



# Smithsonian Institution Archives

## Records, 1967-1986

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
Washington, D.C.  
Contact us at [osiaref@si.edu](mailto:osiaref@si.edu)

# Table of Contents

Collection Overview .....	1
Administrative Information .....	1
Historical Note.....	1
Descriptive Entry.....	1
Names and Subjects .....	2
Container Listing .....	3

## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Records
<b>Identifier:</b>	Record Unit 629
<b>Date:</b>	1967-1986
<b>Extent:</b>	18 cu. ft. (18 record storage boxes)
<b>Creator::</b>	Smithsonian Institution. Office of Museum Programs
<b>Language:</b>	English

---

## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Record Unit 629, Smithsonian Institution, Office of Museum Programs, Records

---

## Historical Note

In 1967 an Office of Special Museum Programs was set up under the direction of Frank A. Taylor. Taylor, after a long career in many responsible posts at the Smithsonian Institution, was acting as a consultant to Secretary S. Dillon Ripley in order to consider ways museums could better meet the various needs of their visitors. In 1971 Peter C. Welsh was formally appointed as the first Director of the Office of Museum Programs (OMP). Frederick Schmid succeeded him, serving from December 1971 to 1973. At this time the Office was made responsible for many of the Smithsonian's obligations under the recently passed National Museum Act. The directorship was vacant until the appointment of Jane R. Glaser, who was Director, 1976-1989.

The objective of OMP is to serve as a resource for the museum community, local, national, and worldwide. The Office sponsors workshops in the United States and abroad designed to train and counsel museum professionals in all aspects of museum work. It also maintains a Museum Reference Center and provides videotape and audiotape programs on topics of interest to museologists.

---

## Descriptive Entry

These records document OMP's efforts to promote knowledge of museology and its techniques. Many of the records deal with daily operations of the office. Other records are concerned with cooperative work with international and national museum organizations, as well as topics like museum registration, conservation, public relations security, budgeting and administration.

## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Employees -- Training of  
Museums -- Educational aspects  
Professional education

### Types of Materials:

Black-and-white photographs  
Color photographs  
Manuscripts  
Pamphlets

### Names:

Glaser, Jane R.  
National Museum Act Program  
Ripley, S. Dillon (Sidney Dillon), 1913-2001  
Schmid, Frederick  
Smithsonian Institution. Museum Reference Center  
Smithsonian Institution. Office of Museum Programs. Conservation Information Program  
Smithsonian Institution. Office of Museum Programs. National American Museum Program  
Taylor, Frank A. (Frank Augustus), 1903-2007  
Welsh, Peter C.

### Preferred Titles:

*Office of Museum Programs workshop series*

## Container Listing

### Box 1

Box 1 of 18	American Association of Museums (AAM) Meeting, 1976
Box 1 of 18	AAM By-Laws Revision
Box 1 of 18	Jane Glaser-Aspen II
Box 1 of 18	AAM
Box 1 of 18	AAM - Publications
Box 1 of 18	AAM - Council, 1972
Box 1 of 18	AAM - Los Angeles, 1975
Box 1 of 18	AAM Security Handbook
Box 1 of 18	AAM Western Regional Conference
Box 1 of 18	AAM Budget
Box 1 of 18	AAM Staff & General Office Information, 1967-1978
Box 1 of 18	AAM Small Museum Committee, 1976-1978
Box 1 of 18	AAM Publication Committee, 1973-1978
Box 1 of 18	AAM Nominating Committee, 1967-1978
Box 1 of 18	AAM Museum News & Aviso, 1976-1978
Box 1 of 18	AAM Museum Security Committee, 1976-1978
Box 1 of 18	AAM ICOM/UNESCO, 1976-1978
Box 1 of 18	AAM ICOM/USSR Trip Correspondence, May 17-28, 1977
Box 1 of 18	AAM Curators Exhibition Registry Committee, 1976-1978

Box 1 of 18                    AAM Documentation Committee, 1977-1978

Box 1 of 18                    AAM Energy Committee, 1977-1978

Box 1 of 18                    AAM Ethics Committee, 1977-1978

Box 1 of 18                    AAM Executive Committee, 1978

Box 1 of 18                    AAM Foreign Visitors, 1979

Box 2

Box 2 of 18                    Object Handling & Storage

Box 2 of 18                    Performing Arts Programs

Box 2 of 18                    Docent Training

Box 2 of 18                    Pest Management in Museums

Box 2 of 18                    Fund Raising

Box 2 of 18                    Workshop Evaluations (compilation)

Box 2 of 18                    Workshop Thank You Letters

Box 2 of 18                    Workshop Brochures, 1978

Box 2 of 18                    SI Internal Workshops

Box 2 of 18                    Jim's Workshop, October-November

Box 2 of 18                    Participants Survey Sheets

Box 2 of 18                    Collections, 1978-1979

Box 2 of 18                    Registration, 1978-1979

Box 2 of 18                    Case Studies in Education, 1978-1979

Box 2 of 18                    Fundamentals - Museum Manage, 1979

Box 2 of 18                    Museum Registration Methods, 1979-1980

Box 2 of 18	Responsive Evaluations II, 1978-1979
Box 2 of 18	Museum Protection, 1978-1979
Box 2 of 18	Museum Protection, January 28-30, 1980
Box 2 of 18	Performing Arts, 1980
Box 2 of 18	Storage & Handling, 1979-1980
Box 2 of 18	Budgeting & Accounting, 1978-1979
Box 2 of 18	Traveling Exhibitions, 1978-1979
Box 2 of 18	Budgeting & Basic Accounting, 1978-1979
Box 2 of 18	National Conservation Advisory Council (NCAC)
Box 2 of 18	Producers - AV
Box 2 of 18	AAM
Box 2 of 18	AAM Conference, 1976
Box 2 of 18	Video Equipment Used by SI Personnel
Box 2 of 18	Jane - Reports to, 1976
Box 2 of 18	Federal Interagency Media Commission
Box 2 of 18	P. N. Perrot - Memos, 1974-1975
Box 2 of 18	Schedule - Record
Box 2 of 18	Computer Services
Box 3	
Box 3 of 18	American Association of State and Local History (AASLH)
Box 3 of 18	National Conservation Advisory Council

Box 3 of 18	Label Writing and Editing
Box 3 of 18	Developing, Managing, and Maintaining Collections
Box 3 of 18	Administration of Museum Libraries and Archives
Box 3 of 18	Museum Registration Methods
Box 3 of 18	Museum Membership
Box 3 of 18	Museum - School Relations, 1978-1979
Box 3 of 18	Insurance II, 1978-1979
Box 3 of 18	Museum - School Relations, 1979-1980
Box 3 of 18	Museum Program for Handicapped, 1979-1980
Box 3 of 18	Label Writing, 1978-1979
Box 3 of 18	Label Writing & Editing, 1979-1980
Box 3 of 18	Museum Lighting
Box 3 of 18	Museum Archives Workshop
Box 3 of 18	Conservation & Preventative Care, July 11-15, 1983
Box 3 of 18	Insurance & Risk Management, July 18-19, 1983
Box 3 of 18	Families in the Museum Workshop
Box 3 of 18	Production & Interpretation of Traveling Exhibitions
Box 3 of 18	Older Adults & the Museum World
Box 3 of 18	Computerization
Box 3 of 18	The Words You Exhibit
Box 3 of 18	Museum Sponsored Classes
Box 3 of 18	Legal Aspects of Fieldwork



Box 3 of 18            Museum Security

Box 3 of 18            Collections Management

Box 3 of 18            Getting the Word Out

Box 3 of 18            Orientation to Museum Work

Box 3 of 18            Museum Security Workshop Handouts

Box 4

Box 4 of 18            Photographic Methods, November 28-30, 1983

Box 4 of 18            Introduction to Museum Management, December 5-9, 1983

Box 4 of 18            Museum Registration Methods Workshop

Box 4 of 18            Museum Outreach

Box 4 of 18            Design & Production of Exhibitions, February 13-17, 1984

Box 4 of 18            Managing Museum Shops

Box 4 of 18            AAM Council Members, 1976-1978

Box 4 of 18            AAM Education Committee, 1976-1978

Box 4 of 18            AAM 1979 Annual Meeting, Cleveland, Ohio

Box 4 of 18            AAM 1979 Annual Meeting, Boston

Box 4 of 18            AAM 1979 Annual Meetings, 1977-1978

Box 4 of 18            Northeast Museums Conference, 1982

Box 4 of 18            Names for Computer

Box 4 of 18            Midwest Museums Conference

Box 4 of 18            New England Museum Conference (NEMC)

Box 4 of 18 NEMC, 1978

Box 4 of 18 Midwest Museum Conference, 1979

Box 4 of 18 Midwest Museum Conference, 1978

Box 4 of 18 Northeast Museum Conference, Toronto, Ontario, Canada

Box 4 of 18 1979 Southeastern Museum Conference

Box 4 of 18 Regional Conference, 1978

Box 4 of 18 Southeastern Museum Conference (SEMC), 1977-1978

Box 5

Box 5 of 18 New England Museum Conference, 1980

Box 5 of 18 Northeast Museum Conference, 1979

Box 5 of 18 AAM Annual Meeting, 1981

Box 5 of 18 Museum Training Conference, April 11-13, Belmont

Box 5 of 18 Sales Program, 1975-1976

Box 5 of 18 Audiovisual Index Cards (6 folders)

Box 5 of 18 Statistics for Trust Fund

Box 5 of 18 Statistics for CIP Loan Program

Box 5 of 18 Evaluations, October 1 to December 31, 1979

Box 5 of 18 Evaluations, January 1980

Box 5 of 18 Returned Correspondence - Museum Lighting Workshop

Box 6

Box 6 of 18 Label writing & Editing Workshop

Box 6 of 18 Returned Correspondence - Information Management & Authority in Museum

Box 6 of 18	Baltimore Aquarium
Box 6 of 18	Souther Arts Federation (SAF) General
Box 6 of 18	SAF Management
Box 6 of 18	SAF Conservation
Box 6 of 18	SAF Grants
Box 6 of 18	SAF Registration
Box 6 of 18	St. Louis Audiovisual Workshop, 1979
Box 6 of 18	Fundamentals of Museum Lighting, 1979-1980
Box 6 of 18	Design & Production Exhibits - Art Museum, 1979
Box 6 of 18	Freeze Dry Techniques
Box 6 of 18	Information Management and Automation, 1979-1980
Box 6 of 18	Principles of Conservation and Preventative Care, July 9-13, 1979
Box 6 of 18	Museum Sponsored Classes & Seminars, 1979
Box 6 of 18	Soliciting & Administering Grants, 1979-1980
Box 6 of 18	Grants Handouts
Box 6 of 18	Participants Grant Proposals
Box 6 of 18	Museum Graphics
Box 6 of 18	Museum Graphics Handouts
Box 6 of 18	Responsive Evaluation, 1979-1980
Box 6 of 18	Responsive Evaluation Handouts
Box 6 of 18	Model Making, 1978-1979

Box 6 of 18                    Museum Lighting, 1978-1979

Box 6 of 18                    Soliciting Grants I, 1978-1979

Box 6 of 18                    Freeze-Dry Techniques, 1978-1979

Box 6 of 18                    Museum Management, 1978-1979

Box 6 of 18                    Museum Graphics, 1978-1979

Box 6 of 18                    Conservation, 1978-1979

Box 6 of 18                    Insurance I, 1978-1979

Box 6 of 18                    Audiovisual programs for Museums, 1978-1979

Box 6 of 18                    Program for Handicapped, 1978-1979

Box 6 of 18                    Horticulture in Museum & Historic, 1979

Box 6 of 18                    Museum Insurance & Loan Agreements, 1979-1980

Box 6 of 18                    Museum Membership Program, 1978-1979

Box 6 of 18                    Museum Shop, 1978-1979

Box 6 of 18                    Model Making & Production, 1979-1980

Box 6 of 18                    Museum Membership Program, 1979-1980

Box 6 of 18                    Public Information, 1978-1979

Box 7

Box 7 of 18                    Design & Production for History & Science Museum, 1978-1979

Box 7 of 18                    Soliciting Grants II, 1978-1979

Box 7 of 18                    Responsive Evaluation I, 1978-1979

Box 7 of 18                    Developing, Managing & Maintaining Collections, 1979

Box 7 of 18                    Public Information & Publications, 1979

Box 7 of 18 Design & Production of Exhibits - History and Science, November 27 to December 7, 1979

Box 7 of 18 Audiovisual programs at the Smithsonian Institution, 1981

Box 7 of 18 Mailing List by Zip Code, 1981

Box 7 of 18 Mailing List by ID Number, 1981

Box 7 of 18 Mailing List by ID Number, 1982

Box 7 of 18 Mailing List, 1977

Box 7 of 18 Mailing List by Zip Code - Latest, 1981

Box 7 of 18 Mailing List

Box 7 of 18 Negatives

Box 7 of 18 Professional activities, 1985-1986

Box 7 of 18 National Workshop Residencies

Box 7 of 18 NAMP

Box 8

Box 8 of 18 Museum Shop

Box 8 of 18 Evaluations

Box 8 of 18 Extra Forms

Box 8 of 18 The Southwest Museum, Los Angeles, California, June 1983

Box 8 of 18 Faculty

Box 8 of 18 Masters - NAMP LA, 1983

Box 8 of 18 Ontario Museum Association - Seminar Packet

Box 8 of 18 Welch Correspondence, 1980

Box 8 of 18 Perry Correspondence and Internal Memoranda, 1983-1984

Box 8 of 18 Welch Correspondence, 1979

Box 8 of 18 Monthly Statistics, FY 1979-FY 1981

Box 8 of 18 Correspondence, 1981

Box 8 of 18 Elizabeth Maycock

Box 8 of 18 Duane King

Box 8 of 18 Greig Arnold

Box 8 of 18 Catherine Joy

Box 8 of 18 Terrance Honventewa Hopi Museum

Box 8 of 18 Ken Banks

Box 8 of 18 Geneva Emhoolah

Box 8 of 18 Mary McBurney

Box 8 of 18 Brother Simon

Box 8 of 18 Emil Her Many Horses

Box 8 of 18 Bob Smith

Box 8 of 18 Workshop Meals & Transportation

Box 9

Box 9 of 18 Mardella Soulier

Box 9 of 18 Charles Lamb

Box 9 of 18 Ellen Hope Hays

Box 9 of 18 Elizabeth Tewee

Box 9 of 18	Maxine Hill, Driver Pheasant
Box 9 of 18	Jan Majewski
Box 9 of 18	Jim Mahoney
Box 9 of 18	Bill Merrill
Box 9 of 18	Mike Monroe
Box 9 of 18	Robert Mulcahy
Box 9 of 18	Larry O'Reilly
Box 9 of 18	Edwin Robinson
Box 9 of 18	Carolyn Rose
Box 9 of 18	Design & Production of Exhibitions
Box 9 of 18	Outreach Workshop Faculty
Box 9 of 18	Carl Alexander
Box 9 of 18	Kathleen Baxter
Box 9 of 18	Sal Cilella
Box 9 of 18	Zora Felton
Box 9 of 18	Bill Fitzhugh
Box 9 of 18	Karen Fort
Box 9 of 18	Johanna Humphrey
Box 9 of 18	Dave Liston
Box 9 of 18	Sharon Reinckins, Christopher Capilongo
Box 9 of 18	Design & Production of Exhibits, 1986
Box 9 of 18	Oneida National Museum, Buffalo Art Center, NAMP consultations

Box 9 of 18 Do & Read I

Box 9 of 18 Evaluation Meeting, October 4, 1986

Box 9 of 18 Practicum

Box 9 of 18 Nancy Fuller

Box 9 of 18 Transcription of Design & Production of Exhibits

Box 9 of 18 Native American Contemporary Communities, January 10, 1986

Box 9 of 18 Interagency Committee on Metric Policy, January-June 1979

Box 9 of 18 U.S. Metric Board, 1979

Box 9 of 18 Final Report: Survey of Metrication Activities within Federal Agencies

Box 9 of 18 U.S. Metric Board News Release

Box 9 of 18 U.S. Metric Board Newsletter

Box 9 of 18 Interagency Committee on Metric Policy, 1978

Box 9 of 18 Metric Education Program - General Information from Other Agencies

Box 9 of 18 Metric Brochures & Pamphlets (2 folders)

Box 9 of 18 Metric Action, 1979

Box 9 of 18 Interagency Committee on Standards Policy - Metric Sub-Committee

Box 10

Box 10 of 18 Metric Operating Plan & Procedures

Box 10 of 18 Metric News Release, 1979

Box 10 of 18 Metric Conversion Activities, 1979

Box 10 of 18 Federal Government Survey - U.S. Metric Study



Box 10 of 18	Applications for Grants Under the Metric Education Program
Box 10 of 18	Australia Goes Metric
Box 10 of 18	Franklin Institute Request for Comments on Metric System
Box 10 of 18	Monthly Reports, August-December 1981
Box 10 of 18	Finances - Current, 1981
Box 10 of 18	Budget, 1980
Box 10 of 18	Xerox Charges
Box 10 of 18	Exhibit Design
Box 10 of 18	Exhibits for Christmas Season
Box 10 of 18	OMP Monthly Reports, August-December 1983, Staff Meeting Minutes
Box 10 of 18	OMP Monthly Reports, January-July 1983, Staff Meeting Minutes
Box 10 of 18	OMP Monthly Reports, August-December 1982, Staff Meeting Minutes
Box 10 of 18	OMP Monthly Reports, January-July 1982, Staff Meeting Minutes
Box 10 of 18	Docent Training, 1978-197
Box 10 of 18	Interpretation for Zoos , 1978-1979
Box 10 of 18	Conservation Handouts
Box 10 of 18	Information Management & Automation, 1978-1979
Box 10 of 18	SI Reception, March 8, 1977
Box 10 of 18	OMP Thank You Reception, April 19, 1978
Box 10 of 18	Computer Lists
Box 10 of 18	Master File Workshops, 1977-1978
Box 10 of 18	Volunteers in Museums, April 15-19, 1980

Box 10 of 18 Internal Workshops - Master File, 1979

Box 10 of 18 Thank You Party for Faculty, 1979

Box 10 of 18 Computers: Internal, 1980

Box 10 of 18 Words: Internal, 1980

Box 10 of 18 Lighting: Internal, 1980

Box 11

Box 11 of 18 Workshop Brochure, 1979-1980

Box 11 of 18 Information Management Internal - Master File, 1979

Box 11 of 18 Label Writing Internal - Master File, 1979

Box 11 of 18 Schedule for Workshops, 1979-1980 Correspondence Request

Box 11 of 18 Workshop Approvals, 1979-1980

Box 11 of 18 Training Survey, 1978-1979

Box 11 of 18 Rejection File: Performing Arts Program

Box 11 of 18 Museum Sponsored Classes & Seminars, May 7-9, 1979

Box 11 of 18 Acceptance File: Fundamentals of Museum Lighting

Box 11 of 18 Design & Production - Exhibits Art Museum, June 4-8, 1979

Box 11 of 18 Freeze-Dry Techniques, June 11-15, 1979

Box 11 of 18 Information Management & Automation

Box 11 of 18 Principles of Conservation & Preventative Care, July 9-13, 1979

Box 11 of 18 Soliciting & Administering Grants, July 16-18, 1979

Box 11 of 18 Museum Graphics, August 1-3, 1979

Box 11 of 18 Responsive Evaluation of Museum Programs

Box 11 of 18 Horticulture in Museums & Historic Homes, August 13-17, 1979

Box 11 of 18 Museum Insurance & Loan Agreements, August 27-28, 1979

Box 11 of 18 Acceptance File: Model Making Methods

Box 11 of 18 Acceptance File: Museum Membership Program

Box 11 of 18 Acceptance File: Living Resources in Museums

Box 11 of 18 Acceptance File: Developing, Managing, Maintaining Collections

Box 11 of 18 Acceptance File: Public Information & Publications

Box 11 of 18 Acceptance File: Design & Production of Exhibits - History/Science

Box 11 of 18 Acceptance File: Fundamentals - Museum Management

Box 11 of 18 Museum Registration Methods, January 14-18, 1980

Box 11 of 18 Museum Protection, January 28-30, 1980

Box 11 of 18 Storage & Handling, February 4-8, 1980

Box 11 of 18 Budgeting & Basic Accounting, February 11-13, 1980

Box 12

Box 12 of 18 Museum School Relations, March 12-15, 1979

Box 12 of 18 Museum School Relations, Acceptance File

Box 12 of 18 Label Writing & Editing, April 9-10, 1979

Box 12 of 18 Training Museum Docents, April 16-19, 1979

Box 12 of 18 Interpretation Zoos, Nature Centers, & Aquariums, April 23-26, 1979

Box 12 of 18 OMP programs

Box 12 of 18 Monthly Reports by Year, 1979-1981

- Box 12 of 18 Welch Correspondence, 1978
- Box 12 of 18 Belmont Conference Mid-Career Training, 1980
- Box 12 of 18 Belmont Transcript
- Box 12 of 18 Metrication
- Box 12 of 18 Metric Publications, 1980
- Box 12 of 18 Metric Education Program, 1980
- Box 12 of 18 Metrication - Responses From Memo, February 20, 1981
- Box 12 of 18 Metric Articles & Aids, etc.
- Box 12 of 18 Metrication at SI
- Box 12 of 18 Metric board - Employee Measurement Questionnaire

Box 13

- Box 13 of 18 SI Conversion to Metric System, 1969-1976 (2 folders)
- Box 13 of 18 Metric Correspondence, July-December 1979
- Box 13 of 18 Metric Correspondence, January-June 1979
- Box 13 of 18 Metric Awareness Questionnaire
- Box 13 of 18 Metrication
- Box 13 of 18 Design & Production (D&P) of Exhibits - Agendas
- Box 13 of 18 Photographs
- Box 13 of 18 D&P of Exhibits, 1986, D&P Evaluations - Oakland Meeting, Cultural Briefing
- Box 13 of 18 D&P of Exhibits, D&P Thunderbird Inn
- Box 13 of 18 D&P of Exhibits, Workshop Evaluations

Box 13 of 18            D&P of Exhibits, Originals

Box 13 of 18            D&P - Extra Forms

Box 13 of 18            D&P - Faculty EvaluationsD&P - Funds

Box 13 of 18            D&P - Evaluation Meeting

Box 13 of 18            D&P - Faculty Briefing

Box 13 of 18            Tribal Archives Conference, Correspondence, Extra Forms

Box 13 of 18            Tribal Archives Conference, Participants Resumes, Original Forms

Box 13 of 18            National Congress of American Indians

Box 14

Box 14 of 18            Draft

Box 14 of 18            Vita-NF

Box 14 of 18            Educational Outreach Funds

Box 14 of 18            Memorandums, 1981

Box 14 of 18            Expenditures - Trust Fund 287105-01, FY 1981

Box 14 of 18            FY 1981 Alp Statistics

Box 14 of 18            OMP Loan Program/Cost Analysis, FY 1981

Box 14 of 18            Computer Services, FY 1981

Box 14 of 18            Educational Outreach Funds, FY 1981

Box 14 of 18            Monthly Reports, FY 1981

Box 14 of 18            Photo Services, FY 1981

Box 14 of 18            Chronologic Files - Letters, FY 1980

Box 14 of 18            AVL Program Correspondence, 1981-1982

Box 14 of 18	Chronologic Letters, FY 1981
Box 14 of 18	Chronologic Memos, FY 1981
Box 14 of 18	Monthly Reports, 1981
Box 14 of 18	CIP Correspondence, 1980
Box 14 of 18	Evaluation, 1984-1985
Box 14 of 18	Evaluation Survey - Alabama
Box 14 of 18	Evaluation Survey - Alaska
Box 14 of 18	Evaluation Survey - Arizona
Box 14 of 18	Evaluation Survey - Arkansas
Box 14 of 18	Evaluation Survey - California
Box 14 of 18	Evaluation Survey - Colorado
Box 14 of 18	Evaluation Survey - Connecticut
Box 14 of 18	Evaluation Survey - Delaware
Box 14 of 18	Evaluation Survey - Florida
Box 14 of 18	Evaluation Survey - Georgia
Box 14 of 18	Evaluation Survey - Hawaii
Box 14 of 18	Evaluation Survey - Idaho
Box 14 of 18	Evaluation Survey - Indiana
Box 14 of 18	Evaluation Survey - Iowa
Box 14 of 18	Evaluation Survey - Kansas
Box 14 of 18	Evaluation Survey - Kentucky

Box 14 of 18	Evaluation Survey - Louisiana
Box 14 of 18	Evaluation Survey - Maine
Box 14 of 18	Evaluation Survey - Maryland
Box 14 of 18	Evaluation Survey - Massachusetts
Box 14 of 18	Evaluation Survey - Michigan
Box 14 of 18	Evaluation Survey - Minnesota
Box 14 of 18	Evaluation Survey - Mississippi
Box 14 of 18	Evaluation Survey - Missouri
Box 14 of 18	Evaluation Survey - Montana
Box 14 of 18	Evaluation Survey - Nebraska
Box 14 of 18	Evaluation Survey - Nevada
Box 14 of 18	Evaluation Survey - New Hampshire
Box 14 of 18	Evaluation Survey - New Jersey
Box 14 of 18	Evaluation Survey - New Mexico
Box 14 of 18	Evaluation Survey - New York
Box 14 of 18	Evaluation Survey - North Carolina
Box 14 of 18	Evaluation Survey - North Dakota
Box 14 of 18	Evaluation Survey - Ohio
Box 14 of 18	Evaluation Survey - Oklahoma
Box 14 of 18	Evaluation Survey - Oregon
Box 14 of 18	Evaluation Survey - Pennsylvania
Box 14 of 18	Evaluation Survey - Rhoda Island

Box 14 of 18 Evaluation Survey - South Carolina

Box 14 of 18 Evaluation Survey - South Dakota

Box 14 of 18 Evaluation Survey - Tennessee

Box 15

Box 15 of 18 Evaluation Survey - Texas

Box 15 of 18 Evaluation Survey - Utah

Box 15 of 18 Evaluation Survey - Vermont

Box 15 of 18 Evaluation Survey - Virginia

Box 15 of 18 Evaluation Survey - Washington

Box 15 of 18 Evaluation Survey - Washington, D.C.

Box 15 of 18 Evaluation Survey - West Virginia

Box 15 of 18 Evaluation Survey - Wisconsin

Box 15 of 18 Evaluation Survey - Wyoming

Box 15 of 18 Evaluation Survey - Canada

Box 15 of 18 Evaluation Survey - Puerto Rico

Box 15 of 18 Survey Results

Box 15 of 18 No - Have Not Done Survey - Interested in Doing One (2 folders)

Box 15 of 18 Yes - Have Done Evaluation Survey - Will Provide R.C. with Copy

Box 15 of 18 Yes - Have Done Evaluation Survey - Have Provided R.C. with Copy

Box 15 of 18 Yes - Have Done Evaluation Survey - Will Not Provide R.C. with Copy

Box 15 of 18 No - Have Not Done Survey - Not Interested in Doing One (2 folders)



- Box 15 of 18 No - Have Not Done Survey - Want More Information
- Box 15 of 18 AVLP (Gifts), FY 1984
- Box 15 of 18 OMP/CIP Memos, October 1982 to September 1983
- Box 15 of 18 Computer Revolving Funds Print-Out Sheets, FY 1983
- Box 15 of 18 Loan Program - Price Breakdown, 1981
- Box 15 of 18 Sales Program - Price Breakdown, 1981
- Box 15 of 18 Projection Budget - Trust Fund, 1982
- Box 15 of 18 Correspondence, October 1982 to September 1983, FY 1983 Sales & Loans
- Box 15 of 18 Bad Debts - AVLP Program, 1979-1982
- Box 15 of 18 Monthly Reports Distribution Center, FY 1983
- Box 15 of 18 CIP Trust Fund - Computer Print-Outs
- Box 15 of 18 Printouts, FY 1982
- Box 15 of 18 Slide Library - Computer Organization
- Box 15 of 18 Audiovisual Evaluations
- Box 15 of 18 Jane R. Glaser- Thank Yous - Outgoing
- Box 15 of 18 Correspondence - General, 1984
- Box 15 of 18 Correspondence - General, 1982 (2 folders)

Box 16

- Box 16 of 18 Correspondence - General, 1980
- Box 16 of 18 General Inquiries
- Box 16 of 18 Jane R. Glaser - Follow-Up Correspondence/Thank Yous
- Box 16 of 18 Jane R. Glaser - Correspondence

Box 16 of 18                   Metric, 1983-1984

Box 16 of 18                   AAM - Committee for Museum Educators

Box 16 of 18                   AAM Council Meeting, March 20, 1974

Box 16 of 18                   Publications Committee

Box 16 of 18                   American Association of Youth Museums Editing

Box 16 of 18                   Smith-Mattingly Evaluation and Conservation Information Program  
Response, August 1974

Box 16 of 18                   Conservation Information Program (CIP) - Video Studio Evaluation

Box 16 of 18                   CIP Suggested Budget, April 9, 1974

Box 17

Box 17 of 18                   PC Equipment

Box 17 of 18                   Survey of Computer Needs

Box 17 of 18                   Memoranda

Box 17 of 18                   Answer to Question C2

Box 17 of 18                   Evaluations

Box 17 of 18                   Original Responses to Evaluation Questionnaire

Box 17 of 18                   NAMP Correspondence, 1982

Box 17 of 18                   NAMPT Inquiries, 1982

Box 17 of 18                   TA Music & Photo Notes & Explanations

Box 17 of 18                   Memoranda - Perrot, Glaser, 1982

Box 17 of 18                   Workshop Proposal, 1983

Box 17 of 18                   Educational Outreach Proposals

Box 17 of 18	American Native Training Program
Box 17 of 18	Mary Harper
Box 17 of 18	Osborne Notes
Box 17 of 18	Frank Parsons Paper Supply, FY 1981
Box 17 of 18	Brochure Cover Letter
Box 17 of 18	Computer Print-Out Trust & Federal, FY 1983
Box 17 of 18	Memorandum, 1982
Box 17 of 18	Monthly Reports, 1982
Box 17 of 18	Loan Program - Price Breakdown, 1982
Box 17 of 18	Audiovisual Programs for Museums , 1981
Box 17 of 18	Washington Park Zoo
Box 17 of 18	Art Gallery - Memorial University of Newfoundland
Box 17 of 18	Mitchell Park Conservatory - Milwaukee, Wisconsin
Box 17 of 18	California Academy of Science
Box 17 of 18	Western Development Museum
Box 17 of 18	Old Fort Henry - St. Lawrence Parks Commission
Box 17 of 18	Witter Agricultural Museum - New York State Fair
Box 17 of 18	Village Historique Acadian
Box 17 of 18	Saskatchewan Museum of Natural History
Box 17 of 18	Letters Regarding Evaluation Survey
Box 17 of 18	Evaluation Survey Totals

Box 17 of 18                      Evaluation

Box 17 of 18                      List of materials to be added to bibliography

Box 17 of 18                      Manitoba Museum of Natural History

Box 18

Box 18 of 18                      Invitation Responses - Museum Careers & Museum Access

Box 18 of 18                      On Mailing List

Box 18 of 18                      CIP Annual Report, FY 1981

Box 18 of 18                      Budget, FY 1981

Box 18 of 18                      Budget, FY 1980

Box 18 of 18                      AVL Program Correspondence, 1982

Box 18 of 18                      Memoranda, 1980

Box 18 of 18                      Correspondence, 1980

Box 18 of 18                      Expenditures, FY 1983 - Revolving Funds

Box 18 of 18                      CIP Public Relations

Box 18 of 18                      Smith-Mattingly Productions, LTD

Box 18 of 18                      CIP Slide Shows - Video Studio Log

Box 18 of 18                      Chronologic Files - Memoranda, FY 1980

Box 18 of 18                      Monthly Reports, FY 1980