



# Smithsonian Institution Archives

## Records, 1970-1990

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Records
<b>Identifier:</b>	Record Unit 546
<b>Date:</b>	1970-1990
<b>Extent:</b>	8 cu. ft. (8 record storage boxes)
<b>Creator::</b>	Cooper-Hewitt Museum. Development Office
<b>Language:</b>	Language of Materials: English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Record Unit 546, Cooper-Hewitt Museum. Development Office, Records

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## Historical Note

Prior to the establishment of the Development Office, fundraising was done by a variety of Cooper-Hewitt Museum staff including curators, administrators, and the director.

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## Introduction

This finding aid was digitized with funds generously provided by the Smithsonian Institution Women's Committee.

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## Descriptive Entry

These records document the efforts of the Development Office to generate private financial support for Museum exhibitions from 1978 to 1990. Files were created for each exhibition and contain memoranda concerning possible sources of support and lists of potential donors; solicitation letters and correspondence with potential donors; information about corporate donors such as annual reports; promotional material and press releases for exhibitions; exhibition proposals and budget requirements; newspaper and magazine clippings about exhibitions; and funding summaries of donors solicited and their responses.

Records also consist of files for year-end appeals from 1983 to 1988, which include lists of donors, acknowledgment letters and other correspondence with donors; files for benefits held from 1982 to

1989 to raise money for the Museum, consisting mostly of copies of response forms; files documenting memorial funds established in honor of significant staff members or figures in design; and correspondence files with donors of \$500 or less.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

Art museums

Fund raising

Types of Materials:

Manuscripts

## Container Listing

### Box 1

Box 1 of 8	Adams/Kedleston Hall
Box 1 of 8	Advertising Arts
Box 1 of 8	American Picture Palaces
Box 1 of 8	Amsterdam School Exhibition
Box 1 of 8	Arches
Box 1 of 8	Arts & Crafts
Box 1 of 8	Art De Vivre (2 folders)
Box 1 of 8	Berlin in the 20s (2 folders)
Box 1 of 8	Bibiena (2 folders)
Box 1 of 8	Buttons
Box 1 of 8	Calder in Time (2 folders)
Box 1 of 8	Capital Campaign
Box 1 of 8	Class Room Renovation
Box 1 of 8	Carnegie Libraries
Box 1 of 8	Catalan Spirit
Box 1 of 8	Catskills Reports
Box 1 of 8	Ceramics
Box 1 of 8	Change
Box 1 of 8	Chicago Furniture

### Box 2

Box 2 of 8	Circles of the World
Box 2 of 8	Cities
Box 2 of 8	Close Observation

Box 2 of 8	Color & Light
Box 2 of 8	Color by the Yard (2 folders)
Box 2 of 8	Color, Light, & Surface
Box 2 of 8	Columbus
Box 2 of 8	Consumerism
Box 2 of 8	Cooper-Union Legacy
Box 2 of 8	Countess Burley House Gems
Box 2 of 8	Czech Show
Box 2 of 8	Czech/Italy/Mexico Funding Ideas
Box 2 of 8	Czech Architecture & Design
Box 2 of 8	Designs for Death
Box 2 of 8	Doghouse
Box 2 of 8	Dream King
Box 2 of 8	Dutch Design
Box 2 of 8	Old Education Programs (2 folders)
Box 2 of 8	Electroworks
Box 2 of 8	Embroidery Through the Ages
Box 2 of 8	Embroidered Samples
Box 2 of 8	Enamel Signs
Box 2 of 8	European Illustration
Box 2 of 8	Faberge
Box 2 of 8	Fans
Box 2 of 8	Fashion Prints
Box 2 of 8	Furniture - CHM
Box 2 of 8	Gearing-Up
Box 2 of 8	Gaudi (5 folders)

Box 3

Box 3 of 8	Gaudi
Box 3 of 8	Gilt & Bronze
Box 3 of 8	Hair
Box 3 of 8	Hearing & Sound
Box 3 of 8	Hollywood
Box 3 of 8	Victor Horta
Box 3 of 8	Horticulture & The Decorative Arts
Box 3 of 8	Housing - 5 files
Box 3 of 8	Hungarian Metalwork
Box 3 of 8	India (Festival of)
Box 3 of 8	Irish Architecture
Box 3 of 8	Islamic Orientalism
Box 3 of 8	Italian Projects
Box 3 of 8	Japan Art Nouveau
Box 3 of 8	Japanese Exhibition
Box 3 of 8	Japanese Projects
Box 3 of 8	Knights of Malta
Box 3 of 8	Lace
Box 3 of 8	Locks & Keys
Box 3 of 8	Luxury (In Pursuit of)
Box 3 of 8	Manhattan Skyline
Box 3 of 8	Magazine Covers
Box 3 of 8	Mansion Embellished
Box 3 of 8	Memphis
Box 3 of 8	Mendelssohn

Box 3 of 8 Miniature Furniture  
Box 3 of 8 Modern Style in Paris  
Box 3 of 8 Money  
Box 3 of 8 Mucha Exhibition  
Box 3 of 8 New Sweden  
Box 3 of 8 Newcomb Pottery

Box 4

Box 4 of 8 La Nijinska (2 folders)  
Box 4 of 8 North Java Batiks  
Box 4 of 8 Now I Lay Me Down To Eat  
Box 4 of 8 Oceanliners  
Box 4 of 8 Office (Designs for the)  
Box 4 of 8 Outdoor Chair  
Box 4 of 8 Paestum  
Box 4 of 8 Paperworks  
Box 4 of 8 Paris/Art Nouveau  
Box 4 of 8 Paris/Bing  
Box 4 of 8 Paris Opera  
Box 4 of 8 Plastics  
Box 4 of 8 Playing Cards  
Box 4 of 8 Pop-Ups (2 folders)  
Box 4 of 8 Printed Fabrics  
Box 4 of 8 Puppets  
Box 4 of 8 Rare Books  
Box 4 of 8 Reading, Writing, Arithmetic  
Box 4 of 8 Royal Pavilion at Brighton



Box 4 of 8	Russian Graphics
Box 4 of 8	Scandinavian Modern
Box 4 of 8	Science Fiction
Box 4 of 8	Search for Alexander
Box 4 of 8	Silver
Box 4 of 8	Singer Collection
Box 4 of 8	Sky Level/Eye Level
Box 4 of 8	Spectacular Spaces
Box 4 of 8	Straw Hat
Box 4 of 8	The Sun King
Box 4 of 8	Surprising Surfaces
Box 4 of 8	Suitcase
Box 4 of 8	Louis Sullivan
Box 4 of 8	Sutnar/Kubler Archives
Box 4 of 8	Swedish Versailles
Box 4 of 8	Table Settings
Box 4 of 8	Tall Ships
Box 4 of 8	Tang Dynasty Gold & Silver

Box 5

Box 5 of 8	Tea & Tea-Related Design
Box 5 of 8	Theatricals & Spectaculars
Box 5 of 8	Tiffany Exhibition
Box 5 of 8	Toys 7 Games
Box 5 of 8	Toys (Nuremberg) (2 folders)
Box 5 of 8	Travel (Designs to)
Box 5 of 8	The Trellis

Box 5 of 8 Triumph of Simplicity  
Box 5 of 8 Unbuilt Architecture of the '80s  
Box 5 of 8 Underwater Life  
Box 5 of 8 Joseph Urban  
Box 5 of 8 Vienna Moderne  
Box 5 of 8 Views of Rome (2 folders)  
Box 5 of 8 Wallpaper  
Box 5 of 8 Walters Jewelry  
Box 5 of 8 Ways & Means: Tools for Living  
Box 5 of 8 Weimarer Republic Ceramics (2 folders)  
Box 5 of 8 Wiener Werkstatte Drawing  
Box 5 of 8 William & Mary (7 folders)

Box 6

Box 6 of 8 Wine  
Year-Ends  
Box 6 of 8 1983  
Box 6 of 8 1984  
Box 6 of 8 1985  
Box 6 of 8 1986  
Box 6 of 8 1987 (2 folders)  
Box 6 of 8 1988 (3 folders)  
Box 6 of 8 1989  
Benefits  
Box 6 of 8 1982-1983: Benefit Ball - Summer 1982, Diamonstein-Interior Design Benefit, Pace Collection Benefit  
Box 6 of 8 1984-1986: Asprey Benefit, Summer Dance 1984, 1985, 1986

Box 6 of 8                    1987: Frank Lloyd Wright Film Benefit, Benefit Dinner

Box 6 of 8                    1988: DAA Benefit (2 folders), Paris Opera - 3 files

Box 6 of 8                    1989: Junior Committee Benefit

Box 7

Memorials

Box 7 of 8                    A. Beer Fund

Box 7 of 8                    Mary Blackwelder

Box 7 of 8                    Calvin Hathaway

Box 7 of 8                    Chris Rohlfing

Box 7 of 8                    Charles Whitney

Box 7 of 8                    Donor Files - A-Mc less than \$500, 1975-1990

Boxes 8

Boxes 8 of 8                 Donor Files - Me-Z less than \$500, 1975-1990