



Smithsonian Institution Archives

## Calendar of Events, 1958-1988

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Calendar of Events
<b>Identifier:</b>	Record Unit 405
<b>Date:</b>	1958-1988
<b>Extent:</b>	1 cu. ft. (1 record storage box)
<b>Creator::</b>	Smithsonian Institution. Office of Public Affairs
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Record Unit 405, Smithsonian Institution, Office of Public Affairs, Calendar of Events

### Access Restriction

The set is not complete.

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## Descriptive Entry

The Calendar of Events was originally published by the Smithsonian Museum Service, which was established in 1958 to provide non-technical information about exhibits, research, and events to the public. G. Carroll Lindsay was appointed Acting Curator of the service in 1958 and Curator in 1959. He served until 1966, when Meredith Johnson was named Acting Director. James R. Morris became Director in 1967 and served until 1968, when the Office of Public Affairs was formally established. For an administrative history of the Office of Public Affairs, see Record Unit 369.

The Calendar was at first sent only to staff members, but eventually they were sent to docents and volunteers and then to other interested persons. In recent years the Calendar has been published in several Washington newspapers.

The Calendar of Events was issued monthly to inform the public of dates, times, and places of exhibitions, lectures, films, special events, tours, and hours of operation. The Calendar consists of one page and is usually folded and adapted for use as a mailer.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Museum publications  
Museums -- Employees  
Museums -- Public relations

Types of Materials:

Serials (publications)

Names:

Johnson, Meredith  
Lindsay, G. Carroll  
Morris, James R.  
Smithsonian Institution -- Administration  
Smithsonian Museum Service

Preferred Titles:

*Calendar of events (Serial)*

## Container Listing

### Box 1

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Box 1 of 1	Calendar of Events, August 1959 - No calendar issued
Box 1 of 1	Calendar of Events, September 1959
Box 1 of 1	Calendar of Events, October 1959
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