



Smithsonian Institution Archives

Records, 1972-1982

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
Contact us at osiaref@si.edu

Table of Contents

Collection Overview	1
Administrative Information	1
Historical Note.....	1
Descriptive Entry.....	1
Names and Subjects	2
Container Listing	3

Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Records
Identifier:	Record Unit 394
Date:	1972-1982
Extent:	26 cu. ft. (26 record storage boxes)
Creator::	Smithsonian Institution. Assistant Secretary for Administration
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Record Unit 394, Smithsonian Institution, Assistant Secretary for Administration, Records

Historical Note

On August 15, 1976, Secretary S. Dillon Ripley appointed John F. Jameson Assistant Secretary for Administration. The title itself has been used in different ways at different times in the Institution's history. For a fuller understanding of its use, researchers should consult Record Units 137 and 175. In this instance the incumbent was the successor to the Under Secretary as the Secretary's principal lieutenant.

Descriptive Entry

These records document the creation and work of the Office of the Assistant Secretary for Administration, the Secretary's chief deputy and operations officer of the Institution. Some records from the Office's administrative predecessor, the Office of the Under Secretary, are included as well. Researchers should note that the Assistant Secretary's functions passed to the Office of the Under Secretary, recreated in 1982.

The records document the work of the Assistant Secretary as chief operating officer of the Institution, with special responsibility for budgetary and planning issues. The records also document early developmental stages of offices and programs which later became permanent administrative entities, such as the Museum Support Center, the Cooper-Hewitt Museum, the National Air and Space Museum, and the Quadrangle project, or which were later terminated, like the National Armed Forces Museum Advisory Board. Some records from Robert A. Brooks's tenure as Under Secretary are also included.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Museum finance
Museums -- Administration

Types of Materials:

Manuscripts
Transcripts

Names:

Brooks, Robert A. (Robert Angus), 1920-1976
Cooper-Hewitt Museum
Jameson, John F.
National Air and Space Museum (U.S.)
Ripley, S. Dillon (Sidney Dillon), 1913-2001
Smithsonian Institution -- Administration
Smithsonian Institution. Museum Support Center
Smithsonian Institution. National Armed Forces Museum Advisory Board
Smithsonian Institution. Office of the Under Secretary

Container Listing

Box 1

- Box 1 of 26 Folder 1 Transcripts of Proceedings: In the matter of: The disappearance of Miss Anne Abraham in Labrador. Transcript booklets: November 11, 15, 16, 17, 19, 1976 and January 7, 1977
- Box 1 of 26 Folder 2 Audits, Office of, CY 1976
- Box 1 of 26 Folder 3 Associates, CY 1976
- Box 1 of 26 Folder 4 Arts & Industries Building, CY 1976
- Box 1 of 26 Folder 5 Anacostia Neighborhood Museum, CY 1975-1976
- Box 1 of 26 Folder 6 Administrative Officers Council, CY 1975-1976
- Box 1 of 26 Folder 7 Accounting Division, CY 1976
- Box 1 of 26 Folder 8 Barney Studio House, CY 1974-1976
- Box 1 of 26 Folder 9 Bicentennial of the American Revolution, CY 1975-1976
- Box 1 of 26 Folder 10 Budget, FY 1977
- Box 1 of 26 Folder 11 Budget, CY 1975-1976
- Box 1 of 26 Folder 12 BMD (Buildings Management Division) implementation group, 1974-1975-1976
- Box 1 of 26 Folder 13 Building Managers Council, CY 1976
- Box 1 of 26 Folder 14 Center for the Study of Man, CY 1975-1976
- Box 1 of 26 Folder 15 Chesapeake Bay Center for Environmental Studies, CY 1975-1976
- Box 1 of 26 Folder 16 Computer services, CY 1976
- Box 1 of 26 Folder 17 Cooper-Hewitt Museum, CY 1975-1976

Box 2

Box 2 of 26	Folder 1 Division of Performing Arts, CY 1976
Box 2 of 26	Folder 2 Equal Opportunity Office, CY 1976
Box 2 of 26	Folder 3 Executive Committee meeting minutes, CY 1976
Box 2 of 26	Folder 4 Facilities Planning and Engineering Services, CY 1975-1976
Box 2 of 26	Folder 5 Folklife Festival, CY 1976
Box 2 of 26	Folder 6 General Counsel , CY 1975-1976
Box 2 of 26	Folder 7 Hirshhorn, CY 1975-1976
Box 2 of 26	Folder 8 Management Analysis, Office of, CY 1975-1976
Box 2 of 26	Folder 9 Monthly program report, CY 1976
Box 2 of 26	Folder 10 Museum of African Art, CY 1975-1976
Box 2 of 26	Folder 11 Museum of Man, CY 1974, 1975, 1976
Box 2 of 26	Folder 12 Museum Programs, CY 1975-1976
Box 2 of 26	Folder 13 Museum Support Facility, CY 1976
Box 2 of 26	Folder 14 Museum Shops, CY 1975-1976
Box 2 of 26	Folder 15 National Air and Space Museum 1976
Box 2 of 26	Folder 16 National Collection of Fine Art, CY 1975-1976
Box 2 of 26	Folder 17 National Gallery of Art, CY 1975-1976
Box 2 of 26	Folder 18 National Museum Act, CY 1975-1976
Box 2 of 26	Folder 19 National Museum of Natural History, CY 1975-1976
Box 2 of 26	Folder 20 National Park Service, CY 1975-1976
Box 2 of 26	Folder 21 National Portrait Gallery, CY 1975-1976
Box 2 of 26	Folder 22 Parking (employee), CY 1975-1976

Box 2 of 26 Folder 23 Parking (Mall), CY 1976

Box 3

Box 3 of 26 Folder 1 Personnel, CY 1976

Box 3 of 26 Folder 2 Photographic Services, CY 1975-1976

Box 3 of 26 Folder 3 Plant Services, CY 1975-1976

Box 3 of 26 Folder 4 Press, CY 1976

Box 3 of 26 Folder 5 Publications Review Board, CY 1975-1976

Box 3 of 26 Folder 6 Public Affairs, CY 1975-1976

Box 3 of 26 Folder 7 Public Service, CY 1975-1976

Box 3 of 26 Folder 8 Renwick, CY 1975-1976

Box 3 of 26 Folder 9 Science, Asst. Secretary for, CY 1975-1976

Box 3 of 26 Folder 10 Smithsonian Council, CY 1976

Box 3 of 26 Folder 11 Space, CY 1976

Box 3 of 26 Folder 12 Smithsonian Institution, CY 1975-1976

Box 3 of 26 Folder 13 Smithsonian Magazine, CY 1974, 1975, 1976

Box 3 of 26 Folder 14 Smithsonian Research Foundation 1974-1975-1976

Box 3 of 26 Folder 15 Smithsonian Science Information Exchange, CY 1975-1976

Box 3 of 26 Folder 16 Smithsonian Tropical Research, CY 1975-1976

Box 3 of 26 Folder 17 South Yard, CY 1976

Box 3 of 26 Folder 18 Special events, CY 1975-1976

Box 3 of 26 Folder 19 Supply Division, CY 1975-1976

- Box 3 of 26 Folder 20 Treasurer, CY 1976
- Box 3 of 26 Folder 21 White House, CY 1976
- Box 3 of 26 Folder 22 Woodrow Wilson Center, CY 1974-1976

Box 4

- Box 4 of 26 Folder 1 Academic Studies, Office of 1974-1976
- Box 4 of 26 Folder 2 Admission charges July-December 1972
- Box 4 of 26 Folder 3 Annual Report
- Box 4 of 26 Folder 4 Archives, Smithsonian 1973-1976
- Box 4 of 26 Folder 5 Arts and Industries Building, CY 1975
- Box 4 of 26 Folder 6 Associates, Smithsonian Society of, CY 1975
- Box 4 of 26 Folder 7 Audits, Office of, CY 1975
- Box 4 of 26 Folder 8 Awards 1973-1975
- Box 4 of 26 Folder 9 Budget, FY 1976
- Box 4 of 26 Folder 10 Carrousel, CY 1974
- Box 4 of 26 Folder 11 Child care center FY 1975
- Box 4 of 26 Folder 12 Commons, CY 1975-1976
- Box 4 of 26 Folder 13 Contracts, CY 1975-1976
- Box 4 of 26 Folder 14 Correspondence procedures
- Box 4 of 26 Folder 15 Development, Office of, CY 1975-1976
- Box 4 of 26 Folder 16 Elementary and Secondary Education, Office of, CY 1975
- Box 4 of 26 Folder 17 Equal Opportunity Office, CY 1975
- Box 4 of 26 Folder 18 Executive Committee, CY 1975

Box 4 of 26 Folder 19 Exhibits, CY 1975

Box 4 of 26 Folder 20 Fine Arts & Portrait Gallery, CY 1974-1976

Box 4 of 26 Folder 21 Folklife Festival, CY 1975

Box 4 of 26 Folder 22 Freer Gallery of Art, CY 1975

Box 4 of 26 Folder 23 Hillwood, CY 1975

Box 4 of 26 Folder 24 Information Systems Division, CY 1975

Box 4 of 26 Folder 25 Johnson-Sea Link, CY 1975

Box 4 of 26 Folder 26 Mall, CY 1975-1976

Box 4 of 26 Folder 27 Kennedy Center, CY 1975-1976

Box 4 of 26 Folder 28 Monthly program report, CY 1975

Box 4 of 26 Folder 29 "Week-at-a-Glance" (appointments calendar book), 1973

Box 5

Box 5 of 26 Folder 1 Museum Programs, Office of, CY 1975

Box 5 of 26 Folder 2 Museum Support Facility, CY 1975

Box 5 of 26 Folder 3 National Air and Space Museum, CY 1975

Box 5 of 26 Folder 4 National Armed Forces Museum Advisory Board, CY 1974-1975

Box 5 of 26 Folder 5 National Museum of History and Technology, CY 1975

Box 5 of 26 Folder 6 Office of Management and Budget, CY 1975-1976

Box 5 of 26 Folder 7 Organizational charts 1972-

Box 5 of 26 Folder 8 Parking (Mall), CY 1975

Box 5 of 26 Folder 9 Performing Arts, CY 1975

- Box 5 of 26 Folder 10 Radiation Biology Lab, CY 1974-1975
- Box 5 of 26 Folder 11 Reading is Fundamental 1973-1974
- Box 5 of 26 Folder 12 Regents, CY 1975
- Box 5 of 26 Folder 13 Regional museums, Arkansas July-December 1972
- Box 5 of 26 Folder 14 Registrar (July-December 1972), CY 1975
- Box 5 of 26 Folder 15 Seminars, Office of, CY 1974-1975
- Box 5 of 26 Folder 16 Smithsonian Astrophysical Observatory, CY 1975
- Box 5 of 26 Folder 17 Smithsonian Council, CY 1975
- Box 5 of 26 Folder 18 Smithsonian Institution Traveling Exhibition Service, CY 1975
- Box 5 of 26 Folder 19 South Yard, CY 1975
- Box 5 of 26 Folder 20 South Yard, CY 1974
- Box 5 of 26 Folder 21 Space, CY 1975
- Box 5 of 26 Folder 22 Space, CY 1974
- Box 5 of 26 Folder 23 Support Activities, office of, CY 1974-1975
- Box 5 of 26 Folder 24 Treasurer, CY 1975
- Box 5 of 26 Folder 25 Under Secretary 1973-1974
- Box 5 of 26 Folder 26 Press, SI, CY 1975
- Box 5 of 26 Folder 27 National Zoological Park, CY 1975
- Box 5 of 26 Folder 28 Personnel, CY 1975
- Box 6
- Box 6 of 26 Folder 1 Academic Studies, office of FY 1977
- Box 6 of 26 Folder 2 Academic Studies, office of, CY 1978

Box 6 of 26 Folder 3 Administrative Officers Council

Box 6 of 26 Folder 4 Anacostia Neighborhood Museum, CY 1977-1978

Box 6 of 26 Folder 5 A&I (Arts & Industries) Building, CY 1977

Box 6 of 26 Folder 6 Audits, CY 1977

Box 6 of 26 Folder 7 Awards, CY 1976-1977-1978

Box 6 of 26 Folder 8 Barney House, CY 1977-1978

Box 6 of 26 Folder 9 Base Analysis 1977-1978

Box 6 of 26 Folder 10 Chesapeake Bay Center for Environmental Studies, CY 1977

Box 6 of 26 Folder 11 Collections Management, CY 1976-1977

Box 6 of 26 Folder 12 Congressional Contacts, CY 1975-1976-1977

Box 6 of 26 Folder 13 Executive Committee, CY1977

Box 6 of 26 Folder 14 Exhibits, CY 1976-1977

Box 6 of 26 Folder 15 Facilities Planning & Engineering Services, CY 1977-1978

Box 6 of 26 Folder 16 Folklife Festival, CY 1977

Box 6 of 26 Folder 17 Forward Planning Process

Box 6 of 26 Folder 18 General Counsel, CY 1977

Box 6 of 26 Folder 19 Hirshhorn, CY 1977-1978

Box 7

Box 7 of 26 Folder 1 Horticulture, Office of FY 1976-1977

Box 7 of 26 Folder 2 Legislation, CY 1975-1976-1977

Box 7 of 26 Folder 3 Libraries, Smithsonian, CY 1975-1976-1977

- Box 7 of 26 Folder 4 Management & Analysis, Office of, CY 1977
- Box 7 of 26 Folder 5 Natl Air and Space Museum, CY 1977-1978
- Box 7 of 26 Folder 6 National Capital Planning Commission, CY 1975-1976-1977
- Box 7 of 26 Folder 7 National Museum of History and Technology, CY 1976-1977
- Box 7 of 26 Folder 8 National Portrait Gallery, CY 1977
- Box 7 of 26 Folder 9 Office of Symposia and Seminars, CY 1978
- Box 7 of 26 Folder 10 Parking, CY 1976-1977
- Box 7 of 26 Folder 11 Personnel, CY 1977
- Box 7 of 26 Folder 12 Performing Arts, CY 1976-1977
- Box 7 of 26 Folder 13 Photo Services, CY 1977-1978
- Box 7 of 26 Folder 14 Plant Services, CY 1977
- Box 7 of 26 Folder 15 SI Press, CY 1977-1978
- Box 7 of 26 Folder 16 Monthly Program Report, CY 1977
- Box 7 of 26 Folder 17 Protection Services, CY 1975-1976-1977
- Box 7 of 26 Folder 18 Public and Congressional Affairs, CY 1976-1977
- Box 7 of 26 Folder 19 Public Services, CY 1977
- Box 7 of 26 Folder 20 Publishing, Book, CY 1979

Box 8

- Box 8 of 26 Folder 1 Radiation Biology Lab, CY 1976-1977
- Box 8 of 26 Folder 2 Regents, Board of, CY 1978
- Box 8 of 26 Folder 3 Regents, Board of, CY 1977
- Box 8 of 26 Folder 4 Research Awards Review Panel, CY 1978

Box 8 of 26 Folder 5 Seminars, CY 1977-1978

Box 8 of 26 Folder 6 Smithsonian Astrophysical Observatory, CY 1976-1977

Box 8 of 26 Folder 7 Smithsonian Council, CY 1977-1978

Box 8 of 26 Folder 8 Smithsonian Institution, CY 1977-1978

Box 8 of 26 Folder 9 STRI (Smithsonian Tropical Research Institute), CY 1977

Box 8 of 26 Folder 10 South Yard, CY 1977

Box 8 of 26 Folder 11 Space, CY 1977

Box 8 of 26 Folder 12 Support Activities, CY 1976-1977

Box 8 of 26 Folder 13 Telecommunications, CY 1977-1978

Box 8 of 26 Folder 14 Travel Regulations

Box 8 of 26 Folder 15 Treasurer, CY 1977-1978

Box 9

Box 9 of 26 Folder 1 Union Matters, CY 1976-1977-1978

Box 9 of 26 Folder 2 Woodrow Wilson Center, CY 1977-1978

Box 9 of 26 Folder 3 Zoo, CY 1976-1977

Box 9 of 26 Folder 4 Archives of American Art, 1977-1979

Box 9 of 26 Folder 5 Associates, CY 1977-1978

Box 9 of 26 Folder 6 Audits, CY 1978-1979 Budget FY 1980

Box 9 of 26 Folder 7 Budget Matters, CY 1978

Box 9 of 26 Folder 8 Chesapeake Bay Center, CY 1978-1979

Box 9 of 26 Folder 9 Computer Services, CY 1977/1978

- Box 9 of 26 Folder 10 Contracts, CY 1977-1979
- Box 9 of 26 Folder 11 Cooper-Hewitt, 1977-1978
- Box 9 of 26 Folder 12 Division of Performing Arts, CY 1977-1979
- Box 9 of 26 Folder 13 Equal Employment Opportunity, CY 1977-1978

Box 10

- Box 10 of 26 Folder 1 Executive Committee, CY 1978-1979
- Box 10 of 26 Folder 2 Exhibits, CY 1978-1979
- Box 10 of 26 Folder 3 Five-year Plan 1980-1984
- Box 10 of 26 Folder 4 Folklife Activities, CY 1978-1979
- Box 10 of 26 Folder 5 General Accounting Office, CY 1978-1979
- Box 10 of 26 Folder 6 Inaugural, CY 1977
- Box 10 of 26 Folder 7 International Environmental Programs
- Box 10 of 26 Folder 8 Management Analysis Office, CY 1978
- Box 10 of 26 Folder 9 Museum of African Art, CY 1977-1978
- Box 10 of 26 Folder 10 Museum Programs, 1977-1979
- Box 10 of 26 Folder 11 National Capital Planning Commission, CY 1978
- Box 10 of 26 Folder 12 National Museum of History and Technology, CY 1978-1979
- Box 10 of 26 Folder 13 National Museum of Natural History, CY 1977-1978
- Box 10 of 26 Folder 14 National Park Service, CY 1977-1978
- Box 10 of 26 Folder 15 Parking, CY 1978
- Box 10 of 26 Folder 16 Performing Arts, CY 1978-1979
- Box 10 of 26 Folder 17 Personnel, January-June 1979

Box 10 of 26 Folder 18 Personnel, January-June, 1979

Box 11

Box 11 of 26 Folder 1 Personnel, CY 1978

Box 11 of 26 Folder 2 Plant Services, CY 1978

Box 11 of 26 Folder 3 Monthly Program Report, CY 1978

Box 11 of 26 Folder 4 Protection Services, Office of, CY 1978-1979

Box 11 of 26 Folder 5 Public Affairs, CY 1977-1979

Box 11 of 26 Folder 6 Regents, CY 1979

Box 11 of 26 Folder 7 Renwick Gallery, CY 1977-1979

Box 11 of 26 Folder 8 Restoration and Renovation, CY 1978

Box 11 of 26 Folder 9 Science Matters, CY 1977-1979

Box 11 of 26 Folder 10 SI Building, CY 1975-1977

Box 11 of 26 Folder 11 Smithsonian Astrophysical Observatory, CY 1978-1979

Box 11 of 26 Folder 12 Smithsonian Tropical Research Institute, CY 1978

Box 11 of 26 Folder 13 Smithsonian Year

Box 12

Box 12 of 26 Folder 1 Space, CY 1978

Box 12 of 26 Folder 2 Special Foreign Currency, CY Program

Box 12 of 26 Folder 3 Support Activities, CY 1978-1979

Box 12 of 26 Folder 4 Treasurer, CY 1979

Box 12 of 26 Folder 5 Under Secretary, Office of, CY 1975-1977

Box 12 of 26 Folder 6 Vehicles, Smithsonian (Including Cars, Shuttle, London Bus)

Box 12 of 26 Folder 7 Woodrow Wilson Center, CY 1979

Box 12 of 26 Folder 8 Zoo, CY 1978

Box 12 of 26 Folder 9 1972 Week-at-a-glance

Box 12 of 26 Folder 10 1974 Daily Reminder

Box 12 of 26 Folder 11 1975 Standard Diary

Box 12 of 26 Folder 12 Administrative Officers Council, CY 1978-1979

Box 12 of 26 Folder 13 A&I Building

Box 12 of 26 Folder 14 Audiovisual, CY 1977-1979

Box 12 of 26 Folder 15 Building Managers Council, CY 1977-1980

Box 12 of 26 Folder 16 Business Management, CY 1979-1980

Box 12 of 26 Folder 17 Computer Services, CY 1979

Box 12 of 26 Folder 18 Congressional Contacts, CY 1978-1980

Box 12 of 26 Folder 19 Development, Office of, CY 1977-1980

Box 12 of 26 Folder 20 Energy Conservation

Box 12 of 26 Folder 21 Equal Opportunity, CY 1979

Box 13

Box 13 of 26 Folder 1 Equal Opportunity, CY 1980

Box 13 of 26 Folder 2 Exhibits, CY 1980

Box 13 of 26 Folder 3 Facilities Planning, CY 1979-1980

Box 13 of 26 Folder 4 Fellowships and Grants, CY 1978-1980

Box 13 of 26 Folder 5 Financial Reports FY 1980

Box 13 of 26 Folder 6 Foreign Currency, 1976

Box 13 of 26 Folder 7 General Counsel, FY 1978-1979

Box 13 of 26 Folder 8 Management Analysis, CY 1979

Box 13 of 26 Folder 9 Metrication, CY 1979

Box 13 of 26 Folder 10 Miscellaneous

Box 13 of 26 Folder 11 Museum Support Center, CY 1977

Box 13 of 26 Folder 12 Museum Support Center, CY 1978

Box 13 of 26 Folder 13 Museum Support Center, CY 1979

Box 14

Box 14 of 26 Folder 1 Fort Hill Site, CY 1973-1974

Box 14 of 26 Folder 2 Administrative Systems Division Study, November 1970

Box 14 of 26 Folder 3 Popular Publishing

Box 14 of 26 Folder 4 National Capital Planning Commission, CY 1979-1980

Box 14 of 26 Folder 5 Office of Management and Budget, CY 1977-1978

Box 14 of 26 Folder 6 Parking, CY 1979

Box 14 of 26 Folder 7 Pennsylvania Avenue Development Corporation, CY 1976-1980

Box 14 of 26 Folder 8 Personnel, July-December 1979

Box 14 of 26 Folder 9 Personnel, CY 1980

Box 14 of 26 Folder 10 Press, CY 1979-1980

Box 14 of 26 Folder 11 Program Report, CY 1979

Box 14 of 26 Folder 12 Public and Congressional Information, CY 1978-1980

- Box 14 of 26 Folder 13 Public Service, CY 1978-1980
- Box 14 of 26 Folder 14 Publishing, CY 1978-1979
- Box 14 of 26 Folder 15 Radiation Biology Laboratory, CY 1978-1979
- Box 14 of 26 Folder 16 R&R, CY 1979

Box 15

- Box 15 of 26 Folder 1 Smithsonian Research Foundation, CY 1977
- Box 15 of 26 Folder 2 Smithsonian Research Foundation, CY 1978-1980
- Box 15 of 26 Folder 3 Solar Energy, CY 1977-1978
- Box 15 of 26 Folder 4 South Garden, CY 1978-1979
- Box 15 of 26 Folder 5 Supply Services, CY 1977-1979
- Box 15 of 26 Folder 6 Treasurer, CY 1980
- Box 15 of 26 Folder 7 Union Matters, CY 1979
- Box 15 of 26 Folder 8 Zoo, CY 1979
- Box 15 of 26 Folder 9 Daily Reminder, 1976
- Box 15 of 26 Folder 10 Miscellaneous Papers
- Box 15 of 26 Folder 11 Labor Relations
- Box 15 of 26 Folder 12 Aircraft/Boat, CY 1979/1980
- Box 15 of 26 Folder 13 ADP (Automatic Data Processing) Groups, 1979/1980
- Box 15 of 26 Folder 14 Anthropological Film Archive, CY 1977-1979

Box 16

- Box 16 of 26 Folder 1 Auxiliary Activities, CY 1979/1980
- Box 16 of 26 Folder 2 Budget, FY 1981

Box 16 of 26 Folder 3 Collections Management, CY 1978-1980

Box 16 of 26 Folder 4 Computer-Services, CY 1980

Box 16 of 26 Folder 5 Equal Opportunity, July-December 1980

Box 16 of 26 Folder 6 Executive Resources Board, CY 1979/1980

Box 16 of 26 Folder 7 Five-Year Plan, FY 1981-1985

Box 16 of 26 Folder 8 Miscellaneous, CY 1979-1980

Box 16 of 26 Folder 9 Museum of African Art, CY 1979-1981

Box 16 of 26 Folder 10 Museum Support Center, CY 1980

Box 16 of 26 Folder 11 Office of Management & Budget, CY 1979

Box 16 of 26 Folder 12 Ombudsman, Smithsonian, CY 1977-1980

Box 16 of 26 Folder 13 Paid Parking, CY 1979

Box 17

Box 17 of 26 Folder 1 Performance Appraisal, CY 1979

Box 17 of 26 Folder 2 Personnel, July/December 1980

Box 17 of 26 Folder 3 Photo Services, CY 1979

Box 17 of 26 Folder 4 Program Report, CY 1980

Box 17 of 26 Folder 5 Protection, CY 1980

Box 17 of 26 Folder 6 Regents, CY 1980

Box 17 of 26 Folder 7 Smithsonian Council, CY 1979-1980

Box 17 of 26 Folder 8 South Quadrangle, CY 1980

Box 17 of 26 Folder 9 Space, CY 1979-1980

- Box 17 of 26 Folder 10 Special Events, CY 1977-1980
- Box 17 of 26 Folder 11 Supply Services, CY 1980
- Box 17 of 26 Folder 12 Supply Services: Consolidated Report of Smithsonian Institution Contracts, 1974-1975-1976

Box 18

- Box 18 of 26 Folder 1 Training, CY 1979-1980
- Box 18 of 26 Folder 2 Travel, CY 1979-1980
- Box 18 of 26 Folders 3-4 Daily Reminders, CY 1977 & 1978
- Box 18 of 26 Folder 5 Anacostia Museum, CY 1979-1981
- Box 18 of 26 Folder 6 Anthropological Film Center, CY 1980-1981
- Box 18 of 26 Folder 7 Assistant Secretary/Administration, CY 1978-1981
- Box 18 of 26 Folder 8 Associates, CY 1979-1986
- Box 18 of 26 Folder 9 Audits, CY 1980-1981
- Box 18 of 26 Folder 10 Awards, CY 1979-1981
- Box 18 of 26 Folder 11 Budget, FY 1981
- Box 18 of 26 Folder 12 Budget Matters, 1980-1981
- Box 18 of 26 Folder 13 Business Management, CY 1981-1982
- Box 18 of 26 Folder 14 Chesapeake Bay Center, CY 1980-1981
- Box 18 of 26 Folder 15 Collections Management, CY 1981
- Box 18 of 26 Folder 16 Computer Services, CY 1981-1982
- Box 18 of 26 Folder 17 Conservation, CY 1978-1980
- Box 18 of 26 Folder 18 Contracts - Relatives of SI Personnel, CY 1979-1981

Box 18 of 26 Folder 19 Contracts - CY 1980-1981

Box 18 of 26 Folder 20 Copy Machines - CY 1980

Box 19

Box 19 of 26 Folders 1-2 Equal Opportunity - CY 1981

Box 19 of 26 Folder 3 Executive Committee, CY 1980-1981

Box 19 of 26 Folder 4 Executive Resources Board, CY 1981

Box 19 of 26 Folder 5 Facilities Services, CY 1979-1981

Box 19 of 26 Folder 6 Financial Reports, FY 1981

Box 19 of 26 Folder 7 Five-Year Plan - FY 1982-1986

Box 19 of 26 Folder 8 General Counsel, CY 1980-1981

Box 19 of 26 Folder 9 General Services Administration, CY 1981

Box 19 of 26 Folder 10 Horticulture, CY 1978-1981

Box 19 of 26 Folder 11 Information Resource Management, CY 1981

Box 19 of 26 Folder 12 Legislation, CY 1978-1981

Box 19 of 26 Folder 13 Libraries, CY 1978-1981

Box 19 of 26 Folder 14 Management Analysis Office, CY 1980-1981

Box 19 of 26 Folder 15 Miscellaneous, CY 1981

Box 19 of 26 Folder 16 Museum Programs, CY 1980-1981

Box 19 of 26 Folder 17 Museum Support Center, CY 1981

Box 20

Box 20 of 26 Folder 1 NASM (National Air and Space Museum), CY 1979-1981

Box 20 of 26 Folder 2 National Capital Planning Commission, CY 1981

Box 20 of 26 Folder 3 National Museum of American History, CY 1980-1981

Box 20 of 26 Folder 4 National Museum of Natural History, CY 1979-1981

Box 20 of 26 Folder 5 National Park Service, CY 1979-1980

Box 20 of 26 Folder 6 Office of Management and Budget, CY 1980-1981

Box 20 of 26 Folder 7 Paid Parking, CY 1980-1981

Box 20 of 26 Folder 8 Parking, CY 1980-1981

Box 20 of 26 Folder 9 Payroll/Personnel System, CY 1981

Box 20 of 26 Folder 10 Performing Arts, CY 1980

Box 20 of 26 Folder 11 Performance Appraisal, CY 1980-1981

Box 20 of 26 Folder 12 Performance Appraisal- Administrative Units, CY 1980-1981

Box 20 of 26 Folder 13 Personnel, CY 1981

Box 20 of 26 Folder 14 Photo Services, CY 1980-1981

Box 21

Box 21 of 26 Folder 1 Plant Services - CY 1979-1981

Box 21 of 26 Folder 2 Program Report, CY 1981

Box 21 of 26 Folder 3 Protection, CY 1981

Box 21 of 26 Folder 4 Public & Cona. Information, CY 1981

Box 21 of 26 Folder 5 Public Service, CY 1981

Box 21 of 26 Folder 6 Publishing, CY 1980-1981

Box 21 of 26 Folder 7 Radiation Biology Lab, CY 1980-1981

Box 21 of 26 Folder 8 Regents, CY 1981

- Box 21 of 26 Folder 9 R&R, CY 1980-1981
- Box 21 of 26 Folder 10 Safety & Health, CY 1972-1981
- Box 21 of 26 Folder 11 Science Matters, CY 1980-1981
- Box 21 of 26 Folder 12 Smithsonian Astrophysical Observatory, CY 1980-1981
- Box 21 of 26 Folder 13 Smithsonian Council, CY 1981
- Box 21 of 26 Folder 14 Smithsonian Science Information Exchange - CY 1977-1981
- Box 21 of 26 Folder 15 Smithsonian Institution, CY 1979-1981
- Box 21 of 26 Folder 16 Smithsonian Year, CY 1980-1981
- Box 21 of 26 Folder 17 Smithsonian Tropical Research Institute, CY 1979-1981

Box 22

- Box 22 of 26 Folder 1 South Quadrangle, CY 1981
- Box 22 of 26 Folder 2 Space, CY 1981
- Box 22 of 26 Folder 3 Supply Services, CY 1981
- Box 22 of 26 Folder 4 Training, CY 1981
- Box 22 of 26 Folder 5 Travel, CY 1981
- Box 22 of 26 Folder 6 Treasury, CY 1981
- Box 22 of 26 Folder 7 Union Matters, CY 1930-1981
- Box 22 of 26 Folder 8 Visitors/Hours, CY 1978-1981
- Box 22 of 26 Folder 9 Women's Council, CY 1972-1981
- Box 22 of 26 Folder 10 Word Processing, CY 1980
- Box 22 of 26 Folder 11 Zoo, CY 1980-1981
- Box 22 of 26 Folder 12 Appointment Books, CY 1979 and CY 1980

Box 22 of 26 Folder 13 Aircraft/Boat - CY 1981-1982

Box 22 of 26 Folder 14 Anacostia Museum - CY 1982

Box 22 of 26 Folder 15 Audio-Visual - CY 1980-1982

Box 22 of 26 Folder 16 Audits - CY 1982

Box 22 of 26 Folder 17 Auxiliary Activities - CY 1981-1982

Box 22 of 26 Folder 18 Awards - CY 1982

Box 23

Box 23 of 26 Folders 1-5 Budget - CY 1982 (5 folders)

Box 23 of 26 Folder 6 Budget Matters (Federal), FY 1982

Box 23 of 26 Folder 7 Budget Matters (Trust Fund), FY 1982

Box 23 of 26 Folder 8 Care - CY 1982

Box 23 of 26 Folder 9 Child Care Center - CY 1981-1982

Box 23 of 26 Folder 10 Development Office - CY 1982

Box 23 of 26 Folder 11 Energy Conservation - CY 1981-1982

Box 23 of 26 Folder 12 Equal Opportunity - CY 1982 (2 folders)

Box 24

Box 24 of 26 Folder 1 Executive Committee - CY 1982

Box 24 of 26 Folder 2 Executive Resource Board - CY 1982

Box 24 of 26 Folder 3 Exhibits - CY 1981-1982

Box 24 of 26 Folder 4 Facilities Services - CY 1982

Box 24 of 26 Folder 5 Facilities Use - CY 1980-1982

Box 24 of 26 Folder 6 Fellowships and Grants - CY 1981-1982

Box 24 of 26 Folder 7 Financial Reports - CY 1982

Box 24 of 26 Folder 8 Five-Year Plan - FY 1983-1987

Box 24 of 26 Folder 9 Folklife - CY 1981-1982

Box 24 of 26 Folder 10 General Counsel - CY 1982

Box 24 of 26 Folder 11 History and Art - CY 1982

Box 24 of 26 Folder 12 Information Resource Management - CY 1982

Box 24 of 26 Folder 13 Legislation - CY 1982

Box 24 of 26 Folder 14 Libraries - CY 1982

Box 24 of 26 Folder 15 Management Analysis - CY 1982

Box 24 of 26 Folder 16 Miscellaneous - CY 1982

Box 24 of 26 Folder 17 Museum of African Art - CY 1982

Box 24 of 26 Folder 18 Museum Programs - CY 1982

Box 24 of 26 Folder 19 Museum Support Center - CY 1982

Box 24 of 26 Folder 20 National Capital Planning Commission - CY 1982

Box 24 of 26 Folder 21 National Museum of American History CY 1982

Box 24 of 26 Folder 22 National Museum of Natural History CY 1982

Box 24 of 26 Folder 23 Office of Management and Budget (OMB) - CY 1982

Box 25

Box 25 of 26 Folder 1 Ombudsman, CY 1981-1982

Box 25 of 26 Folder 2 Overtime, CY 1979

Box 25 of 26 Folder 3 Overtime and Comp Time - CY 1982

Box 25 of 26	Folder 4 Parking - CY 1982
Box 25 of 26	Folder 5 Payroll/Personnel System - CY 1982
Box 25 of 26	Folder 6 Performing Arts - CY 1982
Box 25 of 26	Folder 7 Personnel - CY 1982
Box 25 of 26	Folder 8 Photo Services - CY 1982
Box 25 of 26	Folder 9 Plant Services - CY 1982
Box 25 of 26	Folder 10 Program Report - CY 1982
Box 25 of 26	Folder 11 Protection - CY 1982
Box 25 of 26	Folder 12 Public and Congressional Information - CY 1982
Box 25 of 26	Folder 13 Public Service - CY 1982
Box 25 of 26	Folder 14 Radiation Biology Lab - CY 1982
Box 25 of 26	Folder 15 Regents - CY 1982 R & R - CY 1982
Box 25 of 26	Folder 16 Safety and Health - CY 1982
Box 25 of 26	Folder 17 Science Matters - CY 1982
Box 25 of 26	Folder 18 Silver Hill (Fire Department) - CY 1982
Box 25 of 26	Folder 19 STRI - CY 1982
Box 25 of 26	Folder 20 Smithsonian Council - CY 1982
Box 25 of 26	Folder 21 SSIE (Smithsonian Science Information Exchange) - CY 1982
Box 25 of 26	Folder 22 Smithsonian Year - CY 1982
Box 25 of 26	Folder 23 Special Events - CY 1982
Box 25 of 26	Folder 24 South Quadrangle, CY 1982

Box 26

- Box 26 of 26 Folder 1 Space - CY 1982
- Box 26 of 26 Folder 2 Supply services CY 1982
- Box 26 of 26 Folder 3 Telecommunications - CY 1982
- Box 26 of 26 Folder 4 Training - CY 1982
- Box 26 of 26 Folder 5 Union Matters - CY 1982
- Box 26 of 26 Folder 6 Treasurer - CY 1982
- Box 26 of 26 Folder 7 Travel - CY 1982
- Box 26 of 26 Folder 8 Visitor/Hours - CY 1982
- Box 26 of 26 Folder 9 Webb Fellowship - CY 1982
- Box 26 of 26 Folder 10 Women's Council - CY 1982
- Box 26 of 26 Folder 11 Workers Compensation - CY 1982
- Box 26 of 26 Folder 12 Workyears - CY 1981-1982
- Box 26 of 26 Folder 13 Zoo - CY 1982
- Box 26 of 26 Folder 14 Appointment Book - CY 1981