young People's Programs
Box 6 of 17	Folder 7 Young People's Classes
	Fall 1978 Summary: Fall 1978
	Administrative Records Summary: Administrative Records
Box 6 of 17	Folders 8-9 Fall Semester - General. Includes copies of the Fall Programs schedule.
	Classes Summary: Classes
Box 6 of 17	Folder 10 American Architecture
Box 6 of 17	Folder 11 Art of the Indian Subcontinent. Includes biographical material on Marilyn T. Grayburn.

Box 6 of 17	Folder 12 Baroque and Rococo
Box 6 of 17	Folder 13 Book Arts
Box 6 of 17	Folder 14 Great English Country Houses
Box 6 of 17	Folder 15 Historic Preservation. Includes biographical material on Jeanne H. Watson; a copy of The Newark Museum Quarterly, Fall 1976; historical information on Rambusch Studios; and a clipping from the New York Times, August 1978, on restoration
Box 6 of 17	Folder 16 Neo-Classicism
Box 7	
Box 7 of 17	Folder 1 State of the Crafts. Includes biographical material on Jacqueline Springwater; historical information on the "New York Experimental Glass Workshop"; copies of African Artists in America; and an article in The New Yorker (magazine), September 1978, entitled "Crafts in the City: A Guide to Courses, Shops, and Galleries" by Roberta Intrater and Jacqueline Springwater.
Box 7 of 17	Folder 2 20th-Century Ornamentation. Includes biographical material on Collin Forbes, Dona Guimaraes, Mark Hampton, and Patricia Oleszko; and a photograph of Oleszko.
Box 7 of 17	Folder 3 Wiener Werkstaette
	Decorative Arts Repair Clinic Summary: Decorative Arts Repair Clinic
Box 7 of 17	Folder 4 Crafts - Repair. Includes biographical material on Ita Aber and Ann Golob.
	Luncheon Lectures Summary: Luncheon Lectures
Box 7 of 17	Folder 5 American Antiques Luncheon
	Special Series Summary: Special Series
Box 7 of 17	Folder 6 Artists' Post Cards. Includes loan agreements between collectors and the Cooper-Hewitt.
Box 7 of 17	Folder 7 Corporate Design
Box 7 of 17	Folder 8 The Influence of Non-Western Religion on Art and Design. Includes an article "Zen Temple" from Tokyo (magazine), September 1, 1977.

Box 7 of 17	Folder 9 Russian Decorative Arts
	Weekend Seminars Summary: Weekend Seminars
Box 7 of 17	Folder 10 Collectibles
Box 7 of 17	Folder 11 Grand Chateaux
Box 7 of 17	Folder 12 Interior Design
Box 7 of 17	Folder 13 Masterworks of the Islamic Near East
	Young People's Programs Summary: Young People's Programs
Box 7 of 17	Folder 14 Drawing and Design
Box 7 of 17	Folder 15 How They are Made
	Winter 1979 Summary: Winter 1979
	Administrative Records Summary: Administrative Records
Box 7 of 17	Folder 16 Calendar 1979
Box 7 of 17	Folder 17 Equipment Needs Forms
Box 7 of 17	Folder 18 Fund Raising Proposal Programs (1979-1980)
Box 7 of 17	Folder 19 Programs (winter 1979)
	Classes Summary: Classes
Box 7 of 17	Folders 20-21 English Antiques
Box 7 of 17	Folder 22 Domestic Art
Box 7 of 17	Folder 23 German Architecture. Includes biographical material on Henry Wollman.
Box 7 of 17	Folder 24 Great Cities
Box 7 of 17	Folder 25 Great Rulers and Their Decorative Arts. Includes biographical material on Eleanor G. Sims.

Box 7 of 17	Folder 26 Hudson River School
Box 7 of 17	Folder 27 Renaissance
Box 7 of 17	Folder 28 Theatre Design
Box 8	
Box 8 of 17	Folder 1 Woven Textiles
	Decorative Arts Repair Clinic Summary: Decorative Arts Repair Clinic
Box 8 of 17	Folder 2 Book and Paper Repair Clinic
	Luncheon Lectures Summary: Luncheon Lectures
Box 8 of 17	Folder 3 Interior Design
	Special Series Summary: Special Series
Box 8 of 17	Folder 4 Porcelain
	Weekend Seminars Summary: Weekend Seminars
Box 8 of 17	Folder 5 American Homes
Box 8 of 17	Folder 6 Frank Lloyd Wright
Box 8 of 17	Folder 7 Ludwig Seminar
	Young People's Programs Summary: Young People's Programs
Box 8 of 17	Folder 8 Children's Winter Classes. Includes biographical material on Alexander L. Neblett.
Box 8 of 17	Folder 9 Performing Arts
Box 8 of 17	Folder 10 Performing Arts (Magic)
	Spring 1979 Summary: Spring 1979
	Classes Summary: Classes

Box 8 of 17	Folder 11 American Decorative Arts
Box 8 of 17	Folder 12 Auctions
Box 8 of 17	Folder 13 Chinese Art
Box 8 of 17	Folder 14 Classical Architecture
Box 8 of 17	Folder 15 Design of the Twenties and Thirties. Includes biographical material on Jeffry L. Merkle
Box 8 of 17	Folder 16 French 18th Century
Box 8 of 17	Folder 17 Japanese Architecture
Box 8 of 17	Folder 18 Japanese Craft Tradition
Box 8 of 17	Folder 19 Japanese Prints
Box 8 of 17	Folder 20 Oriental Carpet Critiques
Box 8 of 17	Folder 21 Pre-Columbian Architecture. Includes biographical material on Clara Lipson.
Box 8 of 17	Folder 22 Rugs
Box 8 of 17	Folder 23 Seafaring/Oceanography and Exploration. Includes a copy of Sea History by the National Maritime Historical Society, Summer 1979.
	Craft Workshops Summary: Craft Workshops
Box 8 of 17	Folder 24 Craft Workshop
	Special Programs Summary: Special Programs
Box 8 of 17	Folder 25 Performing Arts
Box 8 of 17	Folder 26 Crafts Visits. Includes biographical material on Michele Lester and Mary Ann Scherr.
Box 8 of 17	Folder 27 Interior Design on a Budget
Box 8 of 17	Folder 28 Trends in Design
	Tours Summary: Tours

Box 8 of 17	Folder 29 Art Deco Interiors
	Weekend Seminars Summary: Weekend Seminars
Box 8 of 17	Folder 30 Bonzai, Ikebana, and Japanese Gardens. Includes a catalogue, "The New York Botanical Garden and the Horticultural Society of New York Combined Education Program," Spring 1977.
	Young People's Programs Summary: Young People's Programs
Box 8 of 17	Folder 31 Children's classes. Includes biographical material on Kathleen E. Ferguson and Linda Margolin
	Box 9
	Summer 1979 Summary: Summer 1979
	Craft Workshops Summary: Craft Workshops
Box 9 of 17	Folder 1 Craft Workshops
	Decorative Arts Repair Clinic Summary: Decorative Arts Repair Clinic
Box 9 of 17	Folder 2 Repair Clinic
	Special Programs Summary: Special Programs
Box 9 of 17	Folder 3 Films/Urban Open Spaces. Includes film catalogues from the University of California Extension Media Center and The Museum of Modern Art.
Box 9 of 17	Folder 4 Summer Symposium
	Special Series Summary: Special Series
Box 9 of 17	Folder 5 Fantastic Architecture
Box 9 of 17	Folder 6 Oasis in the City
	Tours Summary: Tours

Box 9 of 17	Folder 7 Urban Murals. Includes biographical material on Jay Rosenblum.
Box 9 of 17	Folders 8-9 Wave Hill. Includes photographs.
	Young People's Programs Summary: Young People's Programs
Box 9 of 17	Folder 10 Children's Classes
	Fall 1979 Summary: Fall 1979
	Administrative Record Summary: Administrative Record
Box 9 of 17	Folder 11 Programs - Fall 1979
	Classes Summary: Classes
Box 9 of 17	Folder 12 African Art. Includes a copy of Africa, A Brief History of Ancient and Medieval Africa by R. H. Kemper.
Box 9 of 17	Folder 13 American Folk Art
Box 9 of 17	Folder 14 Archaeology and Film
Box 9 of 17	Folder 15 Glass
Box 9 of 17	Folder 16 History of Technology. Includes biographical material on Elizabeth Hitz and Judith Marci Gutman.
Box 9 of 17	Folder 17 Native American
Box 9 of 17	Folder 18 Natural History. Includes articles and newspaper clippings on Sidney Horenstein.
Box 9 of 17	Folder 19 Reform Movements
Box 9 of 17	Folder 20 Spaceflight Lectures. Includes biographical material on Frederick C. Durant III and Fred Wallace Haise, Jr.
Box 9 of 17	Folder 21 20th Century American Painting
	Craft Workshops Summary: Craft Workshops
Box 9 of 17	Folder 22 Craft Workshop

Decorative Arts Repair Clinic
Summary: Decorative Arts Repair Clinic

Box 9 of 17 Folder 23 Repair Clinics

Luncheon Lectures
Summary: Luncheon Lectures

Box 9 of 17 Folder 24 Collecting Antiques Luncheon

Special Programs
Summary: Special Programs

Box 9 of 17 Folder 25 Poetry Reading Series

Box 10

Tours
Summary: Tours

Box 10 of 17 Folder 1 Sleepy Hollow Restoration Tour

Box 10 of 17 Folder 2 Sunday Field Trips

Weekend Seminars
Summary: Weekend Seminars

Box 10 of 17 Folder 3 Gems and Minerals

Box 10 of 17 Folders 4-5 Stage Design

Young People's Programs
Summary: Young People's Programs

Box 10 of 17 Folder 6 Children's Classes. Includes biographical material on the instructor, Savannah; and a copy of the NASA film catalog, July 1977.

Box 10 of 17 Folder 7 Performing Arts

Winter 1980
Summary: **Winter 1980**

Administrative Records
Summary: Administrative Records

Box 10 of 17 Folder 8 Brochure Copy

Box 10 of 17 Folder 9 Programs and Memos (Fall 1979 and winter 1980)

	Classes Summary:	Classes
Box 10 of 17		Folder 10 Archaeology. Includes letters of reference for Clara Lipson from staff members of the Cooper-Hewitt.
Box 10 of 17		Folder 11 Art Deco. Includes biographical material on Helen Amy Harrison.
Box 10 of 17		Folder 12 English Architecture and the Decorative Arts
Box 10 of 17		Folder 13 From Iberia to Modern Spain. Includes biographical material on Jerrilyn Denise Dodds.
Box 10 of 17		Folder 14 Furniture. Includes biographical material on Elizabeth Stillinger.
Box 10 of 17		Folder 15 Gothic - 12th Century
Box 10 of 17		Folder 16 Himalayan. Includes an excerpt from Alexandra David-Neel's Adventures in Tibet, Fact or Fiction by Braham Norwick.
Box 10 of 17		Folder 17 Interiors
Box 10 of 17		Folder 18 Needlework
Box 10 of 17		Folder 19 Prints. Includes biographical material an Frederick den Broeder.
	Craft Workshops Summary:	Craft Workshops
Box 10 of 17		Folder 20 Crafts
	Decorative Arts Repair Clinic Summary:	Decorative Arts Repair Clinic
Box 10 of 17		Folder 21 Repair Clinic
	Luncheon Lectures Summary:	Luncheon Lectures
Box 10 of 17		Folder 22 Chinese Luncheon Lecture
	Special Programs Summary:	Special Programs
Box 10 of 17		Folders 23-24 "Door". Includes photographs, press releases, and excerpts from articles on the production of "Door" at the Cooper-Hewitt.

Box 10 of 17	Folder 25 19th Century Furniture. Includes biographical material on Page Talbot, Marilyn Johnson Bordes, Peter L. L. Strickland, Jan Seidler, and Ed Polk Douglas.
	Special Series Summary: Special Series
Box 10 of 17	Folder 26 Antiques Visits
	Weekend Seminars Summary: Weekend Seminars
Box 10 of 17	Folder 27 Design and Energy. Includes newspaper clippings of "The Architect's Role in Saving Energy"; an issue of Popular Science, October 1979; and a copy of Solar Heated Buildings Survey, 12th edition, March 3, 1976.
Box 10 of 17	Folder 28 Southern Antiques
Box 11	
	Young People's Programs Summary: Young People's Programs
Box 11 of 17	Folder 1 Children's Performing Arts. Includes background material on Elizabeth Albot and the Kaleidoscope Dancers.
Box 11 of 17	Folder 2 Teens - Design. Includes biographical material on Margit Echols.
Box 11 of 17	Folder 3 Winter Children's classes
	Spring 1980 Summary: Spring 1980
	Classes Summary: Classes
Box 11 of 17	Folder 4 Artists as Designers
Box 11 of 17	Folder 5 Ceramics of the East
Box 11 of 17	Folders 6-7 Changing Metropolis. Includes biographical material on Richard M. Rosan.
Box 11 of 17	Folder 8 18th- and 19th-Century Fashion. Includes biographical material on Maureen Conner.
Box 11 of 17	Folder 9 Greek and Roman Architecture

Box 11 of 17	Folder 10 Image of America in landscape. Includes biographical material on Via Wynroth.
Box 11 of 17	Folder 11 Interior Design: Renaissance through Baroque. Includes biographical material on Joyce Geary Volk.
Box 11 of 17	Folder 12 New England Architecture
Box 11 of 17	Folder 13 Trends in Design
	Craft Workshops Summary: Craft Workshops
Box 11 of 17	Folder 14 Non-Woven Fiber and Fabrics Craft Workshops. Includes biographical material on Shery De Leon, Arlene Minter, and Ellen Weilbord; and a copy of Beyond Tapestry by Joan Livingston.
	Decorative Arts Repair Clinics Summary: Decorative Arts Repair Clinics
Box 11 of 17	Folder 15 Furniture Finishers Repair Clinic
	Special Programs Summary: Special Programs
Box 11 of 17	Folder 16 Americana Day
Box 11 of 17	Folder 17 Ceramic Symposium
	Special Series Summary: Special Series
Box 11 of 17	Folder 18 Talks with Flower Designers
	Tours Summary: Tours
Box 11 of 17	Folder 19 Barnes Tour. Includes historical material on the Barnes Foundation.
Box 11 of 17	Folder 20 Charleston Tour
	Weekend Seminars Summary: Weekend Seminars
Box 11 of 17	Folder 21 Brownstone Revival. Includes a copy of The Old House Journal, volume 8, May 1980.

	Young People's Programs Summary: Young People's Programs
Box 11 of 17	Folder 22 Classes for Young People. Includes biographical material on Diana Rolls.
Box 11 of 17	Folder 23 Performing Arts for Young People. Includes biographical material on Jehan Clements, David Marquis, and Lea Wallace; and photographs of Clements.
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	Luncheon Lectures Summary: Luncheon Lectures
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Box 13 of 17	Folder 4 Lofts
	Young People's Programs Summary: Young People's Programs
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	Winter 1981 Summary: Winter 1981
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Box 13 of 17	Folder 6 American Architecture
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Box 13 of 17	Folder 8 Arts and Crafts Movement. Includes a copy of The Furniture of Gustav Stickley, by Carol Lorraine Bohdan and Todd Mitchel Volpe; and an article, "American Art Pottery" by Robert W. Blasberg and Todd M. Volpe in Nineteenth Century, Summer 1979.
Box 13 of 17	Folder 9 Chinese Painting
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Box 14 of 17	Folder 5 McKim, Mead and White. Includes biographical material on Richard Guy Wilson.
Box 14 of 17	Folder 6 Miniatures. Includes biographical material on Tom and Gloria Warner and a treatise on "Minituria" by The International Guild of Miniature Artisans.
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Box 14 of 17	Folder 8 20th-Century Fashion. Includes a transcript of Maureen Connor's lecture, "Form Follows Fashion," published in Art Forum, December 1979.
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Box 14 of 17	Folder 10 Crafts. Includes biographical material on Martin Baroshian and Leigh Alice Hubler.
	Decorative Arts Repair Clinic Summary: Decorative Arts Repair Clinic
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	Young People's Programs Summary: Young People's Programs
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	Summer 1981 Summary: Summer 1981
	Classes Summary: Classes
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Box 15 of 17	Folder 4 European Interiors
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Box 15 of 17	Folder 6 History of Graphic Art
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Box 15 of 17	Folder 9 Rugs. Includes biographical material on Walter B. Denny, Parvis Nemati, Sarah B. Shermill; and a photograph of Nemati.

Box 15 of 17	Folder 10 Silver
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Box 16 of 17	Folders 3-4 Films - Architecture. Includes a copy of French Short Films (catalogue).
Box 16 of 17	Folder 5 Royal Oak Symposium
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	Classes Summary: Classes
Box 16 of 17	Folder 6 The Golden Age of Naples
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Box 16 of 17	Folder 8 Majolica/English Ceramics
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Box 16 of 17	Folder 22 Russell Lynes, More than Meets the Eye
Box 16 of 17	Folder 23 Summer Dance Concerts. Includes biographical material on Eric Barnes, Scott Caywood, Alice Farly, Deborah Gladster, Pamela Harling, Rachel Harms, Tamar Kotoske, and Morocco; and photographs of Caywood Gladstein.
	Fall 1982 Summary: Fall 1982
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	Craft Workshops Summary: Craft Workshops
Box 16 of 17	Folder 25 Lace Workshops. Includes biographical material on Michael Sinclair, Gunnel Teitel, and Joanne Segal Brandford.

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Folders 1-8 Scandinavian Symposium. Includes correspondence with the American-Scandinavian Foundation and the Guggenheim Museum; biographical material on lecturers Per Mollerup, Jens Nielsen, Guy-Christer Lonngren, Stefan Snaebyornsson, Knut Yran, Carl Christiansson, Lennart Lindkvist, Tapio Heikki Perrainen, and Estelle Rosenlow; photographs of Perrainen, Yran, Rosenlow, and an unidentified individual; press releases; and transmittal reports.

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Folder 9 Artists' Talks. Includes biographical material on Seymour Chwast and Paul Davis.

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Series 2: CORRESPONDENCE, 1979-1981. ARRANGED CHRONOLOGICALLY.

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Box 17 of 17	Folder 13 Correspondence 1981. Includes biographical material on Susan Allan; and canceled checks.

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