



Smithsonian

Institution Archives

Records, 1964-1985

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Collection Overview

Repository:	Smithsonian Institution Archives, Washington, D.C., osiaref@si.edu
Title:	Records
Date:	1964-1985
Identifier:	Record Unit 640
Creator::	Smithsonian Institution. Office of Design and Construction
Extent:	7.5 cu. ft. (7 record storage boxes) (1 document box)
Language:	English

Administrative Information

Preferred Citation

Smithsonian Institution Archives, Record Unit 640, Smithsonian Institution. Office of Design and Construction, Records

Historical Note

In 1981 the Office of Design and Construction (ODC) was created from the Office of Facilities Planning and Engineering Services (OFPES). OFPES was the successor organization to the Buildings Management Department (BMD).

Phillip K. Reiss was Director, ODC, 1981- . The Office consisted of four branches: Planning, Design, Construction, and Visual Communications. In 1984 the Visual Communications branch was moved under the administration of the Office of Plant Services.

Descriptive Entry

These records were maintained by James M. Murphy. He served as Chief Engineer, Engineering and Construction Branch, BMD, 1964-1974; Chief, Engineering and Design Branch, OFPES, 1974-1977; Chief, Facilities Data Branch, OFPES, 1978-1980; Supervisory Engineer, ODC, 1981; and Quality Control Senior Engineer, ODC, 1982- .

This record unit primarily documents the Arts and Industries Building renovation and restoration project, 1972-1976, of which Murphy was the supervisor. Materials include project memoranda, budget and cost analysis, progress reports, press information kits, blueprints, and photographs. Also included in this collection are administrative office memoranda, budgets, reading files, a progress report on the 2324 Massachusetts Avenue house renovation project (1964-1965), records documenting the Hirshhorn Museum and Sculpture Garden construction, and projects involving miscellaneous other Smithsonian facilities.

Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

Subjects:

- Architectural design
- Buildings -- Maintenance
- Buildings -- Repair and reconstruction
- Museum buildings
- Smithsonian buildings

Types of Materials:

- Architectural drawings
- Black-and-white photographs

Names:

- Arts and Industries Building (Washington, D.C.)
- Hirshhorn Museum and Sculpture Garden
- Murphy, James M.
- Reiss, Philip K.
- Smithsonian Institution. Buildings Management Department
- Smithsonian Institution. Office of Facilities Engineering and Operations
- Smithsonian Institution. Office of Plant Services

Container Listing

Box 1	
Box 1 of 8	Reading File, 1973
Box 1 of 8	Engineering and Construction Division: Description, of organization, procedure, programs
Box 1 of 8	E & C Office Annual Reports: Summary & Analysis, 1963-1972
Box 1 of 8	ECO: S & E Budget, 1967; Contracts; and before Construction
Box 1 of 8	Office of Design and Construction: A&I (Arts and Industries) Building, 1969-1980 (includes photographs)
Box 1 of 8	ODC: Memoranda/Correspondence re: A&I, 1975-1976
Box 1 of 8	Architect-Engineer Design Contracts, 1965-1969 (2 folders)
Box 1 of 8	Construction Contract "Armorplate," General Conditions by J. M. Murphy, 1964
Box 1 of 8	Engineering & Construction Division: Records & Operation (Reorganization, etc.)
Box 1 of 8	Power Reduction Emergency Program: MNH (Museum of Natural History)
Box 1 of 8	E & C: Activity Reports, 1971-1973
Box 1 of 8	ECO: Budget Standards--Areas vs. Cost, etc.
Box 1 of 8	ECO: Salaries Expenses Budget, 1966-1973
Box 1 of 8	Budget, Construction, Restoration, FY 1968
Box 1 of 8	BMD Budget Request, 1969
Box 1 of 8	ECO: Budget Construction Projects, FY 1970
Box 1 of 8	ECO: Budget Rehabilitation Projects, 1971
Box 1 of 8	Annual Reports, FY 1971
Box 1 of 8	ECO FY 1970: Annual Report
Box 1 of 8	Annual Report, FY 69, ECO

Box 1 of 8	Annual Report, ECO, 1968
Box 1 of 8	Annual Report, ECO, 1967
Box 1 of 8	Annual Report, E & C Office FY 1966
Box 1 of 8	New Position Descriptions
Box 1 of 8	ECO: Annual Reports, FY 1966 to 1972
Box 1 of 8	Standard Electrical Specifications
Box 1 of 8	Budget Construction Program, 1972-1976
Box 1 of 8	FY 74, Projects Plan
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Box 2 of 8	Facilities Data Branch
Box 2 of 8	Microfilm Technician Position Descriptions
Box 2 of 8	Microfilm Manuals
Box 2 of 8	Residence Log, 1965-1967

Box 2 of 8	2324 Mass. Ave. Contract, Cost-Total Investment; Daily Log
Box 2 of 8	Residence Log, 1964-1965
Box 2 of 8	Feasibility Studies, Cost Estimates, etc. for A&I Restoration
Box 2 of 8	S. D. Ripley Correspondence with Mike Murphy
Box 2 of 8	2324 Mass. Ave. Residence log, 7-15-64 to 3-22-65
Box 2 of 8	Information Systems Implementation Plan, etc. A&I Building
Box 2 of 8	Labor: Management Relations
Box 2 of 8	Photographs and Negatives of A&I Restoration
Box 2 of 8	James Michael Murphy - Position Descriptions
Box 2 of 8	Codes & F. D. B. Procedures
Box 2 of 8	Superintendent' s Office - Policies, Procedures and Organization Charts
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Box 3 of 8	JMM: Merit Pay Program Guidelines
Box 3 of 8	J. M. Murphy - Safety Manuals
Box 3 of 8	J. M. Murphy: Manual for Museum Computer Network Data Preparation
Box 3 of 8	J. M. Murphy: Information System Implementation Plan for Various Support Activities (draft)

Box 3 of 8 J. M. Murphy: Monitoring Systems Maps and Plans

Box 3 of 8 J. M. Murphy Policies and Procedures

Box 3 of 8 A&I Interior Painting

Box 3 of 8 A&I Clean-Up Projects

Box 3 of 8 Exterior Work for A&I

Box 3 of 8 A&I Restoration Interior Decorations

Box 4

Box 4 of 8 A&I Photographs

Box 4 of 8 A&I Restoration and Renovation Architectural Journals

Box 4 of 8 Progress Photographs (2 Folders)

Box 4 of 8 Photographs of Entrance Doors

Box 4 of 8 A&I Press Information (2 Folders)

Box 4 of 8 American Institute of Architecture (AIA) Submission

Box 4 of 8 A&I Design III Supplementary Contracts (2 Folders)

Box 4 of 8 A&I Restoration and Renovation Administration

Box 4 of 8 A&I Restoration and Renovation Project

Box 4 of 8 A&I Budget

Box 4 of 8 Restoration of A&I Scope of Work for Cost Control

Box 4 of 8 A&I Restoration Coordination & Cost Control

Box 4 of 8 A&I Critical Path Method (CPM)

Box 4 of 8 Alternating Current (A.C.) & Restoration of A&I - Tenant Input for Design

Box 4 of 8 A&I Restoration and Renovation Budget Cost Control

Box 4 of 8 A&I Cost Estimate

Box 4 of 8 A&I Restoration and Renovation & Exhibits

Box 4 of 8	AI 7216A Scope of Work
Box 4 of 8	Bicentennial Restoration for A&I
Box 4 of 8	Bicentennial Exhibits Program A&I (2 folders)
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Box 6 of 8	H&R Johnson, Inc. Sample Tile
Box 6 of 8	Hugh Jacobsen
Box 6 of 8	Texeramics File 2
Box 6 of 8	Texeramics III
Box 6 of 8	Hirshhorn Museum Construction Plans: A84 A97
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Box 6 of 8	Hirshhorn Museum Construction Plans (6 folders)
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Box 7 of 8	Hirshhorn Museum Construction Plans (6 folders)
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Box 7 of 8	Hirshhorn Museum Construction: Capitol Steel Corporation Bending Details
Box 7 of 8	Hirshhorn Museum Construction: Superior Fireproof Door & Sash Co.
Box 7 of 8	Hirshhorn Museum Construction: Bill of Material
Box 8	
Box 8 of 8	Photographs of Arts & Industries Building. Includes slides and prints, mostly from the 1970s renovation, but including images from the late 1800s and early 1900s. (4 folders)