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Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title: Exhibition Records
Identifier: Record Unit 449
Date: 1982-1991
Extent: 13 cu. ft. (13 record storage boxes)
Language: English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Record Unit 449, National Museum of American Art. Exhibitions Coordinator, Exhibition Records

Historical Note

The position of Exhibitions Coordinator was created as part of the Office of the Registrar, National Museum of American Art (NMAA), in 1987. The Exhibitions Coordinator is responsible for the organization of checklists, vouchers, other paperwork associated with exhibitions, and interoffice communications concerning exhibitions. Margy P. Sharpe held the position from 1987 to 1990, and Katherine McCleery has been Exhibitions Coordinator, 1991-.

Descriptive Entry

These records consist of exhibition files maintained by the Exhibitions Coordinator. Included in the files are correspondence, staff memoranda, checklists, vouchers, and exhibition photographs. Exhibitions represented include Zoo to Art: Animal Subject by American Sculptors, 1985, and Still Lifes by Henry Lee McFee by Henry Lee McFee, 1986.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:
Art, American
Museum exhibits

Types of Materials:
- Black-and-white photographs
- Manuscripts

Names:
- McCleery, Katherine
- Sharpe, Margy P.
  Still Lifes by Henry Lee McFee (Exhibition) (1986: Washington, D.C.)
**Container Listing**

**Box 1**

The Still Lifes by Henry Lee McFee, September 5, 1986-December 7, 1986

- Box 1 of 13 Exhibition Prospectus
- Box 1 of 13 Bucknell [Joe Jacobs, etc.]
- Box 1 of 13 Budget
- Box 1 of 13 Conservation/Frame Requests
- Box 1 of 13 Author Contract (John Baker)
- Box 1 of 13 Author Correspondence (Baker)
- Box 1 of 13 Checklist
- Box 1 of 13 Fund/Grant Proposals
- Box 1 of 13 Installation/ Design Planning
- Box 1 of 13 Label Copy
- Box 1 of 13 Lenders (General/Correspondence)
- Box 1 of 13 Loan Request: Draft Letter 0390n and Initial Checklist (3/26/1985)
- Box 1 of 13 Loan Requests Outstanding
- Box 1 of 13 Loan Requests Refused
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- Box 1 of 13 Publications
- Box 1 of 13 Publicity
- Box 1 of 13 Loan Requests Received
Zoo to Art: Animal Subjects by American Sculptors, March 1-October 14, 1985

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Box 1 of 13  Author/Correspondence
Box 1 of 13  Correspondence/Inquiries
Box 1 of 13  Design: Installation Plans
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Box 2 of 13  Publication (Bibliography, Chronology, Front Matter)
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Treasures of American Folk Art from the Abby Aldrich Rockefeller Folk Art Center

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