



Smithsonian

Institution Archives

Records, 1916, 1922, 1929-1930, 1946-1984

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives
Washington, D.C.
Contact us at osiaref@si.edu

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Collection Overview

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| Repository: | Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu |
| Title: | Records |
| Date: | 1916, 1922, 1929-1930, 1946-1984 |
| Identifier: | Record Unit 463 |
| Creator:: | National Collection of Fine Arts/National Portrait Gallery Library |
| Extent: | 6.58 cu. ft. (6 record storage boxes) (1 tall document box) |
| Language: | English |

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Record Unit 463, National Collection of Fine Arts/National Portrait Gallery Library, Records

Historical Note

The Fine Arts and Portrait Gallery Library was established in 1965 as a joint operation of the National Collection of Fine Arts (NFCA) and the National Portrait Gallery (NPG) and was originally housed in the Arts and Industries Building. In 1968, the two museums moved into the newly-renovated Old Patent Office Building, renamed the Fine Arts and Portrait Gallery Building, where the Library continued as before. In 1980, the Library became the National Museum of American Art and Portrait Gallery Library (AA&PG) as a result of the name change.

William B. Walker was hired as Librarian in 1965 and held that position until 1979. Katherine Ratzenberger was named Acting Librarian in 1980 followed by Acting Librarian Susan Gurney in 1981. Cecilia H. Chin served as Librarian of AA&PG Library, 1982- .

Descriptive Entry

These records document the opening of the National Collection of Fine Arts and the National Portrait Gallery in the Patent Office Building in 1968. Included are press kits; photographs; development files; pamphlets of the opening; catalogs from the *Henry Ward Ranger* exhibition, 1929-1930; an annotated copy of *Catalog of Collections*, volume I, 1922, by William Henry Holmes; and minutes of the Smithsonian Art Commission, 1963-1964. There is also one folder devoted to the bequest of Reverend Bruce Hughes of Lebanon, Pennsylvania, to establish the "Hughes Alcove" and fund efforts to amass "a reference library of art works" for study.

Also included are newsletters, library count sheets, policies, minutes of meetings, surveys, a variety of reports, brochures, volunteer and internship information, and other records. Some materials date to when the museum was known as the National Gallery of Art.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Art museums
- Museum exhibits
- Museum libraries
- Museum publications

Types of Materials:

- Black-and-white photographs
- Brochures
- Exhibition catalogs
- Manuscripts
- Newsletters
- Pamphlets

Names:

- Arts and Industries Building (Washington, D.C.)
- Chin, Cecilia H.
- Gurney, Susan
- Henry Ward Ranger (Exhibition) (1929-1930 : Washington, D.C.)
- Holmes, William Henry, 1846-1933
- Hughes, Bruce. Reverend
- National Collection of Fine Arts (U.S.)
- National Gallery of Art (U.S.)
- National Portrait Gallery (Smithsonian Institution)
- Patent Office Building (Washington, D.C.)
- Ratzenberger, Katherine
- Smithsonian Art Commission
- Walker, William Bond, 1930-

Preferred Titles:

- Catalog of Collections (Monograph : 1922)*

Container Listing

| Box 1 | |
|------------|---|
| Box 1 of 7 | List Posters: Acceptances/Regrets |
| Box 1 of 7 | Opening Invitations: Correspondence |
| Box 1 of 7 | Media Contacts: Pre-Opening |
| Box 1 of 7 | Contact - Miscellaneous |
| Box 1 of 7 | Material: NCFA background |
| Box 1 of 7 | Post-Opening Correspondence |
| Box 1 of 7 | Pre-Opening Dinner Parties |
| Box 1 of 7 | Opening Teas: April 2 & 3, 1968 |
| Box 1 of 7 | NCFA Opening Publications |
| Box 1 of 7 | Lists: Post-Opening Thank-You Notes |
| Box 1 of 7 | Contributors to Exhibits |
| Box 1 of 7 | NPG Photos Digital Content: Reception Hall of the Nation Collection of Fine Arts, 1968. [Image no. SIA2017-048938] |
| Box 1 of 7 | "Johnson Wax" label information and mediums |
| Box 1 of 7 | NPG Opening |
| Box 1 of 7 | Complete File of "Artyfacts" |
| Box 1 of 7 | Meeting of Smithsonian Art Commission, December 1, 1964 |
| Box 1 of 7 | Smithsonian Art Commission Forty-First Annual Meeting, December 3, 1963 |
| Box 1 of 7 | "Directions for the National Collection of Fine Arts" |
| Box 1 of 7 | Press Kits |
| Box 1 of 7 | Ford's Theater Celebration Photos |

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| Box 1 of 7 | Presentation of a Portrait of Joseph Smith Photos |
| Box 1 of 7 | John J. Lewis Unveiling, June 16th, 1971 Photos |
| Box 1 of 7 | NPG Opening Symposium |
| Box 1 of 7 | NPG Adams Exhibit, December 8, 1970 |
| Box 1 of 7 | NPG Opening, A & I Building, October 4, 1966 |
| Box 1 of 7 | NCFA Fellows, May 1978 |
| Box 1 of 7 | Staff Photographs, NPG and NCFA |
| Box 1 of 7 | NCFA Opening, May 1968. Includes photographs of President and Mrs. Lyndon Baines Johnson. Digital Content: President Lyndon B. Johnson's Opening Speech at the National Collection of Fine Arts, May 1968. [Image no. SIA2017-048937] |
| Box 1 of 7 | NPG Opening - clippings Digital Content: "This American - This New Man" Symposium Program [Image no. SIA2017-048936] |
| Box 1 of 7 | NCFA - Supplementary list and photos |
| Box 1 of 7 | NCFA opening exhibition archival materials |
| Box 1 of 7 | NCFA Archives |
| Box 1 of 7 | NPG Archives |
| Box 1 of 7 | National Gallery of Art Archive (Folder 1 of 2) |
| Box 2 | |
| Box 2 of 7 | National Gallery of Art Archive (Folder 2 of 2) |
| Box 2 of 7 | Bureau of Fine Arts |
| Box 2 of 7 | House & Senate Bills |
| Box 2 of 7 | Senate Bills, 1960 |
| Box 2 of 7 | Senate Bills, 1961 |
| Box 2 of 7 | Legislative Calendar, 1969 |
| Box 2 of 7 | Congressional Record, January 30, 1956 |

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| Box 2 of 7 | Congressional Record, July 18, 1956 |
| Box 2 of 7 | Congressional Record, July 20, 1956 |
| Box 2 of 7 | H.R. 4347 (Copyright law) |
| Box 2 of 7 | Smithsonian Institution General Hearings before the Sub-Committee on Library & Memorials (vol. 1) |
| Box 2 of 7 | Smithsonian Institution General Hearings before the Sub-Committee on Library & Memorials (vol. 2) |
| Box 2 of 7 | House Bills, 1959 |
| Box 2 of 7 | House Bills, 1959 |
| Box 2 of 7 | House Bills, 1963 |
| Box 2 of 7 | House Bills, 1959 |
| Box 2 of 7 | Senate Bills, 1960 |
| Box 2 of 7 | House Bills, 1958 |
| Box 2 of 7 | House Bills, 1957 |
| Box 2 of 7 | House Bills, 1961 |
| Box 2 of 7 | Senate Bills, 1950, 1953, 1954 |
| Box 2 of 7 | Senate Bills, 1955 |
| Box 2 of 7 | Senate Bills, 1956 |
| Box 2 of 7 | Senate Bills, 1957 |
| Box 2 of 7 | Senate Bills, 1959 |
| Box 2 of 7 | House Bills, 1959 |
| Box 2 of 7 | House Bills, 1961 |
| Box 2 of 7 | House Bills, 1960 |
| Box 2 of 7 | Senate Bills, 1963 |
| Box 2 of 7 | Public Laws |

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| Box 2 of 7 | Acts; passed the House, 1955; passed the Senate, 1956 |
| Box 2 of 7 | Senate Reports |
| Box 2 of 7 | Hearings |
| Box 3 | |
| Box 3 of 7 | SI General & Facilities for Special Events |
| Box 3 of 7 | SI Interoffice Memos, FY 1972 & Earlier |
| Box 3 of 7 | Pending - Other SI |
| Box 3 of 7 | SI Libraries - general |
| Box 3 of 7 | SI Policy, 1980 |
| Box 3 of 7 | Director of SI Libraries |
| Box 3 of 7 | SI Libraries (SIL) ADCON, 1980 |
| Box 3 of 7 | SI Libraries ADCON, 1978-1979 |
| Box 3 of 7 | SI Libraries ADCON, 1976-1977 |
| Box 3 of 7 | SI Libraries ADCON, 1974-1975 |
| Box 3 of 7 | SI Libraries ADCON, 1968-1973 |
| Box 3 of 7 | SIL Bureau Libraries, 1979-1980 |
| Box 3 of 7 | SIL Bureau Libraries, 1977-1978 |
| Box 3 of 7 | SIL Branch Meetings thru 1976/User survey, 1974/1975 |
| Box 3 of 7 | SIL Acquisitions/Selections Committee |
| Box 3 of 7 | Pending SIL - Acquisitions & Serial records |
| Box 3 of 7 | SIL Tech Processing, 1976 |
| Box 3 of 7 | SIL Tech Processing, 1974-1975 |
| Box 3 of 7 | SIL Tech Processing, 1970-1973 |
| Box 3 of 7 | Correspondence re: Book Values & Miscellaneous re: Appraisals |

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| Box 3 of 7 | Library Preservation/Conservation |
| Box 3 of 7 | Tech Processing - Serials |
| Box 3 of 7 | SIL - Cataloging |
| Box 3 of 7 | SIL - Databases |
| Box 3 of 7 | SIL - Cooper-Hewitt |
| Box 3 of 7 | SIL - Branches |
| Box 4 | |
| Box 4 of 7 | 1978/1979 Form Inventory |
| Box 4 of 7 | Other Libraries - Forms |
| Box 4 of 7 | Exchanges |
| Box 4 of 7 | Library Inventory, 1976-1979 |
| Box 4 of 7 | Library Inventory - Missing Books |
| Box 4 of 7 | Library Questionnaires, 1979-1982 |
| Box 4 of 7 | Library Questionnaires, 1977-1978 |
| Box 4 of 7 | Library Questionnaires, 1974-1976 |
| Box 4 of 7 | Library Questionnaires, 1973 |
| Box 4 of 7 | NPG Library resources |
| Box 4 of 7 | Study of NPG/NCFA Library |
| Box 4 of 7 | NCFA/NPG Library: Art Works |
| Box 4 of 7 | NCFA/NPG Library Collections: Pre 1967 move |
| Box 4 of 7 | General Budget |
| Box 4 of 7 | General Budget, 1971-1975 |
| Box 4 of 7 | Budget, 1976 (July-September) |
| Box 4 of 7 | Budget, 1976 |

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| Box 4 of 7 | Budget, 1977 |
| Box 4 of 7 | Budget, 1978 |
| Box 4 of 7 | Budget, 1979 |
| Box 4 of 7 | Work typed by GD April, 1982 |
| Box 4 of 7 | Budget |
| Box 4 of 7 | Library Accounting, 1977-1979 |
| Box 4 of 7 | Accounting Classification Codes |
| Box 4 of 7 | "Five Year" Reports, 1968-1973; 1974-1979 |
| Box 4 of 7 | Statistics - General, 1974- |
| Box 4 of 7 | Annual Report, FY 1976, 1977 |
| Box 4 of 7 | Annual Report, FY 1974, 1975 |
| Box 4 of 7 | Library Reports - Monthly |
| Box 5 | |
| Box 5 of 7 | Statistics, 1965-1967 |
| Box 5 of 7 | Statistics, 1968-1974 |
| Box 5 of 7 | Monthly Statistics, 1971-1974 |
| Box 5 of 7 | NCFA/NPG Monthly Reports, 1975-1977 |
| Box 5 of 7 | Monthly Statistics, 1978-1981 |
| Box 5 of 7 | Library Visitors, FY 1978-1980 |
| Box 5 of 7 | Library Visitors, FY 1975-1977 |
| Box 5 of 7 | Library Visitors, FY 1973-1974 |
| Box 5 of 7 | Library Visitors, FY 1970-1972 |
| Box 5 of 7 | Semi-Annual Reports, 1971-1973 |
| Box 5 of 7 | Library Reports - Annual |

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| Box 5 of 7 | Staff - General |
| Box 5 of 7 | NCFA/NPG Staff - Current |
| Box 5 of 7 | NCFA/NPG Staff - Prospective |
| Box 5 of 7 | Personnel Office - General |
| Box 6 | |
| Box 6 of 7 | Library Volunteers/Interns |
| Box 6 of 7 | Summer Interns, 1978-1979 |
| Box 6 of 7 | NCFA - General |
| Box 6 of 7 | NPG - General |
| Box 6 of 7 | NCFA/NPG Correspondence |
| Box 6 of 7 | SI Staff - Staff Exhibit Committee |
| Box 6 of 7 | Associations - ALA |
| Box 6 of 7 | Affiliations |
| Box 6 of 7 | College Art Association (CAA) |
| Box 6 of 7 | Council on Library Resources |
| Box 6 of 7 | CNLA - General |
| Box 6 of 7 | Associations - DCLA |
| Box 6 of 7 | Associations - ICFA |
| Box 6 of 7 | Associations - SLA (General) |
| Box 6 of 7 | Associations - SLA Conferences (1977-1980) |
| Box 6 of 7 | Associations - SLA Conferences (1973-1975) |
| Box 7 | |
| Box 7 of 7 | Associations - SLA Conferences (1970-1972) |
| Box 7 of 7 | Associations - SLA Conferences (1975-1978) |

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| Box 7 of 7 | Associations - SLA - DC Chapter |
| Box 7 of 7 | Associations - SLA - Museums |
| Box 7 of 7 | Associations - SLA - Pictures |
| Box 7 of 7 | Washington Art Library Resources Committee |
| Box 7 of 7 | The Hughes Alcove |
| Box 7 of 7 | NPG Opening Ceremonies Programs, October 1968 |
| Box 7 of 7 | Washington Star, May 5, 1968 |