



Smithsonian Institution Archives

Special Projects Records, 1985-1987

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Special Projects Records
Identifier:	Record Unit 425
Date:	1985-1987
Extent:	1 cu. ft. (1 record storage box)
Creator::	National Museum of Natural History. Special Assistant to the Director
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Record Unit 425, National Museum of Natural History. Special Assistant to the Director, Special Projects Records

Historical Note

Ruth O. Selig was appointed Special Assistant to Director, National Museum of Natural History (NMNH) in 1985. She served in that capacity under NMNH Director Robert S. Hoffman until 1987.

Descriptive Entry

These records document Selig's work as Special Assistant to the Director and concern the McKinsey & Co. study of NMNH, 1986-1987; the establishment of the NMNH Development Office; and preparation of the NMNH Guidebook.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Fund raising
- Guidebooks
- Natural history museums

Types of Materials:

Manuscripts

Names:

Hoffmann, Robert S.

McKinsey and Company

National Museum of Natural History (U.S.). Office of Development and Public Affairs

Osterweis Selig, Ruth

Container Listing

Box 1

Box 1 of 1	Strategic Planning Firms
Box 1 of 1	McKinsey - Chronologic File
Box 1 of 1	McKinsey - Task Force Phase
Box 1 of 1	McKinsey - Study
Box 1 of 1	McKinsey
Box 1 of 1	McKinsey - Study/Report (2 folders)
Box 1 of 1	McKinsey - "Directions"
Box 1 of 1	McKinsey - Executive Recruitment Firms
Box 1 of 1	Russ Reynolds - Search for Development Officer
Box 1 of 1	NMNH Guidebook, 1987 (3 folders)
Box 1 of 1	Smithsonian Guidebook/NMNH Revisions
Box 1 of 1	NMNH Postcard Picture Book Project, 1987