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Collection Overview

Repository: Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Creator: Smithsonian Resident Associate Program, Office of the Director
Title: Records
Quantity: 2.1 linear meters.

Administrative Information

Preferred Citation
Smithsonian Institution Archives, Record Unit 626, Smithsonian Resident Associate Program, Office of the Director, Records

Historical Note
The Smithsonian Resident Associate Program was originally established in September 1965 as the Smithsonian Society of Associates, to raise funds for the Institution by involving members in its work and activities. Executive Secretary Elizabeth Knight managed the organization until her resignation in May 1966. In June Lisa Suter took charge as Program Director, and in September 1966 the organization was renamed the Smithsonian Associates. Susan Hamilton replaced Suter in July 1969, and "Smithsonian" magazine was launched in April 1970. The organization was then divided into the National Program and the Resident Program, and Hamilton became the Director of the latter. In 1972 the two Programs were consolidated under the management of Executive Director Robert W. Mason, and in July Janet Solinger replaced Hamilton as Director of the expanded and renamed Smithsonian Resident Associates Program, which became the Smithsonian Resident Associate Program (RAP) in 1974.

Descriptive Entry
The records of the Director of the Smithsonian Resident Associate Program document the administration and operations of the organization. They contain correspondence and memoranda concerning the budget, fiscal planning, and fundraising, as well as lectures, seminars, and performances offered by RAP. The files also include contact sheets showing staff receptions and public events; scrapbooks of newspaper clippings; and promotional material. In addition, the records document planning for the 20th and 25th anniversaries of the Program.
Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Types of Materials:
Photographs

Names:
Hamilton, Susan A.
Knight, Vernon Mrs.
Smithsonian Associates. Resident Associate Program.
Smithsonian Institution -- Administration.
Smithsonian Resident Associate Program. Director. Smithsonian Associates.
Smithsonian Resident Associate Program. Office of the Director.
Solinger, Janet W.
Container Listing

Box 1

Disney Institute, 1991
Infodata, 1990
Lectures and Seminars, 1988
Adult Lecture Courses, 1987-1990
Performing Arts - General Correspondence
Performing Arts - Mel Kaplan
Smithsonian Institution - Yesterday and Today
Festival of Indonesia/JWS Trip to Indonesia
Use of Quadrangle Educational Center, 1987
Requests for use of Education Center, 1986
Advancement Council Report and Recommendations, 1989
Secretary's Discretionary Fund - William Wooten, 1988
RAP Automation Computer Support Downtime, 1987
5-Year Plan, 1987-1991
Information Resource Management - Steering Committee, 1987
RAP Budget - Unexpected Money
RAP Budget - Priorities, 1989
RAP Statement of Initiatives for 1989

Box 2

Art Table Luncheon - John Frohnmeyer
"Seeds of Change" Exhibition - Gala Preview
RAP Marketing and Promotion, 1989-1990
Marketing Consultant
Harmon, Kathy
Jocobowitz, Fran
Records
Record Unit 626

Getschal, Budd
Black Programming, Summer 1982
MLO Personal File
RAP Newsletter Survey, 1986
Committee for Wider Audience Survey of RAP, 1987
The Associate Newsletter
Institutional Studies of RAP, 1989
Doering, Zahava, 1988
RAP 20th Anniversary Files
RAP 20th Anniversary Fundraising

Box 3
RAP 25th Anniversary Files, 1989-1990:
Sample Promotion Letters
Riggs National Bank
Grosz, George
Micka, Fran
Medals and Certificates
Fundraising, 1990
Infinite Illusions - Computer Graphics Seminar, 1990
Lautman, Kay
Smithsonian Museum Exhibitions
Photographs
Colleague Reception - September 18, 1990

Box 4
Scrapbooks:
RAP Membership Program Announcements, 1967-1969
Newspaper Clippings and Advertisements, 1967-1968
Brochures and Volunteer Information, 1972-1973

Box 5
Newspaper Clippings, 1973-1974

Contact Sheets: Trips and Tours, Studio Arts, Openings, Fund Projects, Staff Receptions


Contact Sheets: Important People, Boomerang, Kites, Young Associates, Courses