



Smithsonian Institution Archives

## Subject Files, 1971-1979

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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Subject Files
<b>Identifier:</b>	Record Unit 620
<b>Date:</b>	1971-1979
<b>Extent:</b>	1 cu. ft. (1 record storage box)
<b>Creator::</b>	Smithsonian Institution. Office of the Secretary. Executive Assistant to the Secretary
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Record Unit 620, Smithsonian Institution, Office of the Secretary, Executive Assistant to the Secretary, Subject Files

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## Descriptive Entry

Dorothy Rosenberg joined the Smithsonian Institution in 1959 as an Administrative Officer. In 1971 she began work for Under Secretary Robert A. Brooks and then for Secretary S. Dillon Ripley from 1973 to her retirement in 1979. Her duties involved management of the Secretary's Office, and she was liaison to the Board of Regents as well. These records document especially sensitive matters and were kept apart from regular office records on that account.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Museums -- Administration

### Types of Materials:

Manuscripts

### Names:

Brooks, Robert A. (Robert Angus), 1920-1976

Ripley, S. Dillon (Sidney Dillon), 1913-2001

Rosenberg, Dorothy

Smithsonian Institution -- Administration  
Smithsonian Institution. Board of Regents

## Container Listing

### Box 1

Box 1 of 1	Aircraft Policy, 1978-1979
Box 1 of 1	Associates Activities: Magazine Advertising, 1978
Box 1 of 1	Attorney General-Tax, 1977
Box 1 of 1	Austin's New D.C. Office, 1977
Box 1 of 1	Belmont, 1978-1979
Box 1 of 1	Mark Cannon, 1979
Box 1 of 1	Chesapeake Bay Center for Environmental Studies, Acquisition of Land at 1977-1979
Box 1 of 1	Chief Justice Matters, 1977
Box 1 of 1	Smithsonian Exposition Books, 1977-1979
Box 1 of 1	Folklife, 1975
Box 1 of 1	Heye Foundation Museum, 1976
Box 1 of 1	ICBP, July 1978
Box 1 of 1	International Exchange Service, 1977
Box 1 of 1	Johns Hopkins University Collection, 1977
Box 1 of 1	Legislative Charts, 1966-1973
Box 1 of 1	Legislation - Museum Support Facilities, 1973-1974
Box 1 of 1	Smithsonian Logo, 1971
Box 1 of 1	Magazine Statements, 1978
Box 1 of 1	Mini Garden, 1978

Box 1 of 1	Miscellaneous, 1977-1979
Box 1 of 1	Museum Support Center, PL 95-569, 1978
Box 1 of 1	Smithsonian Museum Support Center, 1971-1976
Box 1 of 1	National Museum Act, 1973-1974
Box 1 of 1	Notes, 1976-1977
Box 1 of 1	Open Meetings, 1977, 1979
Box 1 of 1	Peat, Marwick Audit Report, 1978
Box 1 of 1	Pending, 1975-1976
Box 1 of 1	Pension and Old Post Office Buildings, 1976-1977
Box 1 of 1	People Considered for under Secretary Job, 1977
Box 1 of 1	Performing Arts, 1975
Box 1 of 1	Policies and Procedures--Trust Fund, 1977
Box 1 of 1	Pooled Income Fund, 1977
Box 1 of 1	Regents' Fellowship Program, 1978
Box 1 of 1	Regents--Miscellaneous, 1978-1979
Box 1 of 1	Reorganization--Office of Secretary and Under Secretary, 1976-1977
Box 1 of 1	Secretary's Office, Under Secretary, 1976
Box 1 of 1	Seidell Property, 1977
Box 1 of 1	Senior Executive Service Implementation, 1979
Box 1 of 1	Space, 1978
Box 1 of 1	Texeramics, Inc., 1976

- Box 1 of 1                      Trip to Smithsonian Tropical Research Institute, 1977
- Box 1 of 1                      Update on Management Resolutions, 1978
- Box 1 of 1                      G. & M. Washington, Portraits for National Portrait Gallery, Acquisition of, 1978
- Box 1 of 1                      James Webb Party, 1978
- Box 1 of 1                      Wheeler's Pay Scales, Auxiliary, 1976
- Box 1 of 1                      Woodrow Wilson Center Building, 1978
- Box 1 of 1                      Zoo Land Acquisition, 1978-1979
- Box 1 of 1                      Congressman Norman Y. Mineta, 1979