



Smithsonian Institution Archives

## Administrative Records, 1904-1970s

Finding aid prepared by Smithsonian Institution Archives

Smithsonian Institution Archives  
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## Collection Overview

<b>Repository:</b>	Smithsonian Institution Archives, Washington, D.C., <a href="mailto:osiaref@si.edu">osiaref@si.edu</a>
<b>Title:</b>	Administrative Records
<b>Identifier:</b>	Accession T90112
<b>Date:</b>	1904-1970s
<b>Extent:</b>	1 cu. ft. (1 record storage box)
<b>Creator::</b>	Smithsonian Institution. Office of the Secretary
<b>Language:</b>	English

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## Administrative Information

### Preferred Citation

Smithsonian Institution Archives, Accession T90112, Smithsonian Institution, Office of the Secretary, Administrative Records

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## Descriptive Entry

This accession consists of miscellaneous administrative records from the Office of the Secretary. Topics include, but are not limited to, the Smithsonian Astrophysical Observatory, the National Gallery of Art (NGA), personnel matters, research corporations, and general Smithsonian Institution history.

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## Names and Subject Terms

This collection is indexed in the online catalog of the Smithsonian Institution under the following terms:

### Subjects:

Museums -- Administration  
Museums -- Employees

### Types of Materials:

Manuscripts

### Names:

National Gallery of Art (U.S.)  
Smithsonian Astrophysical Observatory  
Smithsonian Institution -- Administration

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## Container Listing

### Box 1

- Box 1 of 1      Smithsonian Institution (SI) Secretaries' Tenure and Age at Time of Appointment
- Box 1 of 1      Original Report of Special Committee on Personnel (Dr. Haskins)
- Box 1 of 1      Item 15-Report of Special Committee on Selecting New Secretary, January Regents Meeting
- Box 1 of 1      Administratively Confidential
- Box 1 of 1      Stamps (3 cent) Smithsonian Institution
- Box 1 of 1      Satellite Optical Tracking Program at SAO, Proposed Changes in Policies for Administration, September 26, 1957
- Box 1 of 1      Receipts for Materials Held in Safe Temporarily
- Box 1 of 1      "Japanese Intellectuals"
- Box 1 of 1      Convention for the Protection of Cultural Property in the event of Armed Conflict
- Box 1 of 1      Secret Material and Policies
- Box 1 of 1      Secret - Export of Baker-Nunn Satellite Tracking Cameras and Telemetering Receivers to the USSR
- Box 1 of 1      Satellite Tracking Stations, State Department Classified Materials
- Box 1 of 1      Basic Policy Governing the Release of Classified Defense Information to Foreign Governments, September 30, 1958
- Box 1 of 1      Automatic Time-Phased Downgrading Declassification System, Contract Number DA-18-064-AMC-56 (A)
- Box 1 of 1      Appointment: Assistant to the Secretary for the Arts and Humanities
- Box 1 of 1      National Intelligence Survey on Antarctica
- Box 1 of 1      Calling Card Plate-Secretary of the SI

Box 1 of 1 Supplemental Trust Indenture Dated August 1, 1942. NGA

Box 1 of 1 Printed Form - Trust Indenture NGA

Box 1 of 1 Printed Form - Trust Indenture Conveying Widener Collection to NGA

Box 1 of 1 Kress "Indenture Modifying and Amending Indenture Dated June 29, 1939" dated March 31, 1943 and Building Plans, NGA

Box 1 of 1 Supplemental Trust Indenture dated February 12, 1940

Box 1 of 1 Original Trust Indenture NGA

Box 1 of 1 First Supplemental Indenture dated October 2, 1945, NGA

Box 1 of 1 Trust Indenture NGA, June 24, 1937 (3 folders)

Box 1 of 1 Secretary Langley's Letter of December 8, 1904 re: NGA

Box 1 of 1 Ripley Correspondence

Box 1 of 1 Rathbun - Notes on the Duties of the Secretary

Box 1 of 1 Research Corporation-Memos

Box 1 of 1 Royalties

Box 1 of 1 Smithsonian - Laws and Resolutions

Box 1 of 1 Smithsonian - Notes by F. W. Hackett-Question of "corporation"

Box 1 of 1 Smithsonian - History of the Establishment

Box 1 of 1 Smithsonian - Its relation to the Government (Rhees' "Origins and History")

Box 1 of 1 Board of Regents, May 8, 1968

Box 1 of 1 S. D. Ripley's Passports

Box 1 of 1 S. D. Ripley - Bhutan

Box 1 of 1 Education - Training - BKI - 1964 (2 folders)

Box 1 of 1	John Whitelaw - Special Assistant to the Secretary
Box 1 of 1	Ripley-Correspondence
Box 1 of 1	Safety Awards Program
Box 1 of 1	1968 and 1969
Box 1 of 1	Miscellaneous Ripley Correspondence (3 folders)